

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the public meeting of the Town Board of the Town of Washington for October 21st, 2020 at 6:00 p.m. Per Department of Justice guidelines, this meeting will be held via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

AGENDA

REGULAR TOWN BOARD MEETING

1. Call to order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda of the town board meeting
4. Public comments, communications and suggestions from residents of the town and other persons present.
 - a. United Healthcare – Insurance Premium Rebate
 - b. Door County Humane Society – “Thank You”
 - c. State of Wisconsin
 - i. Department of Administration
 1. Estimated Municipal Services Payments for services provided in CY2019
 - d. Door County
 - i. Land Use Services Department
 1. Jordan/Hagen Conditional Use Permit Approval – September 21, 2020
 - ii. County Administrator
 1. Broadband Public Services Commission Grant Funding
5. Approval of Meeting Minutes
 - a. None
6. Procedural motions:
 - a. None

7. Communications and petitions by town clerk – No discussion or action.
 - a. Town of Washington – Statement of Revenues and Expenditures
 - b. Town of Washington – Statement of Assets, Liabilities and Equity
 - c. Town of Washington – Reconciliation Reports
 - i. Cash Account #1
 - ii. Cash Account #11
 - d. Town of Washington – Dashboard
 - ~~e. Town of Washington – Bank Transaction Distribution Report~~
8. Approve the Reports of specific standing departments and committees.
 - ~~a. Airport – Hans Lux~~
 - ~~b. Archives Committee – Deb Thielke~~
 - ~~c. Community Center Committee – Richard Tobey~~
 - ~~d. Department of Public Works – Hans Lux~~
 - ~~e. Economic Development Committee – Bill Jorgenson~~
 - f. Fire Department – Martin Andersen
 - i. Monthly Report – September 2020
 - ii. Agenda – September 24th, 2020
 - ~~g. Harbors and Waterways Committee – Bill Jorgenson~~
 - ~~h. Infrastructure Committee – Martin Andersen~~
 - ~~i. IT Committee – Hans Lux~~
 - ~~j. Jackson Harbor Maritime Museum Committee – Bill Jorgenson~~
 - ~~k. Jacobsen Museum Committee – Bill Jorgenson~~
 - ~~l. Medical Services Committee – Richard Tobey~~
 - ~~m. Natural Areas Committee – Deb Thielke~~
 - n. Parks Committee – Deb Thielke
 - i. Meeting Minutes – August 10, 2020
 - ~~o. Police Department – Hans Lux~~
 - ~~p. Recreational Center Committee – Martin Andersen~~
 - ~~q. Red Barn Committee – Deb Thielke~~
 - ~~r. Washington Island Foundation – Martin Andersen~~
 - s. Washington Island Zoning and Planning Committee (WIZAP) – Bill Jorgenson
 - i. Meeting Minutes – August 27, 2020
 - ii. Agenda – October 13, 2020
9. Reports of special committees, special commissions, and special boards
 - a. None
10. Reports by town officers.
 - a. Martin Andersen
 - i. Fire Department

- 1. Engineering Study
 - ii. Recreational Center
 - iii. Infrastructure Committee
 - 1. Potable water at landfill
 - 2. Door opener at Fire Department
 - iv. Washington Island Foundation
- b. Bill Jorgenson
 - i. Harbors and Waterways
 - 1. Electricity at Jackson Harbor
 - a. No longer make 100-amp GFCI breakers
 - ii. Economic Development Committee (solicitation for membership)
 - iii. WIZAP
 - iv. Cemetery project
- c. Hans Lux
 - i. Law Enforcement
 - ii. Airport
 - 1. CARES Act Update
 - a. Air rights
 - b. Tree trimming
 - 2. Airport sign work
 - 3. WISCORS update
 - iii. Department of Public Works
 - 1. Landfill
 - 2. IT Committee (solicitation for membership)
- d. Deb Thielke
 - i. Red Barn
 - ii. Archives
 - iii. Parks Committee
 - 1. Mountain Tower
- e. Richard Tobey
 - i. Town Office
 - ii. Utility District
 - 1. Washington Island Sanitation Update
 - iii. Medical Services Committee
 - 1. Solicitation for successor to Maryjeanne Schaffmeyer
 - a. Robert Cornell
 - b. Self-Nomination closes November 11th
 - iv. Clinic Advisory Committee
 - 1. Solicitation for successor to Maryjeanne Schaffmeyer

- v. Community Center Committee
- vi. 2021 Budget Update

11. Public hearings and advisory votes

- a. Discuss current COVID-19 situation – recommend any changes/actions

12. Specific matters for discussion and possible action by town board in open session:

- a. Approve bills
- b. Resolution 2020-19 – Washington Island Foundation
 - i. Articles of Incorporation
 - ii. By-Laws
- c. Door County Planning Department – Request for Town Recommendation
 - i. WIZAP – Robert and Kathy Wolfe
- d. Resolution 2020-23 – Amendment to Employee Handbook
- e. Resolution 2020-24 – Support of NSight Application for PSC 2021 Grant
- f. Resolution 2020-25 – Parks Committee Budget Amendment
- g. Resolution 2020-26 – Medical Services Committee Budget Amendment
- h. Bay Lake CEDS Project Survey
- i. 2021 Budget Timeline
 - ~~i. Initial submission to Chairman/Treasurer by September 11, 2020~~
 - ~~ii. Final submission to Chairman/Treasurer by October 16, 2020~~
 - iii. Meeting with Directors/Supervisors to review budget proposals.
10/22/20 beginning at 5 p.m.
 - iv. Finalize Board Recommended Budget. 10/26/20 beginning at 5 p.m.
 - v. Date for a special board meeting to review and train on performance assessment forms?
 - vi. Posting of Board recommended budget by November 3 or 19, 2020
 - vii. Town Meeting November 17 or December 3, 2020
 - 1. We going to do this by having two locations...
 - a. Gym and the
 - b. TPAC w/ projection and moderators at both locations

13. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:

- a. Closed Session as authorized under section 19.85(1):
 - i. (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - ii. (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public

business, whenever competitive or bargaining reasons require a closed session.

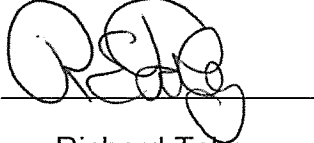
14. Specific matters intended for discussion and possible action by town board for reconvened open session

a. None

15. Future meeting(s) agenda(s) discussion(s) and/or possible action(s) on future town board meeting(s), including specific items for inclusion on or exclusion from future agenda(s)

- a. October 22, 2020, 5 p.m. – Department/Committee Budget Review
- b. October 26, 2020, 5 p.m. – Finalize 2021 Board Recommended Budget
- c. November 11, 2020 (time TBD) – Meeting with Door County Administrator to review Fire Station project progress and future plans
- d. November 17 (or December 3), 2020 (time TBD) – Annual Meeting of the Electors to review and adopt/reject the Board Recommended Budget

16. Adjourn



Richard Tobey

Instructions to attend via GoToMeeting

Regular Town Board Meeting

Wed, Oct 21, 2020 6:00 PM - 8:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/853852261>

You can also dial in using your phone.
United States: [+1 \(571\) 317-3112](tel:+15713173112)

Access Code: 853-852-261

New to GoToMeeting? Get the app now and be ready when your first meeting starts:
<https://global.gotomeeting.com/install/853852261>

Per Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g. no telephone, internet/computer).

Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to eight (8) individuals 'in-person'.

The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.

If you attend in person, you are requested to wear a mask (at a minimum, your face must be covered).

You will also be required to sit a minimum of 6 feet away from all other in-person participants.

Admittance will be on a 'first-come' basis.