

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the public meeting of the Town Board of the Town of Washington for September 16th, 2020 at 6:00 p.m. Per Department of Justice guidelines, this meeting will be held via GoToMeeting (details below). The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

## AGENDA

### REGULAR TOWN BOARD MEETING

1. Call to order
2. Pledge of Allegiance
3. Roll call/Quorum and approval of agenda of the town board meeting
4. Public comments, communications and suggestions from residents of the town and other persons present.
  - a. State of Wisconsin – Department of Revenue
    - i. Fielded Sales Summary Report
    - ii. 2019 Assessment/Sales Ratio Analysis
    - iii. 2020 State Apportionment Report
    - iv. Notice of July 2020 Shared Revenue
    - v. Receipt of 2% Fire Dues
  - b. Monthly Permit Report for Town of Washington – Inspection Specialist LLC
  - c. State of Wisconsin - Department of Natural Resources
    - i. August 4, 2020 – Washington Island Welcome Center
    - ii. August 7, 2020 – Washington Island Red Barn Theatre
    - iii. August 7, 2020 – Washington Island School House Beach
    - iv. August 10, 2020 – Washington Island Ball Field
  - d. DIR Demographic Services – Preliminary Estimate of Population for Town of Washington
  - e. Door County Board of Adjustment – Public Hearings
    - i. Jordan/Hagen Conditional Use Permit – September 8, 2020, 2 pm

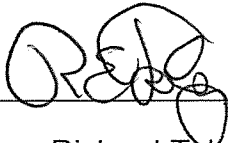
5. Approval of Meeting Minutes
  - a. None
6. Procedural motions:
  - a. None
7. Communications and petitions by town clerk – No discussion or action.
  - a. Town of Washington – Statement of Assets, Liabilities and Equity
  - b. Town of Washington – Reconciliation Reports
    - i. Cash Account #1
    - ii. Cash Account #11
  - c. Town of Washington – Dashboard
  - d. Town of Washington – Bank Transaction Distribution Report
8. Approve the Reports of specific standing departments and committees.
  - a. ~~Airport – Hans Lux~~
  - b. ~~Archives Committee – Deb Thielke~~
  - c. ~~Community Center Committee – Richard Tobey~~
  - d. ~~Department of Public Works – Hans Lux~~
  - e. ~~Economic Development Committee – Bill Jorgenson~~
  - f. Fire Department – Martin Andersen
    - i. Monthly Report – August 2020
  - g. ~~Harbors and Waterways Committee – Bill Jorgenson~~
  - h. ~~Infrastructure Committee – Martin Andersen~~
  - i. ~~IT Committee – Hans Lux~~
  - j. ~~Jackson Harbor Maritime Museum Committee – Bill Jorgenson~~
  - k. ~~Jacobsen Museum Committee – Bill Jorgenson~~
  - l. Medical Services Committee – Richard Tobey
    - i. Meeting Minutes - August 13, 2020
    - ii. Agenda - September 10, 2020
  - m. ~~Natural Areas Committee – Deb Thielke~~
  - n. Parks Committee – Deb Thielke
    - i. Meeting Minutes – July 8, 2020
  - o. Police Department – Hans Lux
  - p. Recreational Center Committee – Martin Andersen
    - i. Agenda – August 20, 2020
  - q. ~~Red Barn Committee – Deb Thielke~~
  - r. ~~Washington Island Foundation – Martin Andersen~~
  - s. ~~Washington Island Zoning and Planning Committee (WIZAP) – Bill Jorgenson~~
9. Reports of special committees, special commissions, and special boards
  - a. None

10. Reports by town officers.

- a. Martin Andersen
  - i. Fire Department
    - 1. Engineering Study
  - ii. Recreational Center
  - iii. Infrastructure Committee
    - 1. Potable water at landfill
    - 2. Door opener at Fire Department
  - iv. Washington Island Foundation
- b. Bill Jorgenson
  - i. Harbors and Waterways
    - 1. Electricity at Jackson Harbor
      - a. No longer make 100-amp GFCI breakers
    - 2. Removal of Time Out Concessions trailer at Jackson Harbor
  - ii. Economic Development Committee (solicitation for membership?)
  - iii. WIZAP
  - iv. Cemetery project
- c. Hans Lux
  - i. Law Enforcement
  - ii. Airport
    - 1. CARES Act Update
      - a. Air rights
      - b. Tree trimming
    - 2. Airport sign work
    - 3. WISCORS update
  - iii. Department of Public Works
    - 1. Landfill
      - a. Signage
      - b. Recycling – issue w/ commercial business using Going Garbage for MSW, but “free” Landfill for recyclables
      - c. Hazardous Waste Disposal Timing
        - i. Saturday(s), October 10 and 17, 2020
      - d. Proposed reduction of hours
    - 2. Boat Launch Signage
    - 3. School gravel work bid
    - 4. Roadside mower issues
    - 5. Rear entrance to clinic work
    - 6. IT Committee (solicitation for membership)
- d. Deb Thielke

- i. Red Barn
    - ii. Archives
    - iii. Parks Committee
      - 1. Mountain Tower
  - e. Richard Tobey
    - i. Town Office
    - ii. Utility District
      - 1. Received Pumper Truck
        - a. Installed level transmitter / lettering
        - b. Need to establish flow distribution
        - c. Registration w/ DNR
      - 2. Received Mark Finger survey results
        - a. 14.4 acres @39,000 gal/acre = 561,600 gallons/year
        - b. Still need DNR approval
    - iii. Medical Services Committee
    - iv. Clinic Advisory Committee
    - v. Community Center Committee
    - vi. 2021 Budget Update
11. Public hearings and advisory votes
- a. Discuss current COVID-19 situation – recommend any changes/actions
    - i. Community Van cleaning protocol(s) and service restoration evaluation/recommendation/approval
12. Specific matters for discussion and possible action by town board in open session:
- a. Approve bills
  - b. Resolution 2020-17 – Appointment of Peter Nehlsen as Fire Chief
  - c. Driveway Permit Application – Richard and Barbara Sprague
  - d. Door County Humane Society – Send now?
  - e. Bay Lake – Regional Planning
    - i. Budget for 2021?
  - f. Resolution 2020-18 – Purchasing Policy
  - g. Resolution 2020-19 – Washington Island Foundation
    - i. Articles of Incorporation
    - ii. By-Laws
  - h. Resolution 2020-20 – Town Office Budget Resolution
  - i. Resolution 2020-21 – Capital Improvement Project Unassigned (Airport)
  - j. 2021 Budget Templates/Timeline
    - i. Initial submission to Chairman/Treasurer by September 11, 2020
    - ii. Final submission to Chairman/Treasurer by October 16, 2020

- iii. Date for a special board meeting to address performance assessments and salary recommendations?
  - iv. Final Board meeting for review/approval/recommendation by October 28, 2020
  - v. Posting of Board recommended budget by November 2, 2020
  - vi. Town Meeting November 17, 2020
    - 1. How are we going to do this...?
      - a. Gym
      - b. Plus TPAC w/ projection and moderators
        - i. Contact made w/ Julian Hagen
13. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
- a. Closed Session as authorized under section 19.85(1):
    - i. (a) Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.
    - ii. (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
14. Specific matters intended for discussion and possible action by town board for reconvened open session
- a. None
15. Future meeting agenda/Discussion and possible action on future town board agenda, including specific items for inclusion on or exclusion from future agenda
- a. None
16. Adjourn




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Richard Tobey

# Instructions to attend via GoToMeeting

Town of Washington Regular Board Meeting

Wed, Sep 16, 2020 6:00 PM - 9:00 PM (CDT)

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/581763213>

**You can also dial in using your phone.**

United States: [+1 \(224\) 501-3412](tel:+12245013412)

**Access Code:** 581-763-213

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/581763213>

**Per Wisconsin DOJ guidelines, the Town of Washington must make reasonable efforts to accommodate individuals with special needs and/or technological limitations (e.g. no telephone, internet/computer).**

**Therefore, if you are either physically or technologically unable to join via telephone or computer, the Township can accommodate up to eight (8) individuals 'in-person'.**

**The Town Chairman will host the above meeting from the Rutledge Room, wherein remote participants may join by telephone or computer.**

**If you attend in person, you are requested to wear a mask (at a minimum, your face must be covered).**

**You will also be required to sit a minimum of 6 feet away from all other in-person participants.**

**Admittance will be on a 'first-come' basis.**