

STATE OF WISCONSIN

Town of Washington

Door County

The Town Board of the Town of Washington, Door County, Wisconsin, hereby provides its written notice and agenda of the public meeting of the Town Board of the Town of Washington for May 15th, 2019 at 4:00 p.m., at The Rutledge Room. The town chairperson, or a designee has provided communication of this public meeting to the requisite news media, if any. The public may provide comments to the town board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

AGENDA

BOARD OF REVIEW

1. Call to order.
2. Pledge of allegiance.
3. Roll call/Quorum call/Verification of public notice and approval of agenda of the Board of Review.
4. Procedural motions by members of the town board
 - a. Motion to reconvene at a future date to be determined because the tax rolls are not ready.
5. Adjournment.

REGULAR TOWN BOARD MEETING

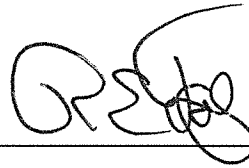
1. Call to order
2. Roll call/Quorum call/Verification of public notice and approval of agenda of the town board meeting.
3. Public comments and suggestions from residents of the town and other persons present.
4. Reading of minutes of prior meeting and approving these minutes after errors in the minutes have been rectified to the satisfaction of the town board.
 - a. Special Town Board Meeting 19.04.23
 - b. Regular Town Board Meeting 19.05.01
5. Procedural motions:
 - a. Move Specific Matters for Discussion 11a to this agenda item
 - i. Appointment of 5th board member
 - ii. Two-year term
 - iii. Swear into service
6. Communications and petitions by town clerk – No discussion or action.

- a. Town of Washington – Statement of Assets, Liabilities and Equity
 - b. Town of Washington – Statement of Revenues & Expenditures
7. Reports of specific standing committees.
- a. Police Department
 - b. Fire Department
 - i. Discussion on exceeding training budget. Designation by Fire Department as to which line item(s) is/are to be reduced to accommodate overage (will require Budget Resolution at next regular Board Meeting).
 - ii. Discussion and decision on Fire Inspection Services – annual or biannual?
 - c. Airport
 - i. Approval of Midwest Flyer Magazine Invoice
 - ii. Initiate discussion on opportunities to recover municipal costs
 - d. Parks
 - i. Discussion on ideas submitted from community members
 - ii. Initiate discussion on how to recover municipal costs
 - e. Town Crew
8. Reports of special committees, special commissions, and special boards
- a. Chamber of Commerce
 - i. Initiate discussion on Room Tax
9. Reports of town officers.
- a. None
10. Public hearings and advisory votes.
- a. Richard Tobey
 - i. 2014 – 2019 Budget Analysis
 - 1. Recommendation from Board to begin updates to Employee Handbook and Human Resources Policy
 - a. Job descriptions/Job size
 - b. Benchmark compensation
 - c. Compliance with FLSA
 - d. Time recording
 - e. “Comp” time
 - ii. Activity Based Costing Update
 - 1. Recommendation from Board to begin developing actionable plans for implementation of ABC
 - a. Landfill
 - b. Parks
 - c. City Room Tax
 - d. Chamber of Commerce
 - e. Certificates of Deposit
 - f. Utility District
 - g. Luxury Resort Tax
 - b. County of Door, County Clerk’s Office – Review of Amendments to Door County Land Division Ordinance

- c. County of Door, County Clerk's Office – Review of Amendments to Door County Comprehensive Zoning Ordinance
11. Specific matters for discussion and possible action by town board in open session:
- a. Appointment of fifth board member
 - i. Hans Lux or Donna Benson
 - ii. Two-year term
 - iii. Swear into service
 - b. Town of Washington, Accounts Payable Open Invoice – Approval of bills
 - c. Application for an Operator's License – James Carson
 - d. Fireworks User/Groups Permit Application – Loren Roznai
 - e. Renewal Alcohol Beverage License Application – Island Café & Bread Company
 - f. Renewal Alcohol Beverage License Application – The Pointe Grille
 - g. Renewal Alcohol Beverage License Application – Mann's Store Inc.
 - h. Renewal Alcohol Beverage License Application – Nelsen's Hall Bitterspub LLC
 - i. Application for Cigarette and Tobacco Products Retail License – Nelsen's Hall Bitterspub LLC
 - j. Application for Cigarette and Tobacco Products Retail License – Mann's Store Inc.
 - k. Resolution 2019-04 – Instructions for Accounts Payable Regarding Budgets
 - l. Resolution 2019-05 – Designating Signatures for Check Signing
 - m. Resolution 2019-06 – Cell Phone Policy
 - n. Resolution 2019-07 – Pre-Employment Background/Drug Screening
 - o. Resolution 2019-08 – Budget Resolution – Loan to Utility District
 - p. Resolution 2019-09 – Budget Resolution – Assignment of Township Costs to Utility District Board
 - q. Washington Island Volunteer Fire Department By-Laws – Review and cross reference of changes. Review of conformance with Article 50. Review for resolution of January 25, 2019 Special Town Board Meeting
 - r. United States Department of the Interior – Review and approval of request for transfer of "The Bull" to Plum Island
 - s. Calendar for Regular Town Board meetings – Approve current calendar (3rd Wednesday of each month, 4:00 p.m.)
12. Specific matters intended for discussion and possible action by town board for closed session under one or more of the below-noted closed-session exemptions and reasons that allow for closed session:
- a. None
13. Specific matters intended for discussion and possible action by town board for reconvened open session
- a. None
14. Future meeting agenda/Discussion and possible action on future town board agenda, including specific items for inclusion on or exclusion from future agenda.
- a. None
15. Adjournment.

Dated this 10th day of May, 2019

Meeting notice posted or published as follows: Mann's Store, REA Co-Op, Nicolet National Bank,
Washington Township Office

A handwritten signature in black ink, appearing to read 'R. E. Tobey', is written above a horizontal line.

Richard E. Tobey, Chairman