

The Tuesday, May 19, 2009 meeting of the Washington Island Historical Archives Committee was called to order by Chairman Charlotte Hansen at 3:30 PM in the Rutledge Room of the Community Center.

Present were Kirby Foss, Eric Greenfeldt, Charlotte Hansen, Richard Purinton, David Raup and Jeanette Young. Absent was Arbutus Greenfeldt. Also present was Archivist Barbara Ellefson.

### Reading of Minutes

1. Merrill Lundberg read the minutes of the meetings of October 7, 2008, December 2, 2009 and February 23, 2009.
2. Approval: David Raup moved acceptance of the minutes as read. Jeanette Young seconded, and the minutes were approved as read.

### Program Committee Report

Eric reported that he has been in touch with Trygvie Jensen about a program to be presented as Trygvie's newest book is introduced. Publication has been delayed, and any presentation will likely not take place until late this fall at the earliest.

Jeanie noted that her sister, Martena Koken, expects to spend some time on the Island in July, and Martena might consider an invitation to present a program about Dr. Farmer and her book about him.

Eric said that Ward Hansen has organized a project to move the Veblen cottage to a site near the Jacobsen Museum. A program for Ward to talk about Veblen's time on the Island would be another possibility.

Charlotte suggested that we might ask David Foss to consider giving a talk about the people from the Island who have served on the Great Lakes steamships.

The consensus of the Committee was that Trinity's Fellowship Hall is a nice facility that works well for small groups. Eric will talk with Pastor Maxwell to find out what their policies are about use of this space.

It was agreed that we will ask Martena if she will give a talk about Dr. Farmer this summer. Jeanie will talk to Martena. Kirby will talk to David Foss about a program for next year, if not this summer

#### Report on the Boyer DVD

Charlotte reported that the DVD program went well, though the audience was not big. Three copies were sold and \$35 in donations was received. The work product is of excellent quality. David suggested that we could show this again at the TPAC for a larger audience as a fallback if none of the other program possibilities work out.

David said that the Boyers' bill for the master of the DVD plus the 100 copies was \$412. We can order another 100 copies for \$350. Amy's bill for 200 copies of the materials was \$290.

## Script for Arbutus' Slides

David reported that Arbutus has recorded the script for the entire twelve trays of her slides. Eric and David have worked with her on this project, and Eric will match up the slides with the script. Arbutus has mentioned adding some music.

## Fund Raising Letter

Dick presented a draft of the annual fund raising letter. A copy is attached to the minutes. The letter was approved with one small suggestion. Members of the Committee will help with sending the letter when copies are ready.

## Treasurer's Report

The Treasurer presented the financial reports for the year 2008 and for the period to date. Copies are attached. For 2008 the donations were just about equal to the expenses. Jeanie will check on the maturity date for the CD.

## Archivist's Report

The Archivist reported that she has received a new supply of envelopes and she bought a supply of Forever stamps before the recent postal rate increase.

Barbara has finished her work on the Tidings through 2007. She has asked the Town to reinforce the shelving, but the spacing will be fixed and she has ordered some new, smaller boxes that will fit on the shelves. We will put the doors back

on the closet. An old Island flag of special significance has been put up. She noted a new genealogy book by Arthur Cornell. She has been integrating the 1850-1930 census reports with the genealogy records.

Finally, the Archivist announced to the Committee that she is retiring from her position as soon as her successor can be found. She briefly reviewed her accomplishments over a period of 25 years. And she said she has finished most of what she wanted to get done. She thanked the members of the Committee for their support.

Dick suggested that we should acknowledge Barbara's accomplishments at the upcoming Archives summer event.

Barbara shared with the Committee her thoughts about the selection of her successor. Eric noted that the Committee will need to give some consideration to the job description for the position. It was also noted that this is a Town position. Charlotte will talk with Tim Jessen and let him know that the Committee would like some time to review the job description before the position is posted.

It was agreed that the Committee will meet again on Wednesday, June 17, 2009, in the Rutledge Room to review the job description for the Archivist's position.

Adjournment

The meeting was adjourned at 5:00 PM.

Respectfully submitte

Merrill C. Lundberg, Secretary

