

The Friday, July 9, 2010 Special Meeting of the Washington Island Historical Archives Committee was called to order by Chairman Charlotte Hansen at 3:30 PM in the Rutledge Room of the Community Center.

Present were Arbutus Greenfeldt, Eric Greenfeldt, Charlotte Hansen, Merrill Lundberg, Richard Purinton, Connie Sena and Jeanette Young. Also present was Archivist Barbara Ellefson. Absent were Kirby Foss and David Raup.

New Member

The Chairman welcomed Connie Sena as a new member of the Committee.

Report of Program Committee

Dick Purinton reported that the program to present the new DVD's with Arbutus' slides on June 16 was well attended. All the 100 copies of the DVD's have been sold or given to donors and a new order of 100 copies should be here by next Tuesday.

The next program will take place on Wednesday next week, July 14, at 7 PM at Trinity Lutheran Fellowship Hall. Michelle Birnbaum will make a presentation about the excavations at the Richter and Little Lake sites. This program will be co-sponsored with the Door County Land Trust.

Responsibilities for this upcoming program were assigned. The Land Trust will take care of refreshments, but members of the Archives Committee will be available to assist. Copies of the new DVD's and other Archives items will be available for sale. A poster board with articles about the excavations is planned. The Committee reviewed the flier which will be posted on Island bulletin boards.

Archivist's Position

Charlotte Hansen reported that we have not received any applications for the Archivist's position. Eric has prepared a draft of a new notice to be posted on bulletin boards.

In discussion it was noted that the job description accurately listed many tasks that Barbara has been taking care of, but this long list may be intimidating for some prospective applicants. Some of the tasks are things that need to be done only occasionally. We should emphasize to any who are interested that Barbara is willing to train her successor, and the staff person has the support of a strong group of volunteers. We identified a few items on the job description that can be deleted. Compensation and hours, including the hours for the Archives office, are negotiable.

Eric will revise and repost the new sheet for the Archivist's position. Charlotte complimented Barbara on the article which recently appeared in the Observer.

Treasurer's Report

The Treasurer reported that donations for the year to date total \$9,828.35, of which \$8,158.35 has been received since the fund raising letter was sent out last month. We have received 41 donations of \$80 or more and total assets are \$35,398.78, including cash and inventory items.

Date and Time for Next Meeting

The next meeting of the Archives Committee will take place on Wednesday, August 11, 2010, at 3:30 PM.

Adjournment

The meeting was adjourned at 4:30 PM.

Respectfully submitted,

Merrill C. Lundberg, Secretary