

TOWN OF WASHINGTON
REGULAR TOWN BOARD MEETING
Minutes

Tuesday, December 15, 2015
4:00 p.m. – Rutledge Room

1. Call to Order: Chairman James F. Hanson called the meeting to order at 4:00 p.m.
2. Pledge of Allegiance to the Flag: Chairman Hanson led the pledge of Allegiance.
3. Roll Call by Town Clerk: In addition to Chairman Hanson, present at roll call were Supervisors Elizabeth Hanson, Randy Sorensen, Kirby Foss and John Rader.
4. Town Chairman's Remarks: Chairman Hanson wished the community Happy Holidays.
5. Approval of Minutes: Motion by Elizabeth Holmes to accept the following minutes, second by Foss: RTBM of November 18th, UDBM of November 18th, STBMs October 27th, October 29th and December 3rd. Motion carried.
6. Review of Committee Minutes Including Fire Department. Motion made by Supervisor Foss, second by Supervisor Sorensen to accept the minutes of the Fire Department. Motion carried.
7. Public Comments: Anyone wishing to address the Board on an item listed on the agenda must fill out a card and give to the Chairman to be called upon at the appropriate time on the agenda. The Chairman had one card.
8. Supervisors Response: Any questions or comments among Board members. Discussion only. Items to be placed on next months' agenda. Chairman Hanson stated an e mail came through today on the FAST system; Supervisor Rader stated the Infrastructure reviewed new plans from Keller submitted at their meeting this morning. The committee reviewed the plans and will bring their recommendation to the January Town Board meeting. There will be a set of plans in the Town office.
9. Approval of Bills, Journal entries and Bank Reconciliations, including all Town Committees: Supervisor Sorenson stated the bill for leveling the dredges should be paid by the dredging account; the monies will be moved from the dredging account to the Town checking account. Motion by Supervisor Holmes to approve all bills, journal entries and bank reconciliations, second by Supervisor Sorensen. Motion carried.
10. Department Activity Reports: Motion by Supervisor Holmes to accept all Activity Reports as follows. Second by Supervisor Sorensen. Motion carried.
 - A. Public Works
 - B. Police
 - C. EMS
 - D. Fire Department

- E. Airport
- F. Landfill
- G. Financial Reports – including all committees
- H. Utility District
- I. Oral Reports from Supervisors from their various appointed departments.
Monthly updates – FYI's

11. Communications: Any letters or Correspondence received from the public or a committee. Items may be acted upon during communications..

- A. Withdrawal From The Local Government Property Insurance Fund
- B. WI DNR Managed Forest Law
- C. Airport Petition Package
- D. Building Permits
- E. DNR Landfill Compliance letter

12. Old Business: Action items. Supervisor Holmes made a Motion to bring the Community Center Lighting Project to the floor; second by Foss. Motion carried. Jonathan Mann, Public Works Director, stated the REA would donate lighting for the Community Center, including the clinic. An electrician looking at the project stated there may be re wiring to bring the building up to code, upgrading of panels, and extensive clean up after the work. The Board suggested the Public Works Director get at least three bids before proceeding. Discussion on purchasing policies led to a realization the Board needs to have a clarification on definitions and limitations of expenditures. Motion by Supervisor Foss and second by Supervisor Holmes to postpone action on a purchasing policy until state statutes are researched. John Rader stated he would do this research. Motion carried. Discussion continued regarding the purchase of a used John Deere dozer that is on the Island and recently overhauled. Chairman Hanson stated the machinery was needed; he felt the funds were available. Supervisor Rader made a Motion and second by Supervisor Foss to buy the dozer for the \$20,000.00 being asked; questions were raised on procedure. It was then stated the Motion would be to purchase the dozer contingent on clarification of proper procedures in state statutes. Motion carried. Discussion of fire truck currently in Sister Bay; Supervisor Foss made a Motion to release the title for the 1978 fire truck to the Sister Bay/Liberty Grove department. Discussion followed regarding the payment of repairs needed before the truck was taken to Sister Bay. Robb Carr, who had submitted a card for public comment, spoke. He explained the history of the truck being given to the Town and what he defined as an agreement to return the truck since the Town no longer needed it. Some discussion followed regarding transfer of the Title. Robb Carr will follow through with the Title. Supervisor Foss made a Motion to return the truck to Sister Bay after the Title has been processed. At that time, the Town will drop insurance for the truck. Supervisor Holmes seconded the motion. Motion carried. Discussion of hauling the trash at the Recreation Center and the need to track time involved followed.

- A. Community Center Lighting Project
- B. Purchasing Policy
- C. Purchase of Dozer
- D. Fire Truck

- E. Trash at Recreation Center
- 13. New Business: Action items.
 - A. Poll Workers: Supervisor Foss made a Motion to accept the poll workers as listed for a two year term. Motion seconded by Supervisor Sorensen; Motion carried.
- 14. Public Comments, items not on the agenda: Comments will be limited with no rebuttals. Board discussion is limited to questions for clarification only. No public comments.
- 15. Upcoming meetings: Discussion of holiday time off followed. Chairman Hanson stated the Town employees will be off December 24th, 25th, and January 31st and 1st.
 - A. RTBM For January 2016-Chairman Hanson stated he would be gone most of January; it was decided the next RTBM would be Wednesday, February 10th, 2016 at 4 p.m. John Rader asked that the disposition of the Log Cabin be discussed at that meeting. The building inspector will be looking at the Log Cabin this week and the Board will have his information for that meeting.
- 16. Closed Session, as authorized under section 19.85(1)(c) for the purposes of considering employment, compensation and performance of public employees. Supervisor Sorensen made a Motion to move into closed session; second by Supervisor Holmes. Roll Call vote: Rader, yes; Foss, yes; Sorensen, yes, Holmes, yes. Adjourned to closed session at 5:04 p.m.
- 17. Return to open session: Motion by Supervisor Foss, second by Supervisor Sorensen to return to open session. Roll call vote: Rader, aye; Sorensen, aye; Foss, aye; Holmes, aye, Chairman Hanson, aye. Return to open session at 5:20 p.m.
- 18. Action taken in closed session – None
- 19. Adjourn: Motion by Supervisor Holmes, second by Supervisor Sorensen to adjourn at 5:25 p.m. Motion carried.

Respectively Submitted:

Valerie Carpenter, Clerk/Treasurer

James F. Hanson, Chairman

Elizabeth Holmes, Supervisor

Randall Sorensen, Supervisor

Kirby Foss, Supervisor

John Rader, Supervisor