



Valerie Carpenter <townoffice@washingtonisland-wi.gov>

FW: PETITION PACKAGE for Washington Island Airport

1 message

Strait, Mary - DOT <mary.strait@dot.wi.gov> Mon, Nov 23, 2015 at 5:24 PM
To: "Valerie Carpenter (townoffice@washingtonisland-wi.gov)" <townoffice@washingtonisland-wi.gov>
Cc: "Jim Hanson (chairman@washingtonisland-wi.gov)" <chairman@washingtonisland-wi.gov>, "Stearn, Gayle - DOT" <Gayle.Stearn@dot.wi.gov>

Hello Valerie and Jim,

I'm sending you the petition package information again. I think Gayle was going to resend this to you a while back but I thought I'd send it again anyway just in case.

Mary

From: Strait, Mary - DOT
Sent: Tuesday, September 01, 2015 3:19 PM
To: Stearn, Gayle - DOT <Gayle.Stearn@dot.wi.gov>
Subject: FW: PETITION PACKAGE for Washington Island Airport

Here is the petition I sent to Joel in April & to Jim in May. Maybe tell the apt that they can revise the items as they like.

From: Strait, Mary - DOT
Sent: Tuesday, May 26, 2015 4:00 PM
To: Jim Hanson (chairman@washingtonisland-wi.gov)
Cc: Stearn, Gayle - DOT
Subject: RE: PETITION PACKAGE for Washington Island Airport

Hello Jim,

Gayle asked me to send you a petition for the airport for land acquisition. For starters, I am sending you the petition package I sent to Joel G in April so you can see what was being considered then. The 1st three items (everything before snow removal equipment) would cover everything that could be done to fix the runway approaches. I recommend you petition for all three items to keep your options open, but of course that's up to you and the town board.

Once you all decide what you want to petition for I can edit the documents for you. If you do the edits yourself, please note that the work items are listed twice—once on page 1 & once on page 3.

Petitions are the formal request for federal and state aid for airport improvements. You are not required to build the items you petition for, but airport owners usually only petition for work they would like to see built in the next 6 years.

Sorry I am just getting to this now, just got back from vacation today—in Door County—but not all the way to the Island.

Mary Strait

Airport Program Engineer
WisDOT - Bureau of Aeronautics
P.O. Box 7914
Madison, WI 53707-7914
(608) 266-7187
mary.strait@dot.wi.gov

From: Strait, Mary - DOT
Sent: Friday, April 17, 2015 11:55 AM
To: Joel Gunnlaugson (chairman@washingtonisland-wi.gov)
Cc: Stearn, Gayle - DOT
Subject: PETITION PACKAGE for Washington Island Airport

Hello Joel,

Attached is a petition package for land acquisition, work related to displacing the threshold and other items coming up in my version of the airport's improvement program. I am thinking you may not want the last 2 items at this point—you can delete them from the document, note the items are listed both on page 1 and page 3.

Attached is:

1st The cover letter:

2nd The petition Resolution/Agency Agreement

A checklist of what to include in your petition package, plus supporting information, such as a sample format for a hearing notice is on our website at: <http://www.dot.wisconsin.gov/localgov/docs/airport-petition.pdf>

When you submit a petition resolution you are agreeing to conditions as detailed in Trans 55, which are the State of Wisconsin assurances, which can be found at this website: <http://www.legis.state.wi.us/rsb/code/trans/trans055.pdf> and to the new federal grant assurances detailed here: http://www.faa.gov/airports/aip/grant_assurances/media/airport-sponsor-assurances-aip.pdf

Please call me with any questions.

Thank You,

Mary Strait

Airport Program Engineer
Wisconsin Bureau of Aeronautics
P.O. Box 7907
Madison, WI 53707-7907
(608) 266-7187
mary.strait@dot.wi.gov

2 attachments

 **4-152P2ltr.docx**
44K

 **4-152P2res.docx**
19K

NOVEMBER TOWN FILE REPORT

DATE ISSUED NAME AND ADDRESS

TAX NO.

SITE AND BUILDER

CONSTRUCTION

11/6/2015 DAVID & BARBARA HEILMAN
1390 DEER LANE ROAD
WASHINGTON ISLAND WI 54246

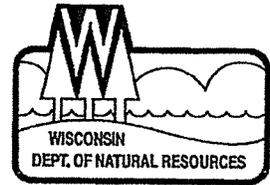
028-04-33343033B1 1390 DEER LANE RD

WASHINGTON

A 22' X 24' DETACHED GARAGE 33 34N 30E
AS PER PLANS SUBMITTED TO THE
DOOR COUNTY PLANNING DEPT. ON
11/2/15.

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
Green Bay Service Center
2984 Shawano Avenue
Green Bay, WI 54313

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



December 9, 2015

FID #: 415010530
& 415176520
Door County

Valerie Carpenter
Town of Washington Island, Clerk/Treasurer
PO Box 22
Washington Island, WI 54246

Subject: Town of Washington Island, < 50,000cy Landfill, WDNR License 2837, <20,000cy Yard Waste Compost License Exempt Transfer Facility/Universal Waste Assessment, and Woodburn Site, WDNR License No. 3272 **Return to Compliance** letter

Dear Ms. Carpenter:

On September 14, 2015, the Department issued a Notice of Noncompliance listing five areas of alleged noncompliance and five areas of concern that the Town needed to fix at the <50,000cy landfill, license number 2837, and woodburning facility, license number 3272. On November 12, 2015, Evie Fisher, on behalf of the town of Washington Island, submitted a letter, a plan modification request, and photos showing that the areas of noncompliance and concern were back in compliance or in the case of the plan modification, in progress. Based on this documentation the Department has closed out these issues of noncompliance.

If you have any questions or if I can be of further assistance to you, please contact me at (920)662-5488 or by email at casey.lamensky@wisconsin.gov.

Sincerely,


Casey Lamensky
Waste Management Specialist

cc: Case File – GB
Valerie Joosten, Valerie.Joosten@wisconsin.gov
Evie Fisher, efisher@becherhoppe.com
Jon Mann, townshop@washingtonisland-wi.gov
Greg Tilkens, Gregory.Tilkens@wisconsin.gov



Highway Department <townshop@washingtonisland-wi.gov>

Layout fixture counts

1 message

Robert Cornell <robert@wiecoop.com>
To: Townshop@washingtonisland-wi.gov

Thu, Nov 5, 2015 at 10:23 AM

Clinic Waiting Room – 2ea - 3 bulb T8

Clinic Reception – 3ea – 3 bulb T8

Clinic Lab – 3ea – 3 bulb T8

Exam 1 – 4ea – 4 bulb T8

Exam/Office – 2ea – 3 bulb T8

Exam 2 – 2ea – 3 bulb T8

Dentist – 2ea – 4 bulb T8

Dentist Lab – 1ea – 3 bulb T8

Clinic Hall – 7ea – 3 bulb T8 (includes replacement of 2 u bulb fixtures)

Clinic/Dentist offices – 100 Watt LED equiv bulbs no fixture replacements (already done)

Main Halls to Gym etc – 8ea – 3 bulb T8

Library – 12ea – 3 bulb T8

Library sunroom – 7ea - 100 Watt LED equiv bulbs and 6ea - 60 Watt Flood LED equiv. bulbs (ordered and installation is just screwing them in)

Community Center Lighting Project

Current layout:

A survey of current lighting in the Clinic, hallways and Library was taken and fixtures/bulbs in use tally as follows:

38 – T12 4 Bulb fixtures consuming 252 Watts each for a total of 9576 Watts

5 – T8 4 Bulb fixtures consuming 154 Watts each for a total of 770 Watts

10 – T12 2 U-bulb fixtures consuming 143 Watts each for a total of 1430 Watts

7 – 60 Watt incandescent fixtures for a total of 420 Watts

7 – 65 Watt halogen fixtures for a total of 455 Watts

6 – 65 Watt halogen fixtures for a total of 390 Watts

This totals 13,041 Watts or 13.041kW

Finding a good representation of usage is dependent on how many hours the fixtures are on each year (and some are left on 24 hours per day 7 days per week). For the purpose of this proposal we are providing 2 estimates actual usage may be more or less, but we feel this is a good estimate:

8 hours per day 5 days per week – $(13.041\text{kW})(8\text{hrs})(5\text{days})(52\text{weeks}) = 27,125 \text{ kWhrs per year}$

At \$0.13 per kWhr, the cost per year to operate is \$3526.25 per year

12 hours per day 5 days per week – $(13.041\text{kW})(12\text{hrs})(5\text{days})(52\text{weeks}) = 40,688\text{kWhrs per year}$

At \$0.13 per kWhr, the cost per year to operate is \$5289.44 per year

Proposed Layout:

A one for one replacement will not be required and some fixtures will be eliminated. In a couple of locations where lighting is not adequate, fixtures will be added. New T8 fixtures are 28 watts as opposed to 32 watts although ballast factor calculations remain the same. All proposed bulbs will have a color rendition of 5000K which is close to natural sunlight. Existing bulbs are a mix of 3500K and 4100K and have a dimmer more yellow appearance. The proposed total new tally is as follows:

6 – T8 4 bulb fixtures consuming 134 Watts each for a total of 804 Watts

40 – T8 3 bulb fixtures consuming 100 Watts each for a total of 4000 Watts

7 – 9.5 Watt LED (100 Watt equivalent) for a total of 66.5 Watts

6 – 9.5 Watt LED (100 Watt equivalent) for a total of 57 Watts

7 – 9.5 Watt LED (100 Watt equivalent) for a total of 66.5 Watts

This totals 4994 Watts or 4.994 kW

Community Center Lighting Project (cont.)

For direct comparison of usage we use the same methodology as the existing setup:

8 hours per day 5 days per week – $(4.994\text{kW})(8\text{hrs})(5\text{days})(52\text{weeks}) = 10,387.52 \text{ kWhrs per year}$

At \$0.13 per kWhr, the cost per year to operate is \$1350.37 per year

12 hours per day 5 days per week – $(4.994\text{kW})(12\text{hrs})(5\text{days})(52\text{weeks}) = 15,581.28 \text{ kWhrs per year}$

At \$0.13 per kWhr, the cost per year to operate is \$2025.56 per year

Overview:

Completing this project will result in (depending on actual usage) a cost savings of:

8 hour per day 5 day per week operation: \$2175.88 per year

12 hour per day 5 day per week operation: \$3263.88 per year

Please note that these savings will increase or decrease depending on actual hours of operation and the cost per kWhr going forward. There are no rate increases planned for the next year.

The bulbs being supplied are rated at a life of 42,000 hours of operation, which is a significant improvement over the existing T12 bulbs life span of 28000 hours and the older T8 lifespan of 36000 hours. This means relamps will be significantly reduced. While there will always be bulb and ballast failure on an individual basis to some extent, to put this in perspective, with a 42000 hour life span, this equates to 20 years at the 8 hour per day estimate and 13.5 years at the 12 hour per day estimate. Most of the current bulbs are beyond their expected life span and light output is likely about 30% - 50% of new while still consuming the same amount of energy.

In addition, T12 light bulbs were supposed to end manufacture in 2012 and once available inventory has been exhausted, will no longer be available, meaning the current majority of bulbs and ballasts are obsolete and the cost for obtaining them is rising due to availability. If the town were to do a simple relamp of the areas in question, which due to the condition of the bulbs is necessary at this time, a total of approximately 172 bulbs + 20 u bulbs would be required at an estimated cost of \$6.00 per bulb (and u-bulb availability is questionable), results in a cost avoidance of an additional \$1152.00 to continue operating as is with no energy cost savings.

As we have in the past, the Washington Island Electric Cooperative will provide the fixtures to the Town of Washington at no cost under our energy conservation public benefit program. In addition, the Cooperative will provide, as part of this project 16 additional bulbs and 6 ballasts for incidental failures that might occur over the next several years. The total estimated value of what the Cooperative is providing is \$3252.69 in material.

The Town of Washington will be responsible for the cost of removal/installation. Tony Young was involved in the walk through and some significant issues were discovered. The current wiring above the ceiling in all these area's is a rat's nest and extremely haphazard. In addition, the wiring to the fluorescent fixtures is Romex, which is a code violation. Ballast heat of fluorescent fixtures causes the insulation used on Romex wiring to become brittle and often it fails over time causing shorting. Even with proper breaker protection, this shorting can lead to fire, which is why Romex wiring should never be used in a fluorescent fixture. This is a serious safety consideration that probably outweighs the cost saving expected from the upgrade.

RESOLUTION 2015 – 12

RESOLUTION SETTING PURCHASING POLICY FOR THE TOWN OF WASHINGTON

WHEREAS, the Town Board of the Town of Washington has the responsibility of approving and establishing the expenditure levels for the Town and each department through their approval of the annual budget. All department heads have the responsibility of making purchases and keeping purchases within the scope of the budget; and

WHEREAS, all purchases shall demonstrate a reasonable and good faith effort to obtain goods and services at the lowest possible cost consistent with the quality and service needed to maintain efficient operations of the Town. Within these parameters, efforts will be made to purchase materials and services locally when possible; and

WHEREAS, if an item has been specifically budgeted for, it will not be necessary to obtain approval in advance from the Town Board prior to the purchase if the purchase price is under \$2,500.00. All non-budgeted items need Board approval. This pertains to leased items and leases with a purchase option, as well; and

WHEREAS, purchases of \$2,500.00 or less shall not require competitive bidding, but are encouraged for any significant expenditure with a life expectancy of over 5 years. Department Heads may authorize expenditures up to \$2,500.00; and

WHEREAS, purchases in excess of \$2500.00 shall require a class 1 notice in the designated official newspaper and require sealed bids; and

WHEREAS, exceptions to the requirement of obtaining competitive bids may be made for the following reasons:

- a. Participation in an intergovernmental cooperative purchasing program.
- b. The vendor is the sole source from whom it is feasible to obtain the purchase, due to location or the ability to provide maintenance after purchase.
- c. Emergency circumstances necessitate immediate purchase, not allowing time to seek bids. The Chairman, Town Board and Town Clerk shall be notified of any such emergency prior to the purchase.

Chairman, Town Board Members and the Clerk shall be emailed as soon as possible, the circumstances of these purchases; and

WHEREAS, local vendors will be given a chance to bid on any goods or services the Town is seeking; and

WHEREAS, legal, financial, engineering and consulting services, or any other service that may be considered complex or technical in nature: A request for proposals shall be used when the cost is expected to exceed \$15,000.00 in order to gain information from potential service providers. Evaluation criteria shall include but not be limited to price, ability to perform, experience, technical expertise, and availability. Exception: A request

for proposals shall not be required for ongoing and continuous services, such as legal services provided by the Town Attorney, unless requested by Town Board; and

WHEREAS, purchases shall be awarded to the low bidder unless there is a valid reason for doing otherwise. Valid reasons may include:

- a. The low bidder has proven, from past experience, to provide goods or services that are inferior in quality.
- b. The low bidder has, from past experience, had problems with late delivery, failure to meet specifications and/or not providing the necessary maintenance or service.
- c. An award may be made to a local vendor that is not the low bidder if the ability to provide timely maintenance for an item is a significant concern, and the local vendor's ability to provide the timely maintenance significantly exceeds that of the low bidder; and

WHEREAS, the Town reserves the right to reject any or all bids which are determined not to be in the best interest of the Town; and

WHEREAS, no Town employee shall derive a financial gain from any purchase or contract issued by the Town. Accepting gratuities in exchange for preferential treatment is strictly prohibited by all Town employees and officers; and

WHEREAS, all contracts must be authorized by the Town Board; and

WHEREAS, all public construction, the estimated cost of which exceed \$15,000.00 shall be let by contract to the lowest responsible bidder; all other public construction shall be let as the Town may direct. If the estimated cost of any public construction exceeds \$5,000.00 but is not greater than \$15,000.00, the Public Works Director shall give a class 1 notice of the proposed construction before the contract for the construction is executed (Chapter 62.15 WI Stats.); and

WHEREAS, in circumstances where it is not feasible to secure Town Board approval for the expenditure of such funds due to time constraints, the Chairman is hereby granted the power to authorize the expenditure of Town funds in amounts of not more than \$3,000.00, provided such expenditures are made out of budgeted funds.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Washington, Wisconsin that the

First

Seconded

Adopted this ___ Day of November 17, 2015

POLL WORKERS

For the term January 1, 2016 through December 31, 2017

Sally Clancy Chief Inspector	593 Green Bay Rd
Michaelene Johnson	1542 Mountain Rd
Joan Blair	1978 Town Line Rd #10
Engstrom, Janet	1961 Old West Harbor Rd
Gunnlaugsson, Marsha	1249 Aznoe Rd
Hutchins, Jeanne	1961 Swenson Rd
Miller, Jane	2310 Town Line Rd
Thiele, Nancy	790 Jackson Harbor Rd
Faith Overdahl	2228 Green Bay Road
Linda Henning	Airport Road
Vicki Goodwin	1724 White Trillium Trail
Jeanette N. Young	1855 Jackson Harbor Road
Vicki Fuller	1507 Beech Court
Tammy Jorgenson	1329 Mountain Road