

Washington Island Zoning and Planning

Committee Meeting

Wednesday February 18, 2015

Rutledge Room-6:30

Minutes

1. **Call to order: 6:30 Present: Jim Goodwin, Mary Lee Benson, Kirby Foss, Mike Kickbush, Amanda De Witt, Larry Goodlet. Absent: Liz Holmes, Carol Stayton.**
2. **Approval of Agenda, approved**
3. Discussion of election of WIZAP chairperson for the meeting. Mike Kickbush chosen for this meeting.
4. **Approval of the Minutes of the November 19, 2014 meeting.** Please note the spelling of "Mick" should read "Mike." Minutes approved with that correction
5. **Correspondence: none.**
6. **Action Items:**
 - a. WIZAP membership. Liz Holms is currently recovering from surgery. She will be back when she is recovered. WIZAP committee is unsure if Carol Stayton will be returning to be the co-chair of the committee. Member Kirby will contact Valerie at the Town Office there will be a letter sent from the office to Carol regarding her being able to resume her position on WIZAP. If Carol feels that she will not be returning to carry on the position of co-chair for the WIZAP committee, then there will be a legal posting to fill the vacancy. This can only take place after contacting the Town Board about the vacancy. Motion was made to pursue the action described above, contacting the Town Board and Valerie Carpenter at the Town Offices. Attempts will be made to contact Carol Stayton. Upon hearing from these options, a legal posting will be made to fill the vacancy.
 - b. **Review recommendation criteria for Variances, Rezoning Requests and Conditional Use Permits.** Discussion only. The information discussed was defining the above zoning permits. All this information is available on-line at the county website/ Comprehensive Planning. Mary Lee asked about getting hard copy for each member. Either she or Kirby will contact Town Office to see about getting hard copies for the committee members. Mike Kickbush receives updates on the changes made in the zoning regulations, and he will notify the committee of these changes in the meeting following notification from the County Planning Department.
7. **Reports and Announcements:** Mike has communicated with Becky Kerwin about the "Partnership with Housing." The meeting that was to be held in January has been postponed until further notice.
8. **Community Input: none**
9. **Board input:** Should we continue to have monthly meeting so as to better prepare ourselves with zoning issues when they arise? Going over the definitions at this meeting was helpful to

members. Although not busy now, that may change and the committee feels that it's better to be prepared for future discussions and meetings when the public has interests in our judicial decisions and recommendations for the Town Board.

10. Next meeting? Tentatively next meeting will be March 10th, 2015. Mike will get back to members about this date. Mary Lee asked to change meetings to second Tuesday of each month. If that conflicts with the Town Board monthly meeting, then the WIZAP will meet on a different day of the week. (Wednesday) Mary Lee asked that we have a rehearsal meeting next meeting with another person chairing the meeting. She will bring a prepared script for carrying on the meeting. This meeting will be a preparation for others co-chairing the meetings in case of absence or recusal from co-chair. It is not expected to be a busy meeting next month in terms of attendance from the citizens of the island.

11. Call to adjourn meeting, approved. Meeting adjourned at 7:26

Respectfully submitted: Amanda De Witt