

*Washington Island Airport*

**Town of Washington**  
**Washington Island Airport Committee Meeting**  
Wednesday, February 26<sup>th</sup>, 2014 6:00 p.m.  
Community Center

**Minutes**

- 1) Call to Order. Ed Graf called the meeting to order at 6:00 p.m. in the Town Office of the Community Center.
- 2) Roll Call: In addition to Graf were committee members Joel Gunnlaugsson, Gary Crites and Lu Beekman. Mike Berger joined the meeting by conference call.
- 3) Approval of Minutes: Motion by Graf, second by Crites to approve the minutes of the 12/19/2013 meeting. Motion carried.
  - A) WIAAC 12/19/2013
- 4) Discussion and Recommendation Items:
  - A.) Conference call with Gayle Stern, Bureau of Aeronautics and Kevin Sielaff, Mead & Hunt: reverence to letter from Mead & Hunt, January 29, 2014: Joining by conference call were Gayle Stern, BOA and Kevin Sielaff, Mead & Hunt.
    - a. Discuss findings on approved projects: Referring to the Project Schedule/Mead & Hunt and the Financial Statement/BOA along with the 2014 AIP plan the following was discussed:
      - i. 2010 entitlements (\$157,895) available would need to be spent by August 31<sup>st</sup>, 2014.
      - ii. There were not enough projects slated on the AIP for 2014 to use the allocated entitled money for projects (AWOS, Obstruction clearance, VASI lights) which were detained or delayed.
      - iii. Possibility of trading entitlement funds with other airports.
        1. 2010 entitlements are at 2 ½ % sponsor share. Could be trading for entitlements at 5%.
        2. BOA could not find airport in need of our 2010 entitlements.
      - iv. Possibility to move an item from a future year to 2014.
        1. #7 & #8 on Project Schedule (#7 Purchase Existing Hangar #1 & #8 Multi Use Airport Building (Design))
        2. These projects need to be petitioned for.
        3. Currently the Town has enough sponsor share money paid in to cover the 2 ½% of 2010 entitlements.
    - b. Categorize projects in relation to time restraints and costs

- i. The paving plant will not be on the Island until late August or September. Gunnlaugsson questioned as to the bidding process required by the BOA/DOT to accommodate that timeline.
- ii. The paving for entrance road & taxiway rehabilitation, tie-down area & auto parking lot is delayed until the plant will be on the Island
  1. Attention to Fly-in Fish Boil and DDBBQ dates
- iii. The surveying for Obstruction clearance will be done this spring
  1. The actual clearance will not occur until September (Migratory Bird Act May 1<sup>st</sup> through August 31st).
- iv. AWOS is awaiting government contract finalization
- v. VASI is contingent on Approach Clearances

c. Determine need for project petitions based on Airport Improvement Plan.

- i. The hangar purchase, demolition and design will be petitioned for. This would not be an approval by the governor, but switching out projects to use already approved entitlements.

B.) Correspondence

a. Letter to the Editor, February 13, 2014

- i. It was determined the Committee would not debate these articles through the paper.
- ii. Possibly invite any citizens to committee meetings to address, in person, any concerns.

b. Chamber website (airport link) check it out.

- i. The Chamber of Commerce website now includes a link to the airport.
- ii. A picture from the Fly-in Fish Boil will be included.

c. Economic Impact Survey/BOA 2002/Request for update.

- i. Received a response from Judy Harding, Program and Policy Analyst, BOA in which they will update the updated Economic Impact Survey.

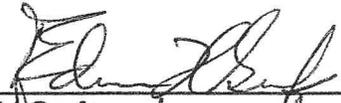
5) Community Input. None at this time.

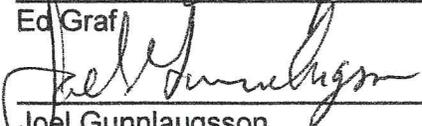
6) Board Input. None at this time

7) Next Meeting Topics and Schedule. Next meeting to be determined.

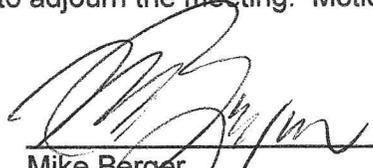
- Update scheduling for projects.
- Update on petition process
- ALP

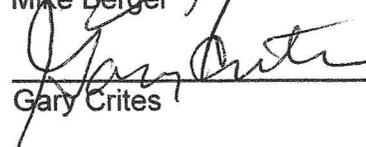
8) Adjournment. Motion by Crites, second by Beekman to adjourn the meeting. Motion carried unanimously at 7:40 p.m.

  
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Ed Graf

  
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Joel Gunnlaugsson

  
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Lu Beekman

  
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Mike Berger

  
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Gary Crites