Washington Island Airport

Town of Washington
Washington Island Airport Committee Meeting
Tuesday, December 3rd, 2013 6:00 p.m.
Rutledge Room in the Community Center

Minutes

1) Call to Order. Chairman Mike Berger called the meeting to order at 6:03 p.m.

2) Roll Call. Present by roll call were Mike Berger, Gary Crites, Ed Graf and Lu Beekman. Joel Gunnlaugsson was absent.

3) Approval of Minutes. Motion by Crites, second by Graf to approve the following listed WIACC Meeting minutes. Motion carried.

   A) WIAAC 10/10/2013
   B) WIAAC Special Meeting 11/6/2013
   C) WIAAC Special Meeting 11/9/2013

4) Communication and Correspondence:

   A.) E-mail from Gayle Stearn, DOT/BOA. Re: approval of funds for improvements. Discussion considering the approval of funding by Governor Scott Walker for improvements at the Airport. This will include AWOS, PAPI, Obstruction Removal, Pavement rehabilitation and Engineering for applicable projects.

5) Discussion and Recommendation Items:

   A.) Airport Marketing - Discussion with Carol Stayton, W.I. Chamber of Commerce

   - Carol Stayton submitted a draft of the web page that will be added to the Chambers' website.
   - Discussion included advertising of not only aviation events, or events happening at the airport, but all events on the Island that pilots would be interested in attending.
   - Also discussed was the potential to have an open WiFi link for pilots and tourists using the park area.
   - Holding an Airport Open House/Informational gathering.
   - Having more Island information in the Pilot's Shack for taxi's, restaurants, etc.

   B.) DDBBQ Advertising Discussion:

   - Discussion with Carol Stayton, DDBBQ on improvements to the airport event area.
   - Members of the Committee and the future establishment of the Friends of the Airport to be responsible for security, setup and flow of traffic relating to the aviation area.
   - More Committee involvement at DDBBQ planning meetings.

C.) Discussion on inexpensive improvements.

- Improved landscaping
- Explore possibility of split rail fence to partition the tie down area.
- Reinstall the split rail fence along taxiway to run even with the front of Waltrips' hangar. This is for wing span clearance and to discourage vehicles from entering the taxiway in that area.

D.) Discussion on topics for Special Meeting with Kevin Sielaff, Mead & Hunt Engineering. December 4th, 2013 9:30 a.m., Rutledge Room.

- Meet with Mead & Hunt Engineering
- Inquire the scope of work they are willing to undertake.

E.) Budget Update discussion with Airport Manager.

- Walter Nehlsen, Airport Manager stated the operating budget was taken care of and finalized for the year 2014.
- It was suggested that consideration of the many ongoing improvements, the Committee would be more involved in next years' budgeting process.

6) Community Input. None given.

7) Board Input.

- The questions and answers to Ed O'Neill were sent to him. A copy was also given to the Town Board at the November meeting.
- An attached note will be sent to Hangar owners along with the inspection notification to contact Walt within 30 days to set up an appointment for inspection. However, given the lateness of the season, and while many hangar owners will not be back until spring, the inspection will be set up at the earliest date they will return to the Island.

8) Next Meeting Topics and Schedule. To be determined.

9) Adjournment. Motion by Beekman, second by Crites to adjourn the meeting. Motion carried at 7:25 p.m.

Michael Berger

Ed Graf

Lu Beekman

Joel Gunnlaugsson

Gary Crites