

**WASHINGTON ISLAND ZONING AND PLANNING
COMMITTEE MEETING**

**Wed. November 6, 2013
RUTLEDGE ROOM – 7:00 pm**

**Members present: Mike Kickbush, Kirby Foss, Mary Lee Benson, Jim Goodwin,
Carol Stayton, Liz Holmes**

Public Present: Jim Gunnlaugsson, Joel Gunnlaugsson, Russ Kickbush

Call to Order by chairman Mike Kickbush at 7pm

APPROVAL OF AGENDA: Motion by C. Stayton, 2nd by L. Holmes. Motion carried

APPROVAL OF MINUTES of the Oct. 21, 2013 mtg.

Motion to amend the minutes made by C. Stayton, 2nd by L. Holmes. **Motion carried** unanimously.

CORRESPONDENCE: None

ACTION ITEMS:

a. Election of WIZAP chairman:

Motion by L. Holmes to recommend Carol Stayton as chairman. Under discussion it was revealed Carol had not been asked whether she wanted to be chairman. **Motion failed** due to lack of a 2nd.

Motion made by K. Foss, 2nd by ML Benson to recommend M. Kickbush as chairman.

Motion passed 4 to 1.

b. Election of WIZAP secretary:

Motion by M. Kickbush to recommend ML Benson as secretary, 2nd by K. Foss. **Motion carried** unanimously.

c. Conditional Use request made by Willscott Properties LLC for parcel #028-02-36342944A2 for an assembly hall to host special events located at 1309 Rangeline Road.

Motion by L. Holmes, 2nd by C. Stayton to bring the conditional use request to the floor. Under discussion it was pointed out that when the existing building was refurbished there was no ordinance established that applied to an assembly hall.

Following the General Criteria by which to evaluate conditional use permit applications, the committee determined that:

- The project would not negatively affect the Public Interest or the Town's interest.
- The project would not negatively affect public health, safety, and welfare.
- The project would not negatively affect the character of the surrounding area.
- The project is an allowed use in a Mixed Commercial area with a conditional use.

In our evaluations we agreed with the applicant's answers on the application form **with the following recommendation from the committee---**

That the number of parking spaces be increased due to the necessity of on-street parking during certain events, thus creating hazardous conditions for traffic on Townline and Rangeline Roads. This also has the potential of making it more difficult for fire trucks to get into the building with the added congestion of cars parked on the roads.

Motion by M. Kickbush, 2nd by ML Benson to recommend approval of the conditional use proposed by Willscott Properties LLC for an assembly hall to host special events on parcel #028-02-36342944A2 located at 1309 Rangeline Road with the additional recommendation to add parking spaces.

Roll call vote: MLBenson-yes, K. Foss-yes, J. Goodwin-yes, L. Holmes-yes, M. Kickbush-yes, C. Stayton-yes. **Motion carried** unanimously.

d. Door Co. Zoning Ordinance Text Amendment changing the number of days that a temporary use is permitted, the definition & how the days are counted.

Motion by M. Kickbush, 2nd by K. Foss that we recommendation not changing the ordinance and that the county should limit any changes to Liberty Grove (where the complaint originated from). **Motion carried** unanimously.

REPORTS/ANNOUNCEMENTS:

a. M. Kickbush reported on the October 29, 2013 Door Co. Planning Dept. Public Meeting regarding Future Land Use Maps, New Ordinances and the Farmland Preservation Map. There will be another meeting on Jan 30 which M. Kickbush will attend. Act 170 is a new state level Shoreland Zoning ordinance which will deal with non conforming structures and comprehensive shoreland zoning. There are also new state level wind and communication towers ordinances.

COMMUNITY INPUT: J. Gunnlaugsson reported on the status of the access to water Right of Way at the end of Main Rd, the Homestead Cottages access. Both have been surveyed. R. Kickbush would like some type of recognition for the Sonoc's excellent refurbishing of the old cheese factory building.

BOARD INPUT: M. Kickbush would like a discussion of the Core Development Mission Statement. C. Stayton suggests we invite the Economic Development Committee to participate in a forum-type meeting that WIZAP would lead.

NEXT MEETING: December 11, 2013

Motion to adjourn by made by C. Stayton, 2nd by L. Holmes. Motion carried unanimously. Meeting adjourned at 8:00 p.m.

Submitted by,
Mary Lee Benson, secretary