

Washington Island Airport

**Town of Washington
Special Meeting
Washington Island Airport Committee Meeting
Wednesday, November 6th, 2013 9:00 a.m.
Airport Office at Airport**

Minutes

- 1) Call to Order. Mike Berger called the meeting to order at 9:03 a.m. at the Airport Office.
- 2) Roll Call: Present by roll call were Chairman Mike Berger, Committee members Ed Graf and Lu Beekman representing a quorum. Gary Crites and Joel Gunnlaugsson were excused by prior request. Also present was Walt Nehlsen, Airport Manager.
- 3) Phone Conference with Gayle Stern, Bureau of Aeronautics. Selection consideration of an engineer for potential improvements to the Airport.
A phone conference was held with Gayle Stern, Airport Development Engineer, Mark Arnold, Airport Engineering Section Chief, Tom DeWinter, Airport Construction Standards Chief and Keith Gerard. Airport Program Engineering Section Chief all present from the Bureau of Aeronautics/Department of Transportation, Madison.

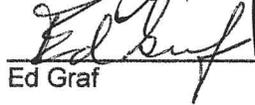
Discussed was the following:

- Engineering selection process.
- They are required to select as a Brooke Saks selection meaning selection is made prior to costs.
- Three Engineering firms submitted applications for consideration of future projects
 - OMNNI Associates, Appleton, Wisconsin
 - MSA Professional Services, Madison, Wisconsin
 - Mead & Hunt, Inc., Green Bay, Wisconsin
- The Bureau was willing to wait for the Committee to make a recommendation to the Town Board for approval however, the Bureau would be making the determination with the Town's recommendation.
- The selection is made by the Bureau by point value on an evaluation form which will be e-mailed from the BOA.
- They do not need or require any formal action from the Town however, the Bureau desires to be interactive with the Town and involve the Town with the selection.
- The applicants would be in a descending order from first pick to last choice.
- They may choose to delay engineering selection on projects which are projected too far in the future.
- They may also choose to select separate firms for separate projects however all three firms are highly qualified to do all or part of this project.

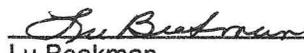
- The AWOS does not involve engineering support since Vasaila already has the government contract. The AWOS specifications are already being written with Vasaila in conjunction with other airports requesting an AWOS.
 - GPS-RNAV approach will be considered along with the AWOS since the Med-Evac helicopter approach would benefit from it. The AWOS will provide the Local Altimeter setting for an approach.
 - The closest AWOS currently is Escanaba which is inefficient for this geographic location.
 - The FAA may not consider any type of instrument approach because of the length of the runway, because it is a turf runway, and the FAA has soft minimums of 3200' runways however, it will be presented to the FAA because of the Islands' geographic setting.
 - The BOA will engage the FAA and provide the Town with the acceptable minimums considering the geographical restraints for consideration of future needs such as a fixed wing med-evac system.
- 4) Recommendation to the Town Board. The Committee will prioritize the projects, the recommendation for engineering and return this information to the BOA. There will be an additional meeting (telephone conference) with the BOA after the Town Board meeting to share considerations and decisions.
- 5) Adjournment. Motion by Beekman, second by Graf to adjourn the meeting. Motion carried at 9:50 a.m.



 Michael Berger



 Ed Graf



 Lu Beekman

Excused

 Joel Gunnlaugsson

Excused

 Gary Crites