

**WASHINGTON ISLAND ZONING AND PLANNING
COMMITTEE MEETING**

Monday, Dec. 12, 2011

RUTLEDGE ROOM - 7:00

The December 12, 2011 WIZAP meeting was called to order by Mary Lee Benson, temporary chairman, due to the illness of chairman Mike Kickbush. Meeting called to order at 7:01pm.

Members present: Mary Lee Benson, Kirby Foss, Joel Gunnlaugsson, Liz Holmes, Carol Stayton.

Members absent: Mike Kickbush

Public present: Don Benson, Rob Carr, Tom Jordan

A motion to approve the agenda was made by Liz Holmes, 2nd by Joel Gunnlaugsson. Motion passed unanimously.

There being no volunteers, a discussion regarding the appointment of a temporary secretary in the absence of the regular secretary followed. It was suggested by Joel Gunnlaugsson that a recording device from the Town Office could be used followed by transcription from one of the office persons.

The minutes of the Nov. 9, 2011 meeting were approved unanimously upon a motion by Kirby Foss, 2nd by Joel Gunnlaugsson

Correspondence was received from Jim Goodwin asking to be considered for membership on WIZAP.

ACTION ITEM:

WIZAP Committee Opening: Carol Stayton moved that we table the discussion/motion to recommend a new member of WIZAP until the next meeting, 2nd by Joel Gunnlaugsson. Motion failed on a 3 to 2 vote. Those voting to table were Joel Gunnlaugsson and Carol Stayton; those voting to deny the motion were Kirby Foss, Liz Holmes, Mary Lee Benson. Motion failed.

Under discussion regarding a new member, J. Gunnlaugsson said several had approached him expressing interest. It was pointed out by several members that we have had notices posted asking for applicants for months with no results and that we now have a letter expressing interest in membership from Jim Goodwin.

The motion to recommend Jim Goodwin as a member of WIZAP was made by Mary Lee Benson, 2nd by Kirby Foss. Under discussion it was mentioned that Jim has been the Alternate to WIZAP since 2007 and is familiar with the committee and its procedures. There is also a need to fill our membership to 7 as required by our enabling ordinance. There may be times when achieving a quorum is difficult and we need to have a full roster of members available. The **motion passed unanimously** to recommend Jim Goodwin as a member of WIZAP.

The Door County Zoning Ordinance – Discussion only:

Carol Stayton was concerned that the agenda for this meeting was posted only a day or two before the meeting. She also expressed concern that the Town Chair and chair of WIZAP had, in the past, met privately with a potential applicant without public notice.

Under discussion of the DC Ordinances - The new parking ordinance was mentioned which now allows on-street parking in the Core Development areas. It is believed this will be advantageous to businesses in those areas.

More discussion centered around problems some have said they have had in dealing with the Plan Dept. Concerns were expressed about the lack of an incubator ordinance; the length of time in replying to those asking questions of the plan department; the misunderstanding about costs of applications plus the costs of actual building permits that follow, ie. fee structures. Some committee members didn't want this discussion to evolve into a "witch hunt" or based on hearsay without documentation from actual complainants.

Carol Stayton requested that WIZAP hold a public meeting where the public may bring up any zoning/planning related issue for discussion and possible clarification. The issues could then be categorized by WIZAP and given to the Door Co. Planning Department. Later, someone from the Planning Dept. would be invited to the island to discuss/explain the issues/problems.

Joel Gunnlaugsson expressed concern that we are no longer receiving a listing of building permits as has been done in the past.

There were no reports/announcements or community or board input.

The next meeting will not be Jan. 11, 2012 due to the lack of a quorum. It was suggested that a date be chosen from Jan. 17 – 20.

A motion to adjourn was made by Carol Stayton, 2nd by Liz Holmes. Motion passed unanimously.

Meeting adjourned at 8:17pm.

Mary Lee Benson,
Secretary