

**JULY TOWN FILE REPORT**

| <u>DATE ISSUED NAME AND ADDRESS</u>   | <u>TAX NO.</u>    | <u>SITE AND BUILDER</u>                    | <u>CONSTRUCTION</u>  |
|---|-------------------|--|--|
| 07/23/15<br>LISA M BARNABY<br>1958 CEDAR CIR<br>STURGEON BAY WI 54235                                     | 024-02-32272644F1 | 1958 CEDAR CIRCLE<br>BLDR: OWNER           | A 12' X 15' DECK.  |
| 07/24/15<br>THOMAS J & NANCY J BENNETT<br>2333 JOURDAIN LN<br>GREEN BAY WI 54301                          | 024-30-0109       | 3370 LAKE FOREST PARK DRIVE<br>BLDR: OWNER | A ROOF ALTERATION TO THE EXISTING SINGLE FAMILY RESIDENCE. EXISTING 16' X 24' 2" ATTACHED GARAGE, 8' 3" X 26' 4" ONE-STORY ADDITION, 14' X 23' 6" TWO-STORY ADDITION AND A 14' X 23' 6" SECOND STORY ABOVE THE EXISTING RESIDENCE. |
| 07/08/15<br>MICHAEL F & KATHRYN A MARTELL<br>32161 EUPHORIA DR<br>BURLINGTON WI 53105                     | 026-00-32262314F  | UNION<br>321 BREEZY ACRES                  | FILLING AND GRADING IN EXCESS OF 2,000 SQUARE FEET IN AREA.  |
| 07/16/15<br>BROTHERS LTD ALEXANDER<br>C/O TERRY ALEXANDER<br>4460 GLENDALE AVE<br>GREEN BAY WI 54313-7536 | 026-00-16262312D  | 1280 BAYSHORE DRIVE UNIT 28                | AN 8' X 10' SHED AND 4' X 5'4" STOOP. (UNIT 28)  |
| 07/29/15<br>CHAUDOIR'S DOCK JOHN STRAND<br>2506 INDIAN TRAIL<br>RACINE WI 53402                           | 026-00-10262322L  | 10855 COUNTY N<br>BLDR: OWNER              | AN 8' X 12' SHED.  |
| 07/17/15<br>RICHARD R & KERSTIN L ELLEFFSON<br>1538 MOUNTAIN RD<br>WASHINGTON ISLAND WI 54246             | 028-04-31343013A1 | WASHINGTON<br>1538 MOUNTAIN ROAD           | A 14' X 27' MAPLE SYRUP PROCESSING SHACK WITH A 10' X 24' WOOD SHED, ALL AS PER PLANS SUBMITTED TO THE DCPD ON 7/10/15.  |

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| 07/31/15 JOEL R & KRISTA A GUNNLAUGSSON<br>(AMENDED) 1423 TOWN LINE RD<br>(RENEWAL) WASHINGTON ISLAND WI 54246 | 028-03-06333022A | 1423 TOWNLINE ROAD      | A 16' X 30' LEAN-TO ADDITION<br>AS PER PLANS SUBMITTED TO THE<br>DOOR COUNTY PLANNING<br>DEPARTMENT ON 7/28/15.<br>(amended to increase size of lean-to) |



# DOA Local Government Report

August 2015, Volume 12, No. 2

## Wisconsin Coastal Management Grants Available

### In this Edition

Coastal Management Grants

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Municipal Records Submissions  
Changes

---

WHEDA Annual Conference

---

Broadband Update

---

Urban Forestry Grant  
Application Open

---

Funds for Planting Trees

---

Fire Department and EMS  
Funding

---

Wisconsin's First Statewide  
Parcel Map

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Wisconsin Department of  
Administration, Division of  
Intergovernmental Relations  
101 East Wilson St 9<sup>th</sup> Floor.  
Madison, WI 53703.

Please direct general questions  
or comments to Dawn Vick,  
DOA Division of  
Intergovernmental Relations,  
(608) 266-7043 or  
dawn.vick@wisconsin.gov.

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The Wisconsin Coastal Management Program (WCMP) is seeking proposals to enhance, preserve, protect and restore resources within the state's coastal zone—all counties adjacent to Lakes Superior and Michigan, with their nearly 1000 miles of shoreline. WCMP anticipates awarding approximately \$1.5 million in grant funding.

WCMP grants are available for coastal wetland protection and habitat restoration, nonpoint source pollution control, coastal resource and community planning, Great Lakes education, public access and historic preservation. **Applications are due November 2, 2015.**

Applicants are encouraged to contact WCMP staff early to discuss ideas for project proposals and application requirements. When developing proposals, please pay close attention to the following items:

- Application materials and the Request for Proposals are available on the WCMP website at <http://coastal.wisconsin.gov>.
- There is a cost-share requirement for all projects. Matching funds must be from non-federal sources, and may be in the form of in-kind contributions.
- For habitat restoration and construction projects, be sure to include copies of all required permits or permit applications and title documentation with the application materials.
- For all projects, be sure to include copies of required documentation and letters of support.

WCMP has scheduled three informational workshops to discuss the grant application process and funding priorities. The meeting dates and locations are:

- Ashland  
Wednesday, September 2, 2015, 1:30 p.m.  
Northern Great Lakes Visitor Center, 29270 County Highway G
- Green Bay  
Thursday, September 10, 2015, 1:30 p.m.  
Neville Public Museum, 210 Museum Place
- Milwaukee  
Tuesday, September 22, 2015, 1:30 p.m.  
Port of Milwaukee, 2323 S. Lincoln Memorial Drive, Milwaukee

If you have questions, please contact WCMP at (608) 267-7982.

## **New Municipal Records Submission Procedures**

The 2015-2017 State Executive Budget changed Wisconsin Secretary of State Duties so that all municipal records pertaining to transfer of property between municipalities are no longer submitted to the Secretary of State. They must now be submitted to Municipal Boundary Review (MBR) in the Wisconsin Department of Administration (DOA). This includes annexation ordinances, detachments, cooperative boundary agreements, and annual submission of municipal boundaries. Certificates of Incorporation will also be processed and issued by the DOA. The process for submitting petitions for annexation is unchanged and should continue to be submitted to MBR.

These changes bring most municipal property related filing requirements to the MBR team, who have the knowledge and resources to make document submittal, processing, and distribution more timely and efficient.

One copy of required materials should be mailed to:

Wisconsin Department of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison, WI 53701-1645

For questions, please contact MBR staff at (608) 266-1927 or email [mds@wisconsin.gov](mailto:mds@wisconsin.gov).

## **WHEDA Annual Conference**

WHEDA has announced that the WHEDA Conference 2015 is set for Tuesday, November 17 at the Monona Terrace Community and Convention Center. With over 700 attendees at last year's conference, it has become one of the "can't-miss" events of the year for Wisconsin colleagues looking to create affordable housing and sustainable communities.

If you are a government official who has responsibilities to create affordable housing and sustainable communities, then this conference is for you. It is a unique opportunity to network and attend sessions covering topics of interest to developers, syndicators, asset managers and property managers. This year's agenda will be jam-packed with informative topics presented by nationally known speakers and trainers. For more information, visit <http://www.wheda.com/theconference>.

## **Broadband Update**

*Broadband Policies & Regulations Guide*, an updated and expanded guide for Wisconsin stakeholders navigating the complex legal and regulatory environments surrounding location broadband access and adoption, has been published by the UW-Extension Broadband & E-Commerce Education Center.

Each community faces its own challenges and brings unique strengths to community broadband-building efforts. By popular demand, it has greatly expanded the selection of examples from Wisconsin and other states across the U.S. These examples highlight policies and practices in places that have addressed broadband locally, such as:

- Local government broadband resolutions
- Tower agreements between municipalities and private internet service providers
- Successful applications for state and federal grant funds
- Surveys measuring broadband demand among local businesses and households and more.

The document is available at <http://broadband.uwex.edu/resources/policy>.

## Urban Forestry Grant Application Open

The 2016 Urban Forestry Grant application period opens August 1. Applications, resolutions and supporting documents must be received on or before October 1.

While you will notice some enhancements to the application itself, you need to be aware that in an effort to be consistent with other Department of Natural Resources grant procedures, the Authorizing Resolution for Urban Forestry grants will now be *required at the time of application*, since it authorizes submittal of the application on behalf of the applicant. Based on your council's process, *please make arrangements to get this item on their agenda as soon as possible*. In addition, resolutions will only be in effect for the associated grant cycle.

A Microsoft Word version of the sample combined Urban Forestry Grant/Urban Forestry Catastrophic Storm Grant resolution can be found at the Urban Forestry Grant Web Page, <http://dnr.wi.gov/topic/urbanforests/grants/index.html>.

Due to the rather short notice on this process change, if there are extenuating circumstances, a *small* grace period may be available. A written exception request, routed through your Urban Forestry Coordinator containing the reason for delay and date the Resolution will arrive by must be received before the application deadline of October 1 to be considered.

In the future, to allow more time, the application period will open at the beginning of July. To prepare, you should consider drafting this resolution on an annual basis as part of your storm recovery plan, or in anticipation of your next Urban Forestry grant application.

Please route any questions to [DNRUrbanForestryGrants@wi.gov](mailto:DNRUrbanForestryGrants@wi.gov).

## Funds for Planting Trees

If your city, village, town, county, or tribe is looking for tree planting funds, American Transmission Company's (ATC) *Grow Smart Tree Planting Program* may be helpful. Communities in 30 of 40 counties in the northern half of the state are eligible. Awards range from \$100 to \$5,000. Applications will be accepted through September 30, 2015.

For more information, see <http://www.atcllc.com/learning-center/trees-and-vegetation/grow-smart/community-planting-program>.

## Fire Department and Emergency Medical Services Funding

The Department of Homeland Security administers the Assistance to Firefighter Grant (AFG) program. The AFG Program offers competitive grant funding to fire departments and non-affiliated Emergency Medical Service providers. There are three different funding opportunities that will fund operations and safety, vehicles, and fire prevention activities. Information about each of these opportunities including program guidance documents, frequently asked questions, and the link to the applications can be found at <http://www.fema.gov/firegrants>.

# Wisconsin's First Statewide Parcel Map

The Wisconsin Department of Administration and State Cartographer's Office have recently announced the release of the *Version 1 Statewide Parcel Map*, the state's first publically available statewide digital parcel map.

## About Parcel Maps

The first statewide parcel map is one step in improving GIS (geographic information system) in Wisconsin. Parcel maps are one of the most important map layers in GIS today, as they depict land ownership, land use, and the value of property. Because almost every aspect of government and business can be associated with a land parcel, digital parcel data can be used to support economic development, emergency planning and response, natural resource management, and a host of other citizen services.

Maps of all parcels in a community are created and maintained at the local level. The *Version 1 Statewide Parcel Map Database* brings together local parcel data for all 72 of Wisconsin counties into a single database.

The web application, available at [www.sco.wisc.edu](http://www.sco.wisc.edu), provides users with a one-stop web-based mapping interface for browsing the statewide parcel layer.

In addition to the Version 1 Statewide Parcel Map Application, the statewide parcel layer is available for download via ArcGIS Online (as file geodatabase).

## Database Characteristics

The V1 Project is part of a larger Statewide Digital Parcel Map Initiative, a multi-year, DOA initiative that resulted from Act 20, the state's 2013-15 biennial budget. The V1 schema documentation includes detailed information about available parcel attribute information. Attributes contained in the Version 1 database include:

- Assessed value of land
- Assessed value of improvements
- Total assessed value
- Class of property (residential, commercial, manufacturing, agricultural, undeveloped, agricultural forest, productive forest land, other)
- Estimated fair market value
- Total property tax
- Any property address information maintained by the county
- Any acreage information maintained by the county
- Parcel ID
- School district

## Room to Grow!

As this is the first iteration of a statewide parcel layer, there is much room for improvement. To suggest improvements or provide feedback on the ways that you plan to make use of this parcel data, users are encouraged to send comments to [WLIP@wisconsin.gov](mailto:WLIP@wisconsin.gov).

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DOA Local Government Report is published biannually by the Wisconsin Department of Administration, Division of Intergovernmental Relations, 101 East Wilson Street 9<sup>th</sup> Floor, Madison, WI 53703.

Please direct general questions or comments to Dawn Vick, Team Leader, Intergovernmental Services Team, DOA Division of Intergovernmental Relations, (608) 266-7043 or [dawn.vick@wisconsin.gov](mailto:dawn.vick@wisconsin.gov).

# MUNICIPAL POPULATION ESTIMATE CHALLENGE FORM

If your municipality believes that the estimate is not a reasonable approximation of your population, complete this form and submit it **with administrative data** that can be used to evaluate the challenge. Submit the challenge on or before **September 15, 2015**.

**Mail challenges to:**

**Dan Barroilhet, Demographer  
Demographic Services Center  
WI Department of Administration  
PO Box 8944  
Madison, WI 53708-8944  
(608) 266-1755**

The Council/Board of the

Town

City

Village of: \_\_\_\_\_

in the County of: \_\_\_\_\_

has authorized me to submit a challenge to the correctness of the annual preliminary population estimate prepared for our municipality. The municipality contends the estimate is inaccurate because it is based upon inadequate information.

**Evidence based upon administrative records or other information is presented in support of this contention, as required by §16.96 of the Wisconsin Statutes. The statutes do not permit the Department of Administration to accept the results of a population enumeration conducted by any group, agency or unit of government other than the U.S. Census Bureau.**

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DAYTIME TELEPHONE: (     ) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

# CHANGE OF ADDRESS/OFFICE HOLDER NOTIFICATION

(This side of form is for Change of Address or Office Holder only.)

**Mail to:**

**Demographic Services Center  
WI Department of Administration  
PO Box 8944  
Madison, WI 53708-8944**

Please note **name/address change** below for:

- Town
- City
- Village of: \_\_\_\_\_

in the County of: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

OFFICIAL MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

DAYTIME TELEPHONE: (\_\_\_\_) \_\_\_\_\_

SIGNATURE OF RESPONDENT: \_\_\_\_\_

DATE: \_\_\_\_\_

\* How much Insurance

1. Specific Value \_\_\_\_\_

or

2. Actual Replacement \_\_\_\_\_



**PENINSULA TITLE**

A Division of Bay Title & Abstract Inc.

**PURCHASERS STATEMENT**

|   |  |                      |                             |
|---|--|----------------------|-----------------------------|
| <b>POLICY:</b> PTI-17977                  | <b>ACCOUNT:</b> 101/9715                         | <b>Closing Date:</b> | 07/31/2015                  |
| <b>Seller(s):</b> LOG CABIN ANTIQUES, LLC | <b>Buyer(s):</b> TOWN OF WASHINGTON, DOOR COUNTY | <b>Address:</b>      | P.O. BOX 220                |
| <b>Address:</b> P.C. BOX 114              | <b>Address:</b> WASHINGTON ISLAND, WI 54246      |                      | WASHINGTON ISLAND, WI 54246 |

Property Address: 1045 MAIN ROAD WASHINGTON ISLAND, WI 54246

**CHARGES**

|   |                     |
|---|---------------------|
| CONTRACT SALES PRICE  | \$182,000.00        |
| GOVERNMENT RECORDING CHARGES FOR THE DEED                     | \$30.00             |
| ATTORNEY FEE TO PINKERT LAW FIRM TO DRAFT THE DEED & TRANSFER | \$100.00            |
| CLOSING FEE TO PENINSULA TITLE                                | \$200.00            |
| WI TRANSFER FEE TO THE REGISTER OF DEEDS OFFICE               | \$546.00            |
| OWNERS TITLE INSURANCE TO PENINSULA TITLE                     | \$794.00            |
| GAP ENDORSEMENT TO PENINSULA TITLE                            | \$125.00            |
| ATTORNEY FEES TO SCHLOEMER LAW FIRM                           | \$1,150.00          |
| <b>Total Charges</b>  | <b>\$184,945.00</b> |

**CREDITS**

|   |                 |
|---|-----------------|
| TAX PRORATION: $\$1,035.73/365 = \$2.84$ PER DAY X 211 DAYS | \$598.74        |
| <b>Total Credits</b>  | <b>\$598.74</b> |

**\* BALANCE DUE AT CLOSING: \$184,346.26**

Purchaser: James F. Hanson  
TOWN OF WASHINGTON, DOOR COUNTY, WISCONSIN

Closing Agent: \_\_\_\_\_

SELLER IS RESPONSIBLE FOR ANY FINAL WATER AND/OR UTILITY BILLS THROUGH FINAL OCCUPANCY DATE. THIS STATEMENT IS ACCEPTED AS CORRECT. BUYER AND SELLER AGREE THAT TAX PRORATION IS FINAL FOR 2015.

Seller: X Craig Malotto, Member  
LOG CABIN ANTIQUES, LLC  
20-4827715

\* Statement prepared by: Peninsula Title Company

**BUDGET RESOLUTION 2015-07**

**Town of Washington, Door County, Wisconsin**

**A resolution amending the 2015 budget of the Town of Washington, Door County, Wisconsin adopted by a two-thirds majority vote of the entire membership of the TOWN BOARD**

**Whereas the sum of \$3,822.98 to be added to the Town of Washington Grants/PD Account (#433000.010) and the sum of \$3,822.98 be added to Capital Outlay/PD Account (#540554.010) to reflect the activity from grant.**

**Whereas the sum of \$8,874 to be deducted from the FD Pay Account (#524200.200) and the sum of \$8,874 be added to the Capital Outlay Account (570554.010) to reflect Capital Outlay Project not budgeted for in 2015. (Helmets)**

**Whereas the sum of \$20,918.10 to be deducted from the Community Center Building Account (#552000.140) and the sum \$20,918.10 be added to the Capital Outlay Account (#570554.010) to reflect Capital Outlay Project not budgeted for in 2015. (Tank replacement and Air-conditioned for Library)**

**Whereas the sum of \$1,412 be deducted from the Parks Account (#554400.250) and the sum of \$1,412 be added to the Capital Outlay Account (#570554.010) to reflect Capital Outlay Project not budgeted for in 2015. (SHB pavilion electrical)**

**Whereas the sum of \$184,346 to be added to the Capital Outlay Account (#570554.010) to reflect Capital Outlay Project not budgeted for in 2015. (Antique Log Cabin)**

**Whereas the sum of \$3,000 be added to the Capital Outlay Account (#570554.010) and the sum of \$3,000 be deducted from the Highway Equipment Account (532100.270) to reflect Capital Outlay purchase not budgeted for in 2015. (NH38 Green Chopper)**

**NOW THEREFORE, BE IT RESOLVED by the TOWN BOARD of the Town of Washington to amend the 2015 Budget to reflect the changes listed above.**

Adopted: 8/18/2015 Approved: 8/18/2015

\_\_\_\_\_  
James F. Hanson, Town Chairman

\_\_\_\_\_  
Attest - Valerie Carpenter, Town Clerk

|                  |     |     |
|------------------|-----|-----|
| Roll Call Vote:  | Aye | Nay |
| James F. Hanson  | ___ | ___ |
| Elizabeth Holmes | ___ | ___ |
| Randall Sorensen | ___ | ___ |
| John Rader       | ___ | ___ |
| Kirby Foss       | ___ | ___ |

**ACTION TAKEN 2015-07**

|                      |       |
|----------------------|-------|
| Adopted as presented | _____ |
| Adopted as amended   | _____ |
| Rejected             | _____ |
| Tabled until         | _____ |
| Referred to          | _____ |

The Parks committee would like to know if we could designate the 200 feet we own next to Margie Frank's property as a "dog park". People are not happy with the options we have given them. The Parks committee thought it would be a good solution as it isn't used for anything else. Discussion/Motion

We also recommend that there be a sign by the 35 mile per hour sign Stating CAUTION CHILDREN AHEAD –Slow down Discussion/motion

It was also suggested that town donate \$450 to the D.I.S.T. since we did it the last time they come up to spray the phragmites. Discussion/motion

The Parks committee recommends that paddle board be banned from the swimming area at School House beach.