

**TOWN OF WASHINGTON**  
**SPECIAL TOWN BOARD MEETING**

Monday, April 6th, 2015  
Rutledge Room @ 4:00 pm

1. Call to Order
2. Roll Call by Town Clerk
3. Driveway permit approval – Joey Cornell. Motion / Discussion
4. Operators permit approvals – Michael Gillespie & Janet Jessen. Motion / Discussion
5. Cigarette & Tobacco license approval – Hansen BP. Motion / Discussion
6. WIZAP recommendation approval – Bruce McClarren, Conditional use permit. Motion / Discussion
7. Poll Workers amended list for approval. Motion / Discussion
8. Closed Session, as authorized under section 19.85(1)(c) for the purpose of considering employment, compensation and performance of public employees. Roll Call vote.
9. Return to open session. Roll Call. Any action taken. Motion / Discussion
10. Adjourn

Authorized for posting April 3rd, 2015  
Joel Gunnlaugsson, Town Board Chairman

TOWN OF WASHINGTON  
Driveway/Road Permit

for access to town highway

Permit Number: 15-241 if approved

Issued to: Joseph Cornell Parcel Number: 028-04-32343034

Address: \_\_\_\_\_ Date Property Last Surveyed: 1/12/2015

Road(s) driveway will adjoin: Town line

No. of driveways: 1 Installation Contractor: Lonny Jorgenson

Type of road surface: gravel Land use (private/business): private

Length of driveway: 1904' Distance from lot line: \_\_\_\_\_

Located on what side of road? North Completion Date: May 1ST

Attach drawing of proposed work (include special restrictions, clearances and other details).

Applicant's Signature Joseph Cornell Date: 3/16/2015

For Office Use Only

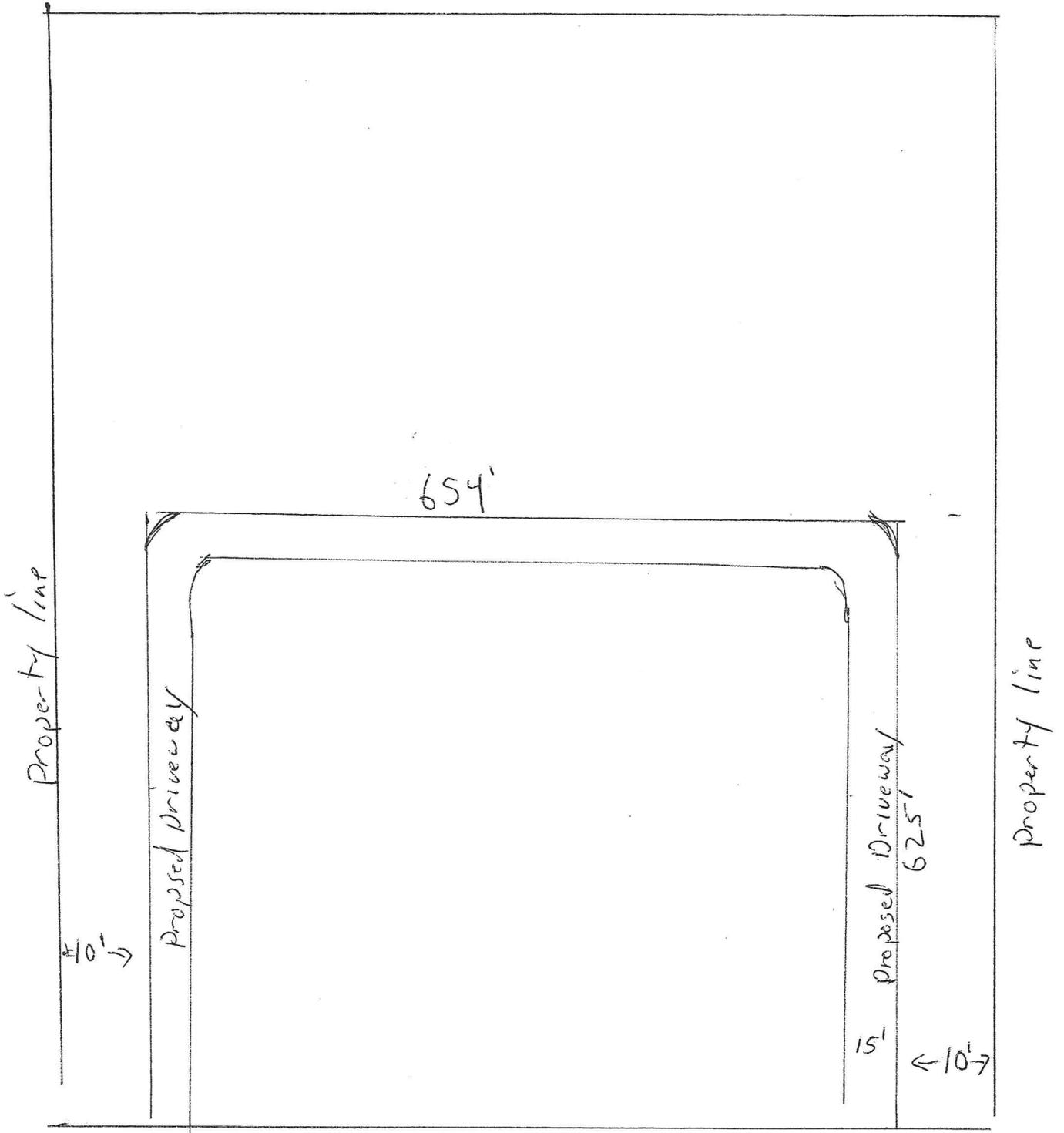
Date Inspected by Town: 3-17-15 Culvert Required? Yes

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman

Fee: \$20.00 Make check payable to: TOWN OF WASHINGTON

All driveways/roads shall be constructed in accordance with all requirements printed in the Town Ordinance § 298-14(a,b) & § 298-13 and any special conditions stated therein. The maintenance of the driveway(s) shall be the responsibility of the applicant.

POST ON PREMISE IN PLAIN  
VIEW FROM ROAD.



Town line Road

APPLICATION FOR AN "OPERATOR'S LICENSE

COPY

to Serve Fermented Malt Beverages and Intoxicating Liquors

Washington Island, WI March 30<sup>th</sup>, 2015
Month Year

I, the undersigned, do hereby respectfully make application to the local governing body of the Town of Washington, County of Door, Wisconsin for a License to serve, from date hereof to June 17, 2017, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, regulations, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I certify that I am 26 years of age. Date of Birth 10/22/1988. Signature of Applicant: Michael R. Gillespie

Answer the following questions fully and completely:

Name of Applicant Michael R Gillespie Is application new or a renewal? New
(First) (MI) (Last)

Address of Applicant 1585 Wilcox Rd. Washington Island, WI 54246

If renewal (within the past 2 years held a Class "A", "Class A", Class "B", or "Class B" license or permit or a manager's or operator's license), where was the privilege obtained? (City) (Town) (Village)

As required by WI Statutes Section 125.17(6), have you completed the alcohol awareness course? Yes
If so, where? Online - Serving Alcohol Inc.

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States? No

Date of such conviction N/A Name of Court N/A

Nature of offense N/A

Have you been convicted of violating any license law or ordinance regulating the sale of Fermented malt beverages or intoxicating liquors? No
Date of violation N/A Nature of violation N/A

STATE OF WISCONSIN

Door County ss.

Michael R Gillespie, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Applicant sign here: Michael R. Gillespie

Subscribed and sworn to before me this 30 day of March, 2015

Notary Public, Valerie Carpenter Door County

Licensing.

Valerie M. Carpenter
Notary Public
State of Wisconsin

COPY

APPLICATION FOR AN "OPERATOR'S LICENSE"

to Serve Fermented Malt Beverages and Intoxicating Liquors

Washington Island, WI

07, 15
Month Year

I, the undersigned, do hereby respectfully make application to the local governing body of the Town of Washington, County of Door, Wisconsin for a License to serve, from date hereof to 7-1, 2015, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, regulations, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I certify that I am 48 years of age. Date of Birth 1/23/67 x Janet Jessen Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant JANET A JESSEN Is application new or a renewal? RENEWAL
(First) (MI) (Last)

Address of Applicant 1526 MAIN RD. WASHINGTON ISLAND WI, 54246

If renewal (within the past 2 years held a Class "A", "Class A", Class "B", or "Class B" license or permit or a manager's or operator's license), where was the privilege obtained? (City) TOWN OF WASHINGTON (Town) (Village)

As required by WI Statutes Section 125.17(6), have you completed the alcohol awareness course? YES

If so, where? WASHINGTON ISLAND WI.

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States? NO

Date of such conviction Name of Court

Nature of offense

Have you been convicted of violating any license law or ordinance regulating the sale of Fermented malt beverages or intoxicating liquors?

NO Date of violation Nature of violation

STATE OF WISCONSIN

ss.

Door County

JANET JESSEN, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

x Janet Jessen Applicant sign here

Subscribed and sworn to before me this 17 day of March, 2015

Tamre L. Jorgenson Notary Public

Tamre L Jorgenson Notary Public, Door County,

Licensing State of Wisconsin

COPY

Application for Cigarette and Tobacco Products License

MUNICIPAL USE ONLY

License Number
Period Covered
Date of Issuance

Applicant's Wisconsin 15-digit Sales Tax Account Number
456-0000563260-03

This must be issued in the same Legal Name of the licensee below.

Legal Name (corporation, limited liability company, partnership or sole proprietorship)
HANSEN OIL COMPANY OF WASHINGTON ISLAND, INC.
Federal Employer Identification No. (FEIN)
39-1301906
Trade or Business Name (if different than Legal Name)
HANSEN'S BP AMOCO
Telephone Number
(920) 847-2008
Business Address (Permit Location)
2006 LOBDEL POINT ROAD
Business Located In
City Village Town
City: WASHINGTON ISLAND State: WI ZIP Code: 54246
of: WASHINGTON
Business Telephone
( )
County
DOOR
Mailing Address (if different than Business Address)
City
State ZIP Code

Organization (check one)

Sole Proprietor
Partnership
Other (describe)
Wisconsin Corporation - Enter date incorporated:
Out-of-State Corporation - Are you registered to do business in Wisconsin? YES NO

- 1. Does the applicant understand that they must purchase cigarettes only from manufacturers, distributors or jobbers who hold a permit with the Wisconsin Department of Revenue?
2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company?
3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health and Family Services?
5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?
6. Does the applicant understand that they may not sell single cigarettes?
7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dls/tobacco/index.html may be sold in Wisconsin?

Cigarettes / Tobacco will be sold over counter through vending machine both

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another.

Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME
this 31 day of March, 20 15
Tamre L. Jorgenson
Notary Public
My commission expires March 1 2019

Signature of Applicant: Raymond...
Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual

Tamre L. Jorgenson
Notary Public
State of Wisconsin

## RECOMMENDATION

of the

### WASHINGTON ISLAND PLANNING & ZONING COMMITTEE

March 23, 2015

Re: Conditional Use Permit Application for Tax Parcel 028-01-01332922P2

Island Equipment Rental, LLC proposes to construct a 60' x 120' commercial storage facility on a vacant lot located west of and adjacent to 1763 Town Line Road. A commercial storage facility must be authorized by a conditional use permit in the Mixed Use Commercial (MC) zoning district and must comply with the standards of Section 4.04(8) of the Door County zoning ordinance. The County of Door, Planning Department, Richard D. Brauer-Zoning Administrator sent a letter to notify the town that there will be a hearing regarding a request for this conditional use permit regarding this property at an upcoming Door County Resource Planning Committee meeting. The scheduling process for the hearing will begin on April 6, 2015, unless the town of Washington contacts the Planning Department before that time. The hearing will be held no sooner than three weeks after the scheduling process is begun.

It had been determined by the Door County Planning Department that the proposed commercial storage facility complies with all ordinance requirements. This determination was made by Richard D. Brauer on March 9, 2015.

On March 18, 2015, the Washington Island Zoning and Planning committee met to discuss this matter and send a recommendation to the Washington Island Town Board.

The Petitioner for the application was not present, but sent a friend, Steve Miller, to the meeting to answer questions about this project from the committee members.

According to Steve Miller, this project will be for personal use only for Bruce McClaren; used solely to store his personal items. It will not be a commercial venture as the name, Island Equipment Rental, LLC might lead one to believe. The storage unit's architectural integrity was questioned by two members of the committee, in that the pole building construction is considered a fast and inexpensive method of construction and will be on view to the tourists who are coming to visit the Stavkirke and two lavender businesses on Town Line Rd. The Cherry Train travels down Town Line during the summer, and many tourists will be viewing this building.

Two members of the committee found Richard Brauer's comments in the Draft Staff Report, Description of Subject Property and Surrounding Area, Traffic patterns/road usage: "Town Line Road is not heavily travelled." ...to be an inaccurate statement. During the tourist season, this road, Town Line, is heavily traveled by tourists in cars, on bus tours, Cherry Train tours from the ferry, walkers, and bicycles. It was also pointed out that the Door County Land Trust has a parcel of land directly across the street from the

proposed storage unit. Some members of the committee were skeptical about introducing another pole barn construction in an area where others have been trying to make this same area attractive to the tourists that come to visit the Island. Past surveys have shown that people of the Island do not want to have sprawl of this sort. The majority of those who answered the survey said they come to Washington Island to view the natural beauty of the Island with the farm fields and undeveloped pastoral countryside. There was no mention in the survey of wanting to see more pole buildings.

After discussion, and because there were no people from the community who were opposed to the petition, a vote was taken, and WIZAP voted unanimously to recommend approval to the Washington Island Town Board to grant a Conditional Use Permit Application to Island Equipment Rental, LLC for construction of a 60' x 120' commercial storage facility on Tax Parcel 028-01-01332922P2. Because of the concern for the visibility of this storage unit, the friend of Petitioner, Steve Miller, assured the committee that the landscaping will be immediately put in place when the building is constructed this May 2015.

Amanda De Witt, secretary

Washington Island Planning & Zoning Committee

## **POLL WORKERS**

**AMENDED 04/06/2015**

**For the term January 1, 2014 through December 31, 2015**

**AMENDED 08/19/2014 – RETROACTIVE TO 1/1/2014**

<b>Sally Clancy Chief Inspector</b>	<b>593 Green Bay Rd</b>	<b>847-2062</b>
<b>Michaelene Johnson</b>	<b>1542 Mountain Rd</b>	<b>847-2160</b>
<b>Joan Blair</b>	<b>1978 Town Line Rd #10</b>	<b>847-2071</b>
<b>Engstrom, Janet</b>	<b>805 Old West Harbor Rd</b>	<b>847-2858</b>
<b>Gunnlaugsson, Marsha</b>	<b>1249 Aznoe Rd</b>	<b>847-2808</b>
<b>Hutchins, Jeanne</b>	<b>1961 Swenson Rd</b>	<b>847-2057</b>
<b>Miller, Jane</b>	<b>2310 Town Line Rd</b>	<b>847-2712</b>
<b>Thiele, Nancy</b>	<b>1810 Swenson Road</b>	<b>535-0061</b>
<b>Overdahl, Faith</b>	<b>2228 Green Bay Road</b>	<b>847-2638</b>
<b>Henning, Linda</b>	<b>Airport Road</b>	<b>847-2101 Cell #535-0830</b>
<b>Goodwin, Vicki</b>	<b>1724 White Trillium Trail</b>	<b>535-0513</b>
<b>Young, Jeannie</b>	<b>1855 Jackson Harbor Road</b>	<b>847-2286</b>
<b>Fuller, Vicki</b>	<b>1507 Beech Court</b>	<b>847-3605</b>
<b>Jorgenson, Tammy</b>	<b>1329 Mountain Road</b>	<b>535-0228</b>
<b>Holmes, Elizabeth</b>	<b>1340 Jackson Harbor Road</b>	<b>847-2834</b>