

TOWN OF WASHINGTON
REGULAR TOWN BOARD MEETING
Minutes

Wednesday, November 18, 2015
Rutledge Room

1. Call to Order: Chairman James F. Hanson called the Regular Town Board meeting to order at 4:35 p.m.
2. Pledge of Allegiance to the Flag: Chairman James F. Hanson led the Pledge.
3. Roll Call by Town Clerk: In addition to Chairman Hanson, present at roll call were supervisors Randy Sorenson, John Rader, Kirby Foss and Liz Holmes.
4. Town Chairman's Remarks: No remarks at this time.
5. Approval of Minutes: Motion by Sorenson seconded by Holmes to approve the RTBM minutes of 10/20/15. Motion carried.
6. Review of Committee Minutes Including Parks, Jackson Harbor and Archives: Motion by Sorenson seconded by Holmes to accept the Committee minutes as presented. Motion carried.
7. Public Comments: Anyone wishing to address the Board on an item listed on the agenda must fill out a card and give to the Chairman to be called upon at the appropriate time on the agenda. There were no public comments.
8. Supervisors Response: Any questions or comments among Board members. Discussion only. Items to be placed on next months' agenda. There were no responses from supervisors.
9. Approval of Bills, Journal entries and Bank Reconciliations, including all Town Committees: Motion by Foss seconded by Sorensen to approve all bill, journal entries and bank reconciliations. Motion carried.
10. Department Activity Reports: Motion by Sorensen seconded by Holmes to receive all the following department activity reports: Motion carried.
 - A. Public Works
 - B. Police
 - C. EMS
 - D. Fire Department
 - E. Airport
 - F. Landfill
 - G. Financial Reports – including all committees
 - H. Utility District
 - I. Oral Reports from Supervisors from their various appointed departments.
Monthly updates – FYI's

11. Communications: Any letters or Correspondence received from the public or a committee. Items may be acted upon during communications. Discussion
- A. Correspondence from Ed O'Neil – Town Board to contact Mr. O'Neill
 - B. Becher Hoppe – Washington Island Landfill Compliance
 - C. Building Permits issued in October 2015
 - D. U.S. DOT – Advisory Circular – Model Aircraft
 - E. Letters of appreciation from: Helene Meyers, Death's Door BBQ Committee and Margie O'Connor
 - F. First Merit Pledging collateral pledging
 - G. Door County Tourism Zoning Commission: Town Board to send letter of support.
 - H. Town Web Design Hosting price increase

12. Old Business: All Discussion/Motion - Action items.

- A. Wisconsin Bureau of Aeronautics Project Funding Report 2015-2020
- B. Engineer(s) for Airport current and future projects regarding phone conference with BOA, Airport Manager and two town board supervisors re tree trimming at RW32. Motion by Foss seconded by Holmes to reconnect with engineering firm MSA to continue future airport projects. The town board will continue to fulfill any contractual obligations with Mead & Hunt Engineering Firm. Motion carried.
- C. Update on future usage of Log Cabin: Public Works Director, Jon Mann informed the board that the Log Cabin Building is fully winterized. Town Board is not interested in renting/leasing the property or using it as a Town Government space until Brett Guillette can evaluate the property. J Mann suggested he could take a portion of the garage on the log cabin property, wall it off, make it fire proof and secure for storage of town records. It is too early to make a determination on this without the inspection.
- D. Spending Limits – Chairman Hanson requested this item be postponed until next meeting.
- E. Update from DPW Director re closure of cell at landfill. Public Works Director, J. Mann stated the town crew has performed all the necessary work to bring the Town of Washington Landfill Site(s) into compliance. Mr. Mann also stated that Becher Hoppe has not provided any information re closure costs of the cell currently being utilized. Becher Hoppe is to submit a plan to the DNR basically based on what was approved back in the 1970 or 1980's. The plan needs to be resubmitted to the DNR for acceptance re "blanket" for cover/closure and hopefully will be grandfathered in. J. Mann did state town crew have begun putting a weekly sand cover on the cell. He further stated that this can create a lot of "air" and he suggested that a dozer would help compact the waste 30-40%. Based upon Mann's information, the cell is currently being used with anticipation of final closure at some undisclosed time with no costs estimated yet for the project.

13. New Business: All Discussion/Motion - Action items.

- A. Budget Resolution 2015-11 – Motion by Holmes seconded by Sorensen to approve Budget Resolution. Roll Call Vote: Hanson – aye, Sorensen – aye, Holmes – aye, Rader – aye and Foss - aye. Motion carried.

BUDGET RESOLUTION 2015-11

Town of Washington, Door County, Wisconsin

A resolution amending the 2015 budget of the Town of Washington, Door County, Wisconsin adopted by a two-thirds majority vote of the entire membership of the TOWN BOARD

Whereas the sum of \$9,800 to be deducted from the Community Van Account (#614000.990) and the sum \$9,800 be added to the Capital Outlay Account (#570554.010) to reflect Capital Outlay Project not budgeted for in 2015. (Community Van)

NOW THEREFORE, BE IT RESOLVED by the TOWN BOARD of the Town of Washington to amend the 2015 Budget to reflect the changes listed above.

Adopted: 11/18/2015 Approved: 11/18/2015

End Resolution 2015-11

- B. Driveway Permits – Motion by Foss, seconded by Holmes to approve a driveway permit for Valerie Fons – Motion Carried. Motion by Sorensen seconded by Foss to approve a driveway permit for Christopher Meurer – Motion carried.
- C. Letter from Deer Run Golf Course (Supervisor Holmes stated this should have been in correspondence.)
- D. 1978 Ford – Fire truck – Recently the town board has been advised that the 1978 Ford truck was taken off the island to Sister Bay. Town of Washington currently holds the title to the vehicle as well as current insurance payments. Not sure where truck is and when/if town can cancel insurance policy while still holding the title to the vehicle. Supervisor Foss (also a member of the Washington Island Volunteer Fire Department) to speak with Fire Department Chief Pete Nehlsen and President of the Fire Department, Robb Carr to locate the truck.
- E. Archive Committee recommendation for new Island Archivist. Motion by Holmes seconded by Rader to approve of the Archive Committee's recommendation for the new archivist to be Steve Reiss as of 01/01/2016 @ the rate of \$16/hr. for up to 14 hours per week not to go over 900 hours per year. Motion carried.
- F. Jackson Harbor Committee requests. Name change and approve new member. Motion by Sorensen seconded by Foss to approve Marvin Fuller as a member of the Jackson Harbor Committee. Motion carried. Jackson Harbor name change discussion to continue at a future meeting of the town board. Mann stated he could create a kiosk to explain the history.
- G. Mosling Rec Center request for trash removal: Mann to discuss with Mosling Recreation Center Manager, Katie McGrane, the Center's needs for trash removal and look at possible accommodation by the town crew. Mann will report to the town board at the next town board meeting as to what arrangements may be made for trash removal.

- H. Change hours at landfill and rotate entire crew through the landfill: Sorensen proposed to rotate the entire town crew through the land fill with the objective to keep hours at 40 per week to eliminate comp time and overtime. Mann stated Keenan Krueger is fine opening and operating the landfill alone. J. Andersen stated Keenan Krueger is uncomfortable working with another employee of the town if necessary, but is comfortable working alone this time of year according to Department needs. According to Mann an employee can work alone in his capacity at the landfill as long as he/she calls the Public Works Director at regular intervals during his/her shift. Further discussion is needed.
- I. Zoning and Planning recommendation re Gibson Property at Jackson Harbor. Motion by Sorensen, seconded by Rader to concur with WIZAP's recommendation to approve the Conditional Use permit for a restaurant located on Art Gibson's property at Jackson Harbor. Motion carried.
14. Public Comments, items not on the agenda: Comments will be limited with no rebuttals. Board discussion is limited to questions for clarification only. There were no comments at this time.
15. Upcoming meetings: RTBM Dec 15, 2015 4pm - Rutledge Room
16. Closed Session, as authorized under section 19.85(1)(c) for the purposes of considering employment, compensation and performance of public employees: Motion by Holmes seconded by Sorensen @ 6:05p.m. Roll call vote: Hanson – aye, Holmes – aye; Rader – aye, Sorensen – aye and Foss – aye.
17. Return to open session: Motion by Sorensen seconded by Holmes to return to open session. Roll call vote: Foss – aye, Sorensen – aye. Rader – aye, Holmes – aye and Hanson – aye – motion carried.
18. Action taken in closed session: Motion by Sorensen seconded by Holmes to choose the Health Insurance plan that most closely resembles the current health insurance plan offered to town employees. Motion carried.
19. Adjourn – Motion by Foss seconded by Sorensen to adjourn at _____. Motion carried.

Respectively Submitted:

Valerie Carpenter, Clerk/Treasurer

James F. Hanson, Chairman

Elizabeth Holmes, Supervisor

Randall Sorensen, Supervisor

Kirby Foss, Supervisor

John Rader, Supervisor