

## TOWN OF WASHINGTON

### Utility District Meeting

#### Minutes

Wednesday, November 18th, 2015

4:00 p.m. in the Rutledge Room

1. Call to Order: Chairman James F. Hanson called the meeting to order at 4:00 p.m.
2. Roll Call: Also present at roll call were Supervisors Randy Sorenson, Liz Holmes, Kirby Foss and John Rader.
3. Old Business: Motion/Discussion:
  - A. Update from Baudhuin Inc. – Steve Parent and Pete Hurth from Baudhuin have received \$60,000 from the Town. At this point, Baudhuin is still waiting for final plan and information from the town. Phone numbers and contact for Baudhuin was provided to all town board members and Utility District Manager J.M. to finalize the plan.
  - B. Continued discussion of field spreading capacity prior to pumpers collecting field spreading fees: Discussion continued re field MB-1. Utility District Manager, JM, reported that the vendor was waiting for parts before the FAST system could be turned back on. Minutes from the last meeting show there was a question as to which pumper, according to the DNR, is assigned to MB-1. Ivan Johnson reported that MB-1 was never transferred over to Jorgenson Sanitation. Ivan verified DNR has MB-1 assigned to Ivan Johnson. Amy Jorgenson expressed concern re Eugene Gunnlaugsson property spreading amounts listed in Carmody, the computer program used to track how much each pumper has spread per customer. These amounts are based on the information each pumper puts into Carmody. Foss reminded Jorgensen that the airport spreading fields are still a viable option if either pumper runs out of spreading field space. Pumpers and Town Board members requested that the Public Works Director/Utility District Manager, Jon Mann, clearly mark the airport fields so each pumper can spread without encroaching upon the other's DNR regulated spreading area.
  - C. One bill for services: Amy Jorgenson addressed the board re her concerns about the monthly fee her business is being charged April through December (\$325/month) to spread waste her business has collected from private individuals. These private individuals are being sent an additional bill from the town for spreading on the town field(s) or FAST system. Amy went on to explain that when the computer tracking system now known as Carmody was first implemented, the pumpers would bring their daily pumping sheets into the town office and the town would input the pumpers numbers into Carmody and send a bill to the customer including both the pumper's service as well as spreading fees for the Town.. According to Amy, the pumpers did not do any billing. She stated that when the pumpers were initially asked to input his/her own pumping information into the Carmody system and bill for customers for services rendered by the pumper (3 year inspection, clean filters, regular pump out), this became an unexpected hardship. According to Amy the pumpers never input information into Carmody the town always did this. Amy felt that when the pumpers were requested by the town to input her own pumping data into "Carmody" a huge burden should have been noticed by the town office. According to Amy, the pumpers took over something (billing customers for their services) that the town had been doing for years with no extra compensation to

the pumpers with the exception of extra work with no compensation. Amy went on to explain if the town were to ask the pumpers to add the spreading fee to the pumping bill, this would in her opinion relieve the town of a tremendous burden with no additional compensation. The tracking/billing program Carmody was discussed; Amy suggested the pumpers could track their work without Carmody. She stated while Carmody is not necessary for the pumpers to do their daily business, it is a good database. Johnsons of Johnson Sanitation had no comment. Pumpers expressed a concern re customers not paying their bills on a timely basis. It was asked how will town assist. Motion: by Sorensen, seconded by Holmes that the board continue to look at contracting with the pumpers for collecting spreading fees as well as the town office doing pumpers' billing. Motion by Sorensen seconded by Holmes to adjourn the Utility District Board meeting until the town board/utility district board could provide an adequate contract to both pumpers. Motion carried.

4. Motion to adjourn: Motion to adjourn by Sorensen seconded by Holmes to+. Meeting adjourned at \_\_\_\_\_

Respectively Submitted:

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Valerie Carpenter, Clerk/Treasurer

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James F. Hanson, Chairman

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Elizabeth Holmes, Supervisor

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Randall Sorensen, Supervisor

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Kirby Foss, Supervisor

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John Rader, Supervisor