

DRAFT
SUBJECT TO BOARD APPROVAL

TOWN OF WASHINGTON
REGULAR TOWN BOARD MEETING

Minutes

Tuesday June 16th, 2015

7:00 p.m. Rutledge Room

- A. Call Meeting to Order: Chairman Jim Hanson called the meeting to order at 7 p.m.
- B. Pledge of Allegiance: Chairman Jim Hanson led the Pledge of Allegiance.
- C. Roll Call by Town Clerk: In addition to Chairman Jim Hanson, supervisors present at roll call include Elizabeth Holmes, Randall Sorensen, John Rader and Kirby Foss.
- D. Town Chairman's Remarks: Chairman Hanson discussed the Fragrant Isle Lavender shop wanting to put up banners to direct people to their festival June 24th through 26th--Board agreed; Betty Shellswick had approached the Board re hanging a portrait of Clara Jessen, the first female Town board member, long time school teacher, active citizen of the Island--Board accepted; Tim Sweet of Friends of Pilot and Plum Island called the Town re the fresnel lens from Plum Island being housed on the Island with insurance coverage of one million dollars and requirement that it be kept in a climate control environment--Board declined, understanding the alternate placement will be Gills Rock; the Town has entered into an agreement to be the host employer site for Christopher Cornell; Ch Hanson has a signed offer to purchase Ann Rice-Maletzke's log cabin property, closing by July 31st.
- E. Approval of Minutes: The following changes were noted in the Regular Town Board Minutes of May 19, 2015: Item #4--another Land Fill employee has obtained his license, minutes should read that there are two *licensed* employees at the Land Fill. Under Old Business, 11. E., the fee schedule for refrigerators at the dump was originally set by an Ordinance so an Ordinance needs to be enacted to change the fees. Chairman Hanson said this will be drawn up as soon as possible. On Item 11. F, provision for removal of the fry oil, Chairman Hanson is attempting to reach the person who has the current contract re their not coming to the Island to pick up the oil. Sorensen made a motion to accept the minutes of May 19th as amended, and to approve the minutes of the Board of Review of May 19, 2015 and the Special Town Board Meeting of June 2, 2015. Motion second by Supervisor Foss; motion carried
- F. Review of Committee Minutes: Fire Department, Recreation Center, Archives.
The Board accepted the minutes of the Committees.
- G. Public Comments: None at this time.

- H. Supervisor's Response: Supervisor Foss thanked Jonathan and the Town crew for the storage building at the Art and Nature Center; Supervisor Rader brought up dogs at the baseball field. Discussion followed of regulating dogs by enforcing the leash law. Rader also stated lawn mowing has chipped a headstone at the cemetery. It would cost \$1,000.00 to repair. Jonathan Mann felt the damage was not consistent as would be caused by a lawn mower. Clerk stated she would look into any insurance coverage for the repair.
- I. Approval of Bills, Journal entries and Bank Reconciliations--including all Town Committees. Supervisor Holmes made a Motion to accept all journal entries and bank reconciliations, including Town Committees. Second by Supervisor Foss. Motion carried.
- J. Department Activity Reports: Motion by Sorensen to bring the following Reports to the floor; second by Holmes. Motion carried.
- A. Public Works
 - B. Police
 - C. EMS
 - D. Fire Department
 - E. Airport
 - F. Landfill
 - G. Financial Reports--including all committees
 - H. Utility District
 - I. Oral Reports from Supervisors from their various departments.
Monthly updates - FYIs
- K. Communications: Any letters or Correspondence received from the public or committee. Items may be acted upon during communications. Motion/discussion. Door County Land Trust; Jacquelyn Rader; Door County building permit report; Kathleen Morris; We Are Hope, Inc; Advanced Disposal; Walter Nehlsen's letter of resignation as Airport Manager due to health; Door County Planning Department Petition. Chairman Hanson commended Walter Nehlsen's contribution and a certificate of appreciation will be forthcoming from the Board; also Kathleen Morris has resigned as Director of the Jackson Harbor and Maritime Museum and will receive a certificate of appreciation.
- L.. Old Business:
- A. Synergy, AC Library: Supervisor Foss made a Motion to proceed with Synergy to put a cooling system only in the library for \$5690.00; Second by Holmes, Motion carried.
 - B. Continue discussion on bulldozer for Town maintenance: Chairman Hanson stated an option is to rent one of the commercial machines on the Island; cost figures for purchase and options for rental of equipment need to be analyzed. Item tabled.
 - C. Spoils pile at landfill: Tabled along with item B.

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D. Closure of cell at landfill: The Board discussed wanting the DNR to authorize the closing of the landfill. Supervisor Rader stated he would contact the DNR to try to expedite their coming up to sanction the closing of the landfill.

M. New Business: Action items.

1. Approval of Kerber Rose proposal. Motion by Holmes, second by Sorensen to approve Kerber Rose proposal to provide the Towns' financial auditing services for the years 2015-16. Motion carried
2. Approval of Property Use Agreement DDBBQ--Chairman Hansen stated he met with Dick Jepsen regarding the event. Several items were discussed; clarification of those items to take place at the next meeting.
3. Approve Becher -Hoppe Agreement. - After discussion this item will be brought up at next scheduled meeting of the Town Board.
4. Supervisor Holmes made a Motion to thank and retire the Airport Committee for their service. She continued the Motion to say, "I would like to appoint an Airport Facilities planning committee comprised of a representative from the EAA Chapter, an active pilot living on the Island, seated Town Board member, a community member at large and the airport manager. Noel Ryder said he would be willing to serve on this committee." Holmes stated this is what had been voted on at the Annual meeting. Chairman Hansen stated there is no active EAA Chapter and currently there is no airport manager. Procedure to name members to the committee was discussed; appropriate numbers of membership was discussed. The Clerk offered to work with Holmes to type a description and posting. Current Committee members reacted to this proposal. Supervisor Rader suggested tabling action on this item to resolve issues raised by committee members and the Board. Supervisor Rader made a Motion to table the Motion to retire the current airport committee and appoint a new committee until the next meeting. Second by Supervisor Foss. Motion carried.
5. Approval of Operator's License for the following:
 1. Maria Roberts
 2. Tajsha Maertz
 3. Aaron BresnahanMotion made by Sorensen, second by Holmes, to approve the above listed licenses. Motion carried.
6. Approval of Renewals of Alcoholic Beverage Licenses for the following:
 1. TPAC
 2. Deer Run Golf Course
 3. Findlay's Holiday Inn
 4. Triple K Enterprises, LTD
 5. Nelsen's Hall, Bitters Pub & Restaurant
 6. K.K. Fiske and Granary
 7. Fiddler's Green
 8. Red CupMotion made by Soresen, second by Foss to approve above listed licenses. Motion carried.
7. Approval of Temporary Class "B"/ "Class B" Retailer's Licenses for the following:

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1. Washington Island Lions Club--July 18th, 2015
 2. Washington Island Lions Club--August 15, 2015
 3. Washington Island Lions Club--August 29th, 2015
- Motion made by Supervisor Holmes, second by Supervisor Sorensen, to approve the above listed licenses. Motion carried.
8. Approval of Cigarette License applications for the following:
 1. Brothers Too
 2. Hansen'ss BP
 3. Nelson's Hall, Bitters Pub & Restaurant
 4. Karly's Bar and Cellar RestaurantMotion made by Holmes, second by Sorensen, to approve the above listed licenses. Motion carried.
 9. Approval of Driveway Permit for Carolyn Lyon on Foss Road: Motion by Supervisor Sorensen, second by Supervisor Foss, to approve the Driveway Permit. Motion carried.

Upcoming Meetings: Regular Town Board Meeting: July 21st, at 7 p.m. Open Book will be July 28th, noon to 2 p.m.; Board of Review August 19th.

- N. Supervisor Holmes made the Motion to move Closed Session as authorized under section 19.85(1)(c) for the purpose of considering employment, compensation and performance of public employees into Roll call: Ayes--Holmes, Sorensen, Foss, and Rader. Motion carried; adjourned to Closed Session at 8:20 p.m.
- O. Return to Open Session: Motion made by Supervisor Sorensen Second by Supervisor Holmes to return to open session at 9 p.m .Roll Call: Ayes--Holmes, Sorensen, Foss and Rader. Motion carried.
- P. Action Taken in closed session: Supervisor Foss made a Motion to name Dick Clancy as receptionist at the Mosling Recreation Center. Supervisor Holmes made the Motion to promote Steve Beekman to the position of temporary Airport Manager. Second by Supervisor Foss. Motion carried.
- Q. Adjournment: Motion by Supervisor Holmes, second by Supervisor Sorensen to adjourn. Meeting adjourned at 9:05 p.m.

Respectfully submitted,

Valerie Carpenter, Clerk/Treasurer

James Hansen, Chairman

Elizabeth Holmes, Supervisor

Randall Sorensen, Supervisor

Kirby Foss, Supervisor

Randall Sorensen, Supervisor