

TOWN OF WASHINGTON
REGULAR TOWN BOARD MEETING

Minutes
Tuesday, March 17th, 2015
5:00 p.m.
Rutledge Room

DRAFT
SUBJECT TO BOARD APPROVAL

1. Call the Meeting to Order: Chairman Joel Gunnlaugsson called the meeting to order at 5 p.m. in the Rutledge Room.
2. Pledge of Allegiance to the Flag: Chairman Gunnlaugsson led the meeting with the Pledge of Allegiance.
3. Roll Call by Town Clerk: In addition to Gunnlaugsson, present by roll call were Supervisors Liz Holmes, Randy Sorensen, Kirby Foss; John Rader was excused.
4. New Business: Chairman postponed discussion of New Business.
5. Approval of Minutes: The following minutes were accepted and approved by the Board, motion made by Sorensen, second by Foss: RTBM of 02/17,15, STBM 01/06/15, and Archives of 03/13/15.
6. Public Comments: There were no public comments at this time.
7. Supervisors Response: Holmes stated the Zoning Committee will be meeting as well as the Parks Committee; Sorensen stated a meeting should be scheduled to open applications for the Public Works Director.
8. Approval of Bills, Journal entries and Bank Reconciliations :Motion made by Sorensen, second by Holmes, to approve all journal entries and bank reconciliations, including all Town Committees. Motion carried. Discussion: Sorensen asked for clarification re two items.
9. Department Activity Reports: Motion made by Holmes, second by Foss, to bring the following department activity reports to the floor. Motion carried.
 - A. Public Works
 - B. Police
 - C. EMS
 - D. Fire Department
 - E. Airport
 - F. Landfill
 - G. Financial Reports – including all committees
 - H. Utility District
 - I. Oral Reports from Supervisors from their various appointed departments.
Monthly updates –
10. Communications: Any letters or Correspondence received from the public or a committee. Holmes made a motion to accept the following Communications, Sorensen seconded; Motion carried:

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- A. Fundraising letter – REC / TPAC
 - B. Door/Kewaunee Legislative days – thank you letter
 - C. Town Web Design – Web updates ?
 - D. Wis. Utility Tax Association membership.
 - E. DC Planning Dept. – Building Permits issued – FYI
 - F. Airport Manager comment
 - G. Department updates / requests. Discussion with Dept. Heads.
11. Old Business: Action items.
Property donation follow up; status update.
- A. Grand Traverse Islands National Lakeshore Campaign; Gunnlaugsson commented on a presentation made to the County Board regarding this Campaign. This involves support of concept, not a financial obligation. Holmes made a Motion for Gunnlaugsson to put together a letter for Board approval to support the Grand Traverse Islands National Lakeshore Campaign. Sorensen seconded the Motion. Motion carried.
12. New Business: Action items:
- A. Resolution 2015-04: County Wide assessment opposition. Motion made by Sorensen to bring Resolution 2015-04 forward. Foss seconded the Motion. Discussion followed; Motion carried.

Resolution
2015-04
Opposition of County Wide Assessment

WHEREAS, the Wisconsin Department of Revenue (DOR) proposes to change from municipal assessment to county assessment that requires 100% assessment of every property every year; and,
WHEREAS, this proposal will cause an unfathomable waste of taxpayer dollars through extraordinary cost increases; and,
WHEREAS, citizens will only be able to access a few Board of Review proceedings throughout an entire county, which significantly decreases the ability of local knowledge to create accuracy in the assessment process; and,
WHEREAS, towns, cities, and villages are no longer in control of their own costs because the county will just send them a bill; and,
WHEREAS, the proposal is an unprecedented intrusion into local government by requiring the state to suggest a salary range for their assessment director and work with the county to set a county budget and number of employees; and,
WHEREAS, the DOR has cited assessor problems as part of their rationale, but has never revoked an assessor license despite having the authority; and,
WHEREAS, over the last five years the DOR has already required additional work and detailed information from assessors to improve the process; and,
WHEREAS, this proposals kills private sector jobs and grows public sector jobs; and,
WHEREAS, the DOR cites that Wisconsin is one of few states that has municipal assessment, but forgets to note the strong leadership of Wisconsin citizens, our state's dedication to local input, and the simple lack of town government in many states;

NOW THEREFORE BE IT RESOLVED, that the Town Board of Washington Island, County of

Door, does hereby oppose the implementation of county assessment in Wisconsin and asks for the proposal to be removed from the budget; and,

BE IT FURTHER RESOLVED, that Towns are and have always been willing to work with the State of Wisconsin, fellow local government groups, and other stakeholders to continually improve the assessment process.

Adopted this 17th day of March 2015 by the Town Board of Town of Washington, Door County.

End of Resolution 2015-04

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Resolution 2015-04 unanimously approved by the Board.

- B. Resolution 2015-05: Building Inspection. Motion by Foss, second by Sorensen, to bring Resolution 2015-05 forward. Discussion; Gunnlaugsson stated this needs to be on the books to formally identify Brett Guilette as Building Inspector and to accept the fee rates, replacing Resolution 2004-15. Motion carried.

Resolution 2015-05
Adopting Building Permit Fees
Rescinds & Replaces Resolution 2004-15

Whereas, State Law requires the Town to adopt Building Inspection Fees by Resolution; and

Whereas, the Town has hired Brett Gillette to provide building inspection services retroactive to July 1st, 2014, replacing Mark Stevenson

Now, therefore, the following Building Permit fees are hereby adopted: See Attached.

Authorized this 17th day of March, 2015.

End of Resolution 2015-05

Resolution 2015-05 was unanimously approved by the Board.

Ordinance 2015-02: Building Construction. Motion / Discussion writing up rules for the hours, disposal of refuse, etc. followed. Foss agreed to do that and to e mail it to the Town Office. Motion carried.

- E. Ordinance 2015-02: Building Construction. Sorensen made a Motion to bring Ordinance 2015-02 forward; Motion seconded by Holmes

Ordinance 2015-02
Amendment to Chapter 170
Building Construction
Accompanies Resolution 2015-05

Article I
One & Two Family Dwellings
170-03. Scope

170-03. Scope.

The Scope of this article includes the construction and inspection of Residential – 1 & 2 family dwellings and Manufactured Homes built since June 1, 1980. Notwithstanding Comm 20.05, Wis. Adm. Code, the scope also includes the construction and inspection of Additions, remodels and alterations of such dwellings, which shall comply with the Uniform Dwelling Code.

This ordinance shall take effect and be in force after the date of its passage and publication.

PASSED, APPROVED AND ADOPTED BY THE Town Board, Town of Washington on this 17th day of March, 2015

End of Ordinance 2015-02

- C. Summer Job postings/Positions: Jacobsen Museum and Maritime Museum, Attendants and Director. Motion by Sorensen, second by Holmes to post the summer jobs. Discussion of opening at Landfill. Motion to post jobs carried.
 - D. Pavilion Rental Agreement: Motion made by Holmes, seconded by Sorensen to handle rentals/reservations through the Town Office during regular business hours, pick up the key and Reserved Sign and make payment. The Town crew and/or police department will handle the key during non office hours; the Board will review how this procedure works as the process evolves. A discussion of writing up rules for the hours, disposal of refuse, etc. followed. Foss agreed to do that and to e mail it to the Town Office. Motion carried.
 - E. (above)
13. Public Comments, items not on the agenda: Comments will be limited with no rebuttals. Board discussion is limited to questions for clarification only.
14. Upcoming meetings:
- A. RTBM April 14th, 2015 – 6:00 pm, Rutledge Room
 - F. Public Comments, items not on the agenda: Mary Marik asked re the status of the Economic Development Committee. Board members stated the Committee is still viable, meetings have not occurred due to winter. Noel Ryder addressed the Board, stating he had been involved in communication and a meeting with the State Bureau of Aeronautics regarding the Washington Island airport. Ryder stated that the process of determining easements and compensation will take one to four years; because this involves his personal property, he stated he has therefore "indicated to Joel that I will be withdrawing from the election process". He stated running would put him in a "compromised position for negotiating" his personal property issues. Ryder stated he will be sending a boxholder out to advise the voters of this decision.
 - G. Upcoming meetings: RTBM April 14th, 2015, 6 p.m. Rutledge Room.
 - H. Closed session, as authorized under section 19.85(1)(c) for the purpose of considering employment, compensation and performance of public employees.

Motion made by Holmes, seconded by Sorensen, to adjourn to closed session.
Board entered into closed session at 6:36 p.m.

- I. Adjournment from closed session at 8 p.m.

Respectfully Submitted,

DRAFT
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Valerie Carpenter, Clerk/Treasurer

Joel Gunnlaugsson, Chairman

Elizabeth Holmes, Supervisor

Randall Sorensen, Supervisor

Kirby Foss, Supervisor

John Rader, Supervisor