

# Community Center Committee Meeting at the Rutledge Room, February 18, 2014

Present: President – Howard Scott; Vice President – Bill Benson; Treasurer – Dianna Young; Secretary – Lorel Gordon; Jim Sorensen. Absent: Donna Russell, Jennifer Munao, Emily Small, Jane Young,

The meeting was called to order at about 5 P.M. by President Howard Scott. The minutes of the January 23<sup>rd</sup> meeting were approved with corrections. Motion by Dianna and second by Bill.

Dianna gave the treasurer's report which coincided with the Town Office records for 2013, \$24,852.28. A motion was made by Bill with a second from Jim to approve a letter requesting a donation of \$2,000 from the Community Center account to the Rec Center swim lesson program. There was also a \$96 breakfast expense given as a thank you to Dan Hansen for his work at the Red Barn.

Bill gave an update on the Rutledge Room. He reported that the blue carpet was scheduled to be installed the end of February and the chairs should arrive within three weeks. 35 chairs will be ordered, 10 with arms and 25 without. Dianna asked about a dolly. Bill will check into it. The chairs are stackable. Tables were discussed and it was decided to order two five foot tables like the white ones already there. They clean nice and are light to move. The tables can be arranged in a u-shape or rectangle shape.

Requests for the gym. Howard reported on the request to have the big screen in the gym removed. Board members agreed with the decision to remove it. It was also requested that the CCC provide padding for the beams in the gym and the north end that is right behind the basketball net. Lorel noted that we had visited this issue before and she retained the information on the padding for the beams and the wall. She will bring the catalog information and pictures to the next meeting.

The Island Party was next on the agenda. We worked down the "to do" list by Howard.

- **Someone to do posters** – Lorel will do this
- **Mail the invitation locally and off-island** - We will stuff and address invitations March 10<sup>th</sup>, Monday, 4 P.M. Lorel will order the invitations and raffle tickets with the change suggested by Dianna to add "initial play money included with the dinner to the invitation. Bill will pick up the stickers and bins and rubber bands from the PO. Lorel will let him know when ready. We also need to get the correct form printed from online.
- **Dinner/Lois/Menu** –Bill will check with Jane when Jane comes back.
- **Raffle items** Jane checked on places for 1<sup>st</sup> prize. She had good suggestions, but because of time limits, it was decided to just offer \$500 as first prize like the Lions Club does. Dianna got okays on the other prizes.
- **Prizes** Many prizes will be needed and Emily will contact Donna about contacting Island and off-Island businesses for donations of prizes/gift certificates. We all agreed Donna's enthusiasm and connections would get great results. Dianna agreed to email her.
- **Music/entertainment** Emily was going to put an ad in the paper asking for talented people. Jim was willing to be the contact person. All volunteers will be approved by the CCC. We decided on short performances with piano music in between. Jim will MC. Howard noted the three Observer deadlines prior to the party. March 20<sup>th</sup>, April 3<sup>rd</sup>, and April 10<sup>th</sup>. Dianna added to make the big push in the April 3<sup>rd</sup> issue deadline so off-Islanders get it in time. It was suggested that Town Chairman, Joel Gunnlaugsson, be asked to say something. A piano and sound system needs to be found.
- **Decorations** Emily and Donna will organize and purchase decorations.

The meeting was adjourned at 6 P.M., motion made by Dianna with a second by Bill. The next meeting will be March 10 in the Rutledge Room at 4 P.M. to stuff envelopes. - Respectfully submitted, Lorel Gordon