TOWN OF WASHINGTON

Regular Town Board Meeting
Minutes
Wednesday, April 16th, 2014
7:00 p.m.
Rutledge Room

DRAFT
SUBJECT TO BOARD APPROVAL

1. Call Meeting to Order: Chairman Joel Gunnlaugsson called the meeting to order at 7:20 p.m., immediately following the Utility District meeting, in the Rutledge Room.

2. Pledge of Allegiance to the Flag: Gunnlaugsson led the meeting with the Pledge of Allegiance.

3. Roll Call by Town Clerk: In addition to Gunnlaugsson, present by roll call were Supervisors Liz Holmes, Randy Sorensen, Kirby Foss and John Rader. All present.

4. Town Chairman's Remarks: Gunnlaugsson brought attention to the newly completed, remodeled Rutledge room.

5. Approval of Minutes: Motion by Foss, second by Holmes to approve the following submitted minutes. Motion carried unanimously.

   - RTBM 03/18/14
   - Public Hearing 03/18/14
   - Rec Committee from 03/20/14
   - WIZAP from 03/05/14

6. Public Comments - No public comments submitted at this time.

7. Supervisors Response:
   - Foss brought attention to the upcoming roadside cleanup and requested some help for cleanup after the lunch.

8. Approval of Bills, Journal entries and Bank Reconciliations - including all Town Committees. Motion by Sorensen, second by Holmes to approve all submitted Bills, Journal entries and Bank Reconciliations. Motion carried unanimously.

9. Department Activity Reports: Motion by Holmes, second by Sorensen to approve all submitted Department Activity Reports. Motion carried unanimously.

   A. Public Works
   B. Police
   C. EMS
   D. Fire Department
   E. Airport
   F. Landfill
   G. Financial Reports - including all Committees
   H. Utility District
   I. Oral Reports from Liaison Supervisors/Assigned Departments.

10. Communications: Any letters or Correspondence received from the public or a committee. Items may be acted upon during communications. Motion by Holmes, second by Foss to approve the submitted Communications. Motion carried unanimously.

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A. DC Zoning Permit Issued
B. DC Planning Dept & RPC reports - Temporary uses
C. LRIP funding
D. Town Well's. Updates and schedules per WisDNR

- Foss will follow up with the DNR to replace pumps and pressure tanks to clear up the contamination problem prior to May 1, 2014.

11. Old Business:

- Dredging Update. Foth is making good progress and will continue depending on the ice.
- The roads are in poor shape due to hauling. The town is maintaining both the normal route and the alternate return route (empty trucks) of Airport/Town Line Roads.

B. Feral Cat issue / concerns.

- Steps are being taken to capture the cats and remove them to adoption facilities. To date, 12 cats have been taken to the Humane Society resulting in 8 adoptions. Ten (10) more are being prepared to leave.

C. Mt. Park progression.

- Gunnlaugsson has been researching the history of the parcels concerned. He found that the tower was in fact, built on land not owned by the Town.

D. Resolution 2014-02: AIP funding Aid. 9more information provided) Motion by Foss, second by Rader to approve Resolution 2014-02 AIP funding Aid. Motion carried by roll call vote with the ayes being Gunnlaugsson, Foss and Rader; the nays being Sorensen and Holmes.

~Beginning of Resolution~

Resolution 2014-02

Petitioning the Secretary of Transportation

For Airport Improvement Aid
By the Town of Washington
Washington Island, Door County, Wisconsin

WHEREAS, the Town of Washington, Door County, Wisconsin hereinafter referred to as the Sponsor, being a municipal Body Corporate of the State of Wisconsin, is authorized by law (sec. 114.11, Wis. Stats.) to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the Sponsor desires to develop or improve the Washington Island Airport, Door County, Wisconsin,

"PETITION FOR AIRPORT PROJECT"

WHEREAS, airport users have consulted in formulation of the improvements included in this Resolution, and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Chapter 114.33(2) as amended, and a transcript of the hearing is transmitted with this petition, and

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continued
THEREFORE, BE IT RESOLVED, By the Sponsor that a petition for Federal and (or) State Aid in the following form is hereby approved.:

The petitioner, desiring to sponsor an airport development project with Federal and State Aid or State Aid only, in accordance with the applicable State and Federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a general aviation airspace type airport as defined by the Federal Aviation Administration.

2. The character, extent, and kind of improvements desired under the project are as follows:

   a. Purchase of personal property (hangar #1) at the Washington Island Airport.
   b. Design and construction of airport/flight planning building and any necessary related work.

3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons; to meet the existing and future needs of the airport.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the Sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the Sponsor to the Secretary; the Sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary, shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the Sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all reasonable federal and state expenditures related to the project shall be paid by the sponsor; and

WHEREAS, the Sponsor is required by law (sec. 114.32(5), Wis. Stats) to designate the Secretary as its agent to accept, receive, receipt for an disburse any funds granted by the United States under the federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

THEREFORE, BE IT RESOLVED, by the Sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport, and to acquire property or interest in property by purchase, gift, lease, or eminent domain under chapter 32 of the Wisconsin Statutes: and , to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

FURTHER, the Sponsor requests that the Secretary provide, per Section 114.33(8)(a) of the Wis. Stats., that the Sponsor may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

"AIRPORT OWNER ASSURANCES"

AND BE IT FURTHER RESOLVED, that the Sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Chapter Trans 55, Wisconsin Administrative Code, or in accordance with Sponsor assurances enumerated in a Federal Grant Agreement.

AND BE IT FURTHER RESOLVED THAT, Joel Gunnlaugsson, Town Board Chairman is authorized to sign and execute the Agency Agreement and Federal Block Grant Owner Assurances authorized by this Resolution.

RESOLUTION INTRODUCED BY: _____
Kirby Foss, Supervisor

_____
John Rader, Supervisor

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~End of Resolution~

E. Resolution 2014-05, Motion by Sorensen, second by Foss to approve Resolution 2014-05. Motion carried unanimously.

~Beginning of Resolution~

Resolution 2014-05
Vacating Town owned property

Whereas, in the process and prior to, it was deemed that a portion of the roadway was in an unauthorized location and was re-platted and an exchange of property was to take place; and

Whereas, the current Town board of 2014, recognizes that the exchanging of the property was never finalized; and

Whereas, the Town of Washington by approval of this Resolution, hereby approves the abandonment of said easement, between Parcel ID number 028-25-0028 and 028-25-0025 between Main Road and Gudmundsen Drive only, and shall retain the public access portion eastward of Gudmundsen Drive and Washington Harbor.

Now, therefore, be it resolved that the Town of Washington approves the easement abandonment and town owned property as described.

Authorized this 16th day of April 2014.

~End of Resolution~

12. New Business:

A. WIZAP Recommendation: Motion by Foss, second by Holmes to approve the Land Use Map presented by WIZAP. Motion carried unanimously.

B. Operators license application, John Rader. Motion by Foss, second by Sorensen to approve the submitted Operator license / John Rader. Motion carried with the Ayes - 4, and Supervisor Rader abstaining.

C. Poll worker authorization. Motion by Holmes, second by Sorensen to approve the poll worker authorization with the addition of Jean Young. Motion carried unanimously.

D. Summer Job postings. Motion by Holmes, second by Sorensen to post the openings for summer jobs in the newspaper. Motion carried unanimously.

E. Parks Committee punch list. Motion by Holmes, second by Foss to approve the work list from the Parks Committee. Motion carried unanimously.

F. Inter-municipal Agreement. Motion by Sorensen, second by Holmes to approve the Inter-municipal agreement between the Town of Washington and Door County for roads. Motion carried unanimously.

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G. Closed Session, as authorized under section 19.85(1)(c) for the purposes of considering employment, compensation, and performance of public employees. Meeting will be adjourned from closed session.
Board entered into Closed Session at 8:42 p.m.

Roll Call Vote: Gunnlaugsson, Holmes, Sorensen, Foss and Rader were present.

13. Public Comments, Items not on the agenda: This item was moved to prior to Closed Session. One question from the public regarding the status of Jackson Harbor Road shoulder widening. Gunnlaugsson stated he believes the work will be completed this summer.

14. Upcoming meetings:

A. RTBM May 20th, 2014 at 7 p.m.
B. Annual Town Meeting, April 22nd, 2014 at 6 p.m.

Respectfully submitted,

Clerk Valerie Carpenter	Chairman Joel Gunnlaugsson
Supervisor Liz Holmes	Supervisor Randy Sorensen
Supervisor Kirby Foss	Supervisor John Rader