

# TOWN OF WASHINGTON

## Regular Town Board Meeting

Minutes

Tuesday March 18th, 2014

6:00 p.m.

Rutledge Room

DRAFT

SUBJECT TO BOARD APPROVAL

1. Call Meeting to Order: Chairman Joel Gunnlaugsson called the meeting to order at 6:01 p.m.
2. Pledge of Allegiance to the Flag: Gunnlaugsson led the meeting with the pledge of allegiance.
3. Roll Call by Town Clerk: Present by roll call were Gunnlaugsson and supervisors Liz Holmes, Randy Sorensen and Kirby Foss. Supervisor John Rader was excused.
4. Town Chairman's Remarks: No comments given at this time.
5. Approval of Minutes: Motion by Holmes, second by Sorensen to approved the following submitted minutes. Motion carried unanimously.
  - RTBM 01/21/14, RTBM 02/18/14,
  - WI Airport Committee, Rec Committee
6. Public Comments - No comments given at this time.
7. Supervisors Response: Gunnlaugsson read a thank you note to the Town from the Lt. Chris Breuer, Coast Guard.
8. Approval of Bills, Journal entries and Bank Reconciliations - including all Town Committees. Motion by Sorensen, second by Holmes to approve all submitted bills, journal entries and bank reconciliations. Motion carried unanimously.
9. Department Activity Reports: Motion by Holmes, second by Foss to approve the submitted department activity reports. Motion carried unanimously.
  - A. Public Works
  - B. Police
  - C. EMS
  - D. Fire Department
  - E. Airport
  - F. Landfill
  - G. Financial Reports - including all Committees
  - H. Utility District
  - I. Oral Reports from Liaison Supervisors/Assigned Departments.
10. Communications Motion by Holmes, second by Sorensen to approve all submitted communications. Motion carried unanimously.

- A. DC Zoning Permit Issued
- B. Community Van
- C. Letter from TPAC
- D. DC Resolution 2014-14
- E. Letter from Ruth Gau

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11. Old Business:

- A. Dredging Update. project operational modifications to expedite completion. Gunnlaugsson stated due to the early ice and late winter the dredging has been delayed. However the DNR has granted variances on the dredging timelines. Digging can be done March 15th to May 15th in a limited digging area. Also Roen will bring in a 3rd barge whereby they can dig around the clock and the hauling time has been extended to midnight, although in reality hauling will end around 10:00 p.m. in order to expedite the project before tourism season. Roen has until the end of fall, by contract, to finish the project.
- B. Paving update: Which Town Roads?
  - Gunnlaugsson stated the paving project hinges on when the dredging project finishes.
  - The State is funding 6.8 miles of roadway within the haul route.
  - The County plans on coming in mid August to pave Jackson Harbor Road from Fiddlers Green to Jackson Harbor including the widening of the shoulders.
  - The Town will also look into small projects that need to be addressed.
  - The Town nor County cannot do private work however, the asphalt plant is subcontracted to Northeast Asphalt in which a private landowner can hire them for private driveways.
- C. Feral Cat issue / concerns. It was determined that Mark Richards would be hired to deal with the feral cat issue on the Island. Most particularly at South Shore and by the Albatross.
- D. Landfill Operations. Jeffrey Anderson has been collecting data on alternative methods of running the dump and generating revenue. Plans would be for a complete overlook of all aspects of the operation.
- E. Mt. Park progression. Since it was discovered that the Tower at Mountain Tower Park was sitting on land not owned by the Town, Gunnlaugsson has been determining ways to acquire an easement or acquisition of the property or determine if one already exists.

12. New Business:

- A. WIZAP Recommendation: Motion by Foss, second by Holmes to approve the submitted recommendation from the WIZAP Committee. Motion carried unanimously.
  
- B. Resolution 2014-02: AIP Funding Aid. Motion by Sorensen, second by Holmes to approve the Resolution 2014-02, Petition for Airport Project. Motion **failed** by tie-vote with the Ayes being Gunnlaugsson and Foss and the nays being Holmes and Sorensen. This item will be readdressed next month.

~Beginning of Resolution~

**Resolution 2014-02**

**Petitioning the Secretary of Transportation**

**For Airport Improvement Aid  
By the Town of Washington  
Washington Island, Door County, Wisconsin**

**WHEREAS**, the Town of Washington, Door County, Wisconsin hereinafter referred to as the Sponsor, being a municipal Body Corporate of the State of Wisconsin, is authorized by law (sec. 114.11, Wis. Stats.) to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

**WHEREAS**, the Sponsor desires to develop or improve the Washington Island Airport, Door County, Wisconsin,

**"PETITION FOR AIRPORT PROJECT"**

**WHEREAS**, airport users have consulted in formulation of the improvements included in this Resolution, and

**WHEREAS**, a public hearing was held prior to the adoption of this petition in accordance with Chapter 114.33(2) as amended, and a transcript of the hearing is transmitted with this petition, and

**THEREFORE, BE IT RESOLVED**, By the Sponsor that a petition for Federal and (or) State Aid in the following form is hereby approved.:

The petitioner, desiring to sponsor an airport development project with Federal and State Aid or State Aid only, in accordance with the applicable State and Federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a general aviation airspace type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows:
  - a. Purchase of personal property (hangar #1) at the Washington Island Airport.
  - b. Design and construction of airport/flight planning building and any necessary related work.
3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons; to meet the existing and future needs of the airport.

**WHEREAS**, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the Sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the Sponsor to the Secretary; the Sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary, shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the Sponsor does not provide the same; in the event the sponsor unilaterally

terminates the project, all reasonable federal and state expenditures related to the project shall be paid by the sponsor; and

**WHEREAS**, the Sponsor is required by law (sec. 114.32(5), Wis. Stats) to designate the Secretary as its agent to accept, receive, receipt for an disburse any funds granted by the United States under the federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

**THEREFORE, BE IT RESOLVED**, by the Sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport, and to acquire property or interest in property by purchase, gift, lease, or eminent domain under chapter 32 of the Wisconsin Statutes; and , to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

**FURTHER**, the Sponsor requests that the Secretary provide, per Section 114.33(8)(a) of the Wis. Stats., that the Sponsor may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

**"AIRPORT OWNER ASSURANCES"**

**AND BE IT FURTHER RESOLVED**, that the Sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Chapter Trans 55, Wisconsin Administrative Code, or in accordance with Sponsor assurances enumerated in a Federal Grant Agreement.

**AND BE IT FURTHER RESOLVED THAT**, Joel Gunnlaugsson, Town Board Chairman is authorized to sign and execute the Agency Agreement and Federal Block Grant Owner Assurances authorized by this Resolution.

**RESOLUTION INTRODUCED BY:** Joel Gunnlaugsson, Town Board Chairman  
Michael Berger, W. I. Airport Committee Chairman

~End of Resolution~

- C. Resolution 2014-03; Employee Roth pensions. Motion by Sorensen, second by Holmes to approve Resolution 2014-03. Motion carried unanimously.

~Beginning of Resolution~

**Resolution 2014-03**

Roth 457 Amendment

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**Whereas**, the Town Board, Town of Washington ("Employer") hereby certifies that the Town agrees to the amendments of the Roth retirement plan allowing employees to participate at their sole discretion and expense.

**Now, therefore be it resolved**, that the Town of Washington hereby approves this resolution on this day, March 18th, 2014.

~End of Resolution~

- D. WIPD Training request. Motion by Foss, second by Holmes to approve the submitted training request for Officer Gary Schultz. Motion carried unanimously.

continued

- E. Resolution 2014-04; MABAS Motion by Sorensen, second by Holmes to approve the Resolution 2014-04. Motion carried unanimously.

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~Beginning of Resolution~

## ADDENDUM C TO MUTUAL AID BOX ALARM SYSTEM AGREEMENT

### RESOLUTION NO. 2014-04

**WHEREAS**, the Wisconsin Statute 66.0301(2) authorizes any municipality to contract with other municipalities and with federally recognized Indian tribes and bands in this state for the receipt or furnishing of services, such as fire protection and emergency medical services. Such a contract may be with municipalities of another state, as provided in Wisconsin Statute 66.0303(3)(b); and

**WHEREAS**, the Wisconsin Statute, 323.13(1)(d), provides that the standards for fire, rescue, and emergency medical services shall include the adoption of the intergovernmental cooperation Mutual Aid Box Alarm System (MABAS) as a mechanism that may be used for deploying personnel and equipment in a multi-jurisdictional or multi-agency emergency response throughout Wisconsin and neighboring states: and

**WHEREAS**, the Attorney General of the State of Wisconsin must approve any agreement between a Wisconsin municipality and a municipality of another state, and said agreement was approved by the Attorney General of the State of Wisconsin on December 22, 2000; and

**WHEREAS**, said agreement was submitted to the governor of the State of Wisconsin for his concurrence, which was obtained and later adopted under Wisconsin Statute 66.0303(3)(a) and (b); and

**WHEREAS**, the Town of Washington Town Board believes that intergovernmental cooperation for purposes of public safety and protection should be encouraged and that the Mutual Aid Box Alarm (MABAS) Agreement would afford these benefits to county residents by coordinating fire protection and emergency medical services, as recommended in Resolution number 2014-04, dated March 18th, 2014; and

**WHEREAS**, it is in the best interest of the Town of Washington to enter into the proposed Mutual Aid Box Alarm System (MABAS) Agreement to provide for the coordination of fire protection and emergency medical services in the event of a large scale emergency, natural disaster, or man-made catastrophe.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mutual Aid Box Alarm System (MABAS) Agreement, a copy of which is attached hereto and incorporated herein by reference, is hereby approved and the Town Chairman and Town Clerk, be authorized to execute the same on behalf of the Town of Washington.

~End of Resolution~

- F. Town / Rainsford property and road concerns. Motion by Gunnlaugsson, second by Foss to discuss the Rainsford property easement acquisition request. It was discovered that there was a resolution in 2001 at the Annual meeting, but never acted upon. It will be researched and addressed at a future meeting as to the status of the Resolution and property.
- G. Closed Session, as authorized under section 19.85(1)(c) for the purposes of considering employment, compensation, and performance of public employees.

Motion by Foss, second by Holmes to enter into Closed Session.

Roll Call Vote: Gunnlaugsson, Holmes, Sorensen and Foss were present.

Motion carried at 7:03 p.m. Meeting will be adjourned from Closed Session.

13. Public Comments, Items not on the agenda: No comments were stated at this time.

14. Upcoming meetings:

- A. Utility District April 15th, 2014 at 6:00 p.m.
- B. RTBM April 15th, 2014 at 6:30 p.m.
- C. Annual Town Meeting, April 22nd, 2014 at 6 p.m.

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Clerk Valerie Carpenter

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Chairman Joel Gunnaugsson

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Supervisor Liz Holmes

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Supervisor Randy Sorensen

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Supervisor Kirby Foss

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Supervisor John Rader