

TOWN OF WASHINGTON

SPECIAL TOWN BOARD MEETING

Minutes

Wednesday, October 30, 2013

6:00pm

RUTLEDGE ROOM IN THE COMMUNITY CENTER

Budget Workshop

#5

DRAFT
SUBJECT TO BOARD APPROVAL

A. Call the Meeting to Order: Chairman Joel Gunnaugsson called the meeting to order at 6:09 p.m.

B. Roll Call by Clerk: Chairman Joel Gunnaugsson, Supervisors John Rader, Liz Holmes and Kirby Foss and Randy Sorensen.

C. Workshop:

1. Closed Session, as authorized under section 19.85(1)(c) for the purpose of considering employment, compensation and performance of public employees. Also, under section 19.85(1)(e) for the deliberation or negotiations of public properties, investing funds, or conducting other specific business,

a. Motion by Foss, second by Holmes to enter into Closed Session. Motion carried at 6:03 p.m.

b. Roll Call to enter into Closed Session: Chairman Joel Gunnaugsson, Supervisors John Rader, Liz Holmes and Kirby Foss and Randy Sorensen.

2. Return to Open Session.

a. Motion by Foss, second by Holmes to return to Open Session for the purpose of continuing budget discussion. Motion carried at 8:48 p.m.

b. Roll Call to return to Open Session. Chairman Joel Gunnaugsson, Supervisors John Rader, Liz Holmes and Kirby Foss and Randy Sorensen.

3. Action taken in Closed Session. Motion by Gunlaugsson, second by Sorensen to approve the following changes to be included within the 2014 budget: Motion carried unanimously.

a. Full-time employees of the Town of Washington entitled to health insurance coverage will continue to receive coverage of costs for the health insurance premium and deductible portion to be paid by the Town of Washington, to be preloaded to their personal HSA account.

b. All full-time employees entitled to vacation pay, will be compensated at the following rate:

- 1 week after 2 years employment**
- 2 weeks after 4 years employment**
- 3 weeks after 6 years employment**
- 4 weeks after 8 years employment**

continued

Vacation pay will not carry over to subsequent years. The Personnel Manual will reflect such change.

- c. All full-time employees entitled to personal days will be compensated for 2 additional days; from three (3) days to five(5)days. Personal days will not carry over to subsequent years. The Personnel Manual will reflect such change.
- d. All full-time employees entitled to paid sick leave, upon accumulating 240 hours, will be compensated for additional accumulated hours in excess of 240 hours at the end of the year. The Personnel Manual will reflect such change.
- e. Part-time employees namely; Jeffrey Andersen, Keenan Krueger, Tom House, Karin Baxter, Lu Beekman and Tamre Jorgenson will receive a 3% pay increase.
- f. Part-time employee Leo Derrico will receive a 6% increase not to exceed the pay level of Keenan Krueger and Tom House.

D. Adjournment: Motion by Sorensen, second by Holmes to adjourn the meeting. Motion carried unanimously at 8:55 p.m.

Valerie Carpenter, Clerk/Treasurer

Joel Gunnaugsson, Chairman

Elizabeth Holmes, Supervisor

Randal Sorensen, Supervisor

Kirby Foss, Supervisor

John Rader, Supervisor