

TOWN OF WASHINGTON

Regular Town Board Meeting
Tuesday, September 17th, 2013
7:00 p.m.
Rutledge Room
Minutes

DRAFT
SUBJECT TO BOARD APPROVAL

1. Call Meeting to Order: Chairman Joel Gunnlaugsson called the meeting to order at 7:00 p.m. in the Rutledge Room.
2. Pledge of Allegiance to the Flag: Gunnlaugsson led the meeting with the Pledge of Allegiance.
3. Roll Call by Town Clerk: Present by roll call were Gunnlaugsson and Supervisors Liz Holmes, Randy Sorensen, Kirby Foss and John Rader representing a quorum.
4. Town Chairman's Remarks: There were no remarks stated at this time.
5. Approval of Minutes: Motion by Holmes, second by Sorensen to approve the minutes of the following meetings. Motion carried unanimously.

RTBM 8-13-2013
STBM & U.D. 8-30-2013

6. Public Comments: No public comments stated at this time.
7. Supervisors Response: Foss stated he would like to see more sand added to Gislasson Beach. Gunnlaugsson stated the Town is mining sand and it would be available.
8. Approval of Bills, Journal entries and Bank Reconciliations: Motion by Foss, second by Holmes to approve all submitted bills, journal entries and bank reconciliations. Motion carried unanimously.
9. Department Activity Reports: Motion by Holmes, second by Sorensen to approve all submitted Activity Reports. Motion carried unanimously.
 - A. Public Works
 - B. Police
 - C. EMS
 - D. Fire Department
 - E. Airport
 - F. Landfill
 - G. Financial Reports - including all Committees
 - H. Utility District
 - I. Oral Reports from Liaison Supervisors/Assigned Departments.
10. Communications: Discussion only.
 - A. DC Zoning Permit Issued
 - B. Donations to Various Town entities (From Preschool)

continued

- C. WIEC thank you letter (From Electric Co-op)
 - D. Feral Cat - CDC - Discussion. Gunnlaugsson is in contact with the County Sanitarian to bring him back into the process concerning health issues.
 - E. Steve Tobey Correspondence re; Japanese Knotweed.
 - F. Door County Highway Dept. Fish Boil / Open House. To encourage business from private sector businesses.
 - G. Letter from Lon and Carolyn Johnson. Discussion re; removal of current Ballpark concession stand with replacement options.
11. Old Business:
- A. Surplus Equipment. Town Policy. Motion by Rader, second by Holmes to approve the log proposals as submitted. Motion carried.
 - B. Dredging Update.
 - The dredging itself is scheduled to begin Thursday, September 19th.
 - C. Paving and aggregate update.
 - The traffic route will be paved after the dredging (June or September)
 - Door County is on the Island digging and screening sand at the Landfill site.
 - There is an estimated 8,000 yards available at that site.
12. New Business:
- A. Public Presentation. Helene Meyer & Edgar Andersen gave a public presentation updating the Board on the Lavender business and gave an explanation of their zoning and variance requests associated with the future project on the property at the corner of Town Line and Airport Road. No Action, informational only. This will follow the proper County and Town processes.
 - B. Appointment of Cheri Miotke to Parks Committee. Motion by Holmes, second by Foss to approve the appointment of Cheri Miotke to the Parks Committee. Motion carried unanimously.
 - C. Appointment of Jenny Munao to CCC. Motion by Sorensen, second by Holmes to approve the appointment of Jennifer Munao to the Community Center Committee. Motion carried unanimously.
 - D. Parks Committee Requests / Clarifications:
 - Little Lake Dock extension
 - Gunnlaugsson will contact the DNR for possible regulations
 - Heritage Trail
 - Questions were raised concerning the maintenance of the Heritage Trail and monies donated toward the upkeep.

continued

Gunnlaugsson will address this along with the Parks Committee.

- CC sign
 - Gunnlaugsson stated he gave the authorization for the sign in front of the Community Building. He has received mixed reviews.
 - Wells
 - Continue to have problems with the two new wells at Jackson Harbor and Art and Nature Center. The wells at Schoolhouse Beach and Percy Johnson Park are problematic as well. Continue to work with Laurel Brotz, DNR to find a solution. They are testing positive for coliform not E-coli.
 - Bike Racks
 - Holmes stated the bike racks will be brought in for the winter to receive a second coat of paint.
 - Rader stated bike racks have been placed at Town parks.
- E. Driveway Permit Application, Robert Petrie. Motion by Sorensen, second by Holmes to approve the submitted driveway permit/Robert Petrie. Motion carried unanimously.
- F. Signage request: Main / Dock / Gudmundsen Roads. Motion by Sorensen, s second by Holmes to bring the Signage discussion forward. Gunnlaugsson will get an opinion from Door County Highway Dept. concerning the safety of the Main, Dock and Gudmundsen intersection and possible relocation of the stop signs.
- G. Main Road Access: Motion by Holmes, second by Foss to discuss the Main Road Access to Detroit Harbor. Gunnlaugsson displayed a sample of the tracking system to be considered. Since other options are not acceptable, this will be further considered at the October meeting.
- H. Committee Assignments / Duties: Motion by Sorensen, second by Foss to discuss Committee Assignments / Duties. Gunnlaugsson suggested the Liaison Supervisor who sits on specific committees should be the Chairman of that committee. This would ensure the meetings are run properly and rules are followed. Discussion only, no action taken.
- Holmes stated this would take away from the collective control of the Committee.
 - Foss felt it would undermine the trust and of the committee members.
 - Rader stated that since the Town Board approves the Committee and are a function of the Town, the Board Liaison should be in charge.
 - Sorensen felt the Committees should be able to appoint their own Chair.

- I. Closed Session, as authorized under section 19.85(1)(c) for the purposes of considering employment, compensation, and performance Employees. Roll Call Vote. Meeting will be adjourned from closed session. Adjournment from Closed Session: Motion by Foss, second by Holmes to enter closed session. Motion carried unanimously at 8:35 p.m.

Roll Call Vote:	Joel Gunnlaugsson	<u> X </u>
	Liz Holmes	<u> X </u>
	Randy Sorensen	<u> X </u>
	Kirby Foss	<u> X </u>
	John Rader	<u> X </u>

13. Public Comments, Items not on the agenda:
- o Ann Lewis stated it was good the WIZAP committee was meeting after not meeting for 14 months.
 - o Lou Munao addressed safety issues with tree branches and dead trees overhanging the roadways. Suggestion to allot monies for trimming in the budget.
14. Upcoming meetings:
- A. RTBM October 15th, 2013
 - B. STBM / Budget 7:00 p.m.
 - C. Any special Town Board meetings as needed. TBD. Will need to start Budget Meetings.
15. Adjournment: Adjournment made from Closed Session.

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Valerie Carpenter, Clerk/Treasurer

Joel Gunnlaugsson, Chairman

Elizabeth Holmes, Supervisor

Randal Sorensen, Supervisor

Kirby Foss, Supervisor

John Rader, Supervisor