

DRAFT
SUBJECT TO BOARD APPROVAL

**TOWN OF WASHINGTON
REGULAR TOWN BOARD MEETING**

Minutes

Tuesday, June 18th 2013

7:00 p.m.

Rutledge Room

1. Call to Order. Chairman Joel Gunnlaugsson called the meeting to order at 7:00 p.m. in the Rutledge Room.
2. Pledge of Allegiance to the Flag. Gunnlaugsson led the meeting with the Pledge.
3. Roll Call by Town Clerk. In addition to Gunnlaugsson, Supervisors Liz Holmes, Randy Sorensen, Kirby Foss and John Rader were present. All present.
4. Town Chairman's Remarks.
 - Gunnlaugsson stated the Gislason Beach project is a great success.
5. Approval of Minutes: Motion by Holmes, second by Foss to approve the following submitted minutes. Motion carried.
 - RTBM 5/21/2013
 - BOR 5/21/13
 - STBM 4/23/13
 - WIEDC 3/25/13
 - Parks Committee 6/4/13
 - Airport Committee 5/7/13, 5/20/13, 5/31/13.
6. Public Comments.
 - Chris Juetter; Garlic mustard disposal. Poison Ivy spray is very effective on garlic mustard.

7. Supervisors Response;
 - Holmes mentioned employee reviews are due.
 - Holmes asked about the FAST system project.
8. Approval of Bills, Journal entries and Bank Reconciliations - including all Town Committees. Motion by Sorensen, second by Holmes to approve all submitted bills, Journal entries and bank reconciliations. Motion carried unanimously.
9. Department Activity Reports. Motion by Sorensen, second by Holmes to approve all submitted department activity reports. Motion carried unanimously.
 - A. Public Works
 - B. Police
 - C. EMS
 - D. Fire Department
 - E. Airport
 - F. Landfill
 - G. Financial Reports - including all committees
 - H. Utility District
 - I. Oral Reports from Supervisors from their various appointed departments/monthly updates.
 - Rader stated he is working with the Clerk to update the Personnel Manual.
 - Foss and Gunnlaugsson reviewed the posting of speed limit signs on the Island.
10. Communications. Motion by Holmes, second by Foss to approve the submitted communications. Motion carried unanimously.
 - A. DC Zoning Department Permits Issued
 - B. DC 2012 Recycling Rebate Statistics, Annual Report
 - C. Midwest Flyer magazine article.
11. Old Business. None

continued

12. New Business.
- A. Driveway Permit approval: Caroline Reiter. Motion by Foss, second by Sorensen to approve the driveway permit. Motion carried unanimously.
- B. Operators License Approval. Motion by Holmes, second by Sorensen to approve an operators license for Andrea Munao. Motion carried unanimously.
- C. Renewal of Beverage License Applications. Motion by Sorensen, second by Rader to approve the submitted Beverage Licenses to be issued July 1st, 2013. Motion carried unanimously.
- Nelsen's Hall
 - Holiday Inn
 - Middle Bar II
 - Fiddler's Green
 - Triple K Enterprises, LTD
- D. Application for Cigarette and Tobacco products. Motion by Holmes, second by Sorensen to approve the submitted cigarette and tobacco product licenses. Motion carried unanimously.
- Brothers Too
 - Nelsen's Hall
- E. Applications for temporary Class B licenses. Motion by Holmes, second by Foss to approve the submitted temporary Class B licenses. Motion carried unanimously.
- American Legion
 - Washington Island Foundation, Inc.
- F. Request to plant trees on Town Park Property. Motion by Sorensen, second by Holmes to plant Red Maple Trees at the Ball Park between the concession stand and bathrooms. Motion carried unanimously.

- G. Request to sponsor Downtown marketing flags. Motion by Sorensen, second by Holmes to approve sponsoring the banners hung downtown. Motion carried unanimously.

Motion by Rader, second by Holmes to contribute Five hundred dollars (\$500.00) toward the project. Motion carried unanimously.

- H. Resolution 2013-13. Budget Amendment. Motion by Foss, second by Foss to approve Resolution 2013-13 for Jaws of Life. Motion carried by unanimously by roll call vote.

~Beginning of Resolution~

BUDGET RESOLUTION 2013-13

Town of Washington, Door County, Wisconsin

A resolution amending the 2013 budget of the Town of Washington, Door County, Wisconsin adopted by a two-thirds majority vote of the entire membership of the TOWN BOARD.

Whereas the sum of \$5,650 to be deducted from the Town of Washington Fire Department Pay Account (#524200.200) and the sum of \$5,650 by added to Town of Washington Capital Outlay Account (#480300.010) by \$5,650 to show FD donation to the Town for their portion of Jaws of Life.

~End of Resolution~

Roll Call Vote:

	Aye	Nay
Joel Gunnlaugsson	<u> X </u>	<u> </u>
Liz Holmes	<u> X </u>	<u> </u>
Randy Sorensen	<u> X </u>	<u> </u>
Kirby Foss	<u> X </u>	<u> </u>
John Rader	<u> X </u>	<u> </u>

- I. Summer work needs. Discussion followed pertaining the work load demanded of the Town Crew and whether they needed to go to a rotating schedule, or hire part-time summer help for parks.

continued

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- Rotating schedule would eliminate over-time and/or comp-time and address the weekend needs for the parks.
 - Historically a part-time summer employee was hired for that work at appropriate wages.
 - The board will post for part time help to see if there are any responses.
13. Public Comments, items not on the agenda.
- Mary Lee Benson stated the agenda was not posted on the website.
 - Valerie Carpenter reminded the Town Office was undergoing remodeling June 24th through July 15th. Office hours will be conducted in the gym.
 - The Boat Launch will be out of commission for the week of June 24th.
14. Upcoming meetings
- A. STBM: June 25th, 2013
15. Adjournment. Motion by Sorensen, second by Rader to adjourn the meeting. Motion carried unanimously at 7:42 p.m.

Valerie Carpenter, Clerk/Treasurer

Joel Gunnlaugsson, Chairman

Elizabeth Holmes, Supervisor

Randal Sorensen, Supervisor

Kirby Foss, Supervisor

John Rader, Supervisor