



April 3<sup>rd</sup>, 2013

Attention Municipal Clerk & Highest Elected Paid Officials;

The Door County Alcohol & Other Drug Coalition requests your assistance in tackling the issue of underage drinking at Door County's 100+ festivals.

We, the Coalition, are inviting you to a meeting to receive free "Educational Tool Kits" to give to your Festival Planners. We ask that when an individual or group comes to you for their "Class B Liquor License" for serving alcohol that you give them one of these "Tool Kits" along with their license. The "Tool Kit" will include things like a checklist of things to consider in planning decisions to make a festival less conducive to serve minors as well as other information. These environmental strategies are proven to be effective on the state and national levels.

This meeting will be held on April 22<sup>nd</sup>; 7 p.m. at Sturgeon Bay City Hall in the Community Room on the first floor. We will have representatives from the Police Department and Sheriff's Department and they will go over the laws and rules and will be there to answer any questions you may have.

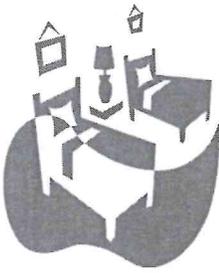
Please email Monica Davis, the Coalition Coordinator, directly with the number of expected "Tool Kits" your township/municipality will need as well as to reserve your seat. We would love to hear from you even if you are unable to attend.

Thank you for your assistance in being proactive to address the reality of this social issue in our communities.

Thank you again for your time and commitment to prevention, together we can make a difference!

Sincerely,

Monica S. Davis  
Door County A.O.D Coalition Coordinator  
dcaodcoalition@gmail.com or 920-256-0261



## DOOR COUNTY TOURISM ZONE COMMISSION

PO Box 55, Sister Bay, WI 54234

920-854-6200, Fax: 920-854-9019

E-mail: [DCTourismZoneCommission@gmail.com](mailto:DCTourismZoneCommission@gmail.com)

Website: [www.doorcountytourismzone.com](http://www.doorcountytourismzone.com)

April 4, 2013

Mr. and Mrs. Leon Shellswick  
581 Silver Birch Lane  
Washington Island WI 54246

Re: Vacation Rental Advertisement on the Washington Island Chamber of Commerce Website

Dear Leon and Betty,

We see from a classified ad on the Washington Island Chamber of Commerce Website that you have a rental on Washington Island that that you are offering for transient rental. Please see the enclosed listing. Door County established a room tax in 2007, which requires all transient rental properties to be permitted and collect room tax on rentals. Even if you have yet to rent the property, the act of advertising for transient rental requires the property to be permitted.

To be in compliance with the room tax ordinances, you must collect room tax if your property conforms to the definition of transient lodging.

*“Hotel or motel means a building, group of buildings or structure in which the public may obtain accommodations for a monetary consideration, including, without limitation, such establishments as inns, motels, hotels, tourist homes, private homes, bed and breakfast establishments, rooming houses, condominiums, summer camps, apartment homes, resort lodges and cabins, commercial indoor lodging facilities, campgrounds with A-frames, cabins or trailers and any other building or group of buildings available to the public” (Door County Tourism Zone Commission Agreement)*

The room tax must be collected on any transient rental, which is defined as any rental term less than thirty (30) days. Please note that you are responsible for room tax payments as of the date you began renting, even if you were not permitted or collecting the tax.

The enclosed packet of information is provided to assist you in accurately collecting and reporting the room tax and to bring your property into compliance.

Enclosed are the following documents:

- Lodging Permit Application
- Instructions for completing the Lodging Permit Application and Monthly Room Tax Report
- Monthly Room Tax Report
- Frequently Asked Questions

The Room Tax can be submitted by mail or through the Commission's secure online server ([www.doorcountytourismzone.com](http://www.doorcountytourismzone.com)), which automatically computes the tax. Online submission includes the option of ACH payment (electronic transfer from your bank account on the date you set) or reporting online with credit card payment. You can also file by mail and pay by check.

Please contact the Commission should you have any questions. The Commission follows WI State statutes and even if the property is rented for a short time (even to friends and relatives), the state of Wisconsin considers that the owner is in the lodging business.

Please complete the enclosed permit application and return it to our office at your earliest convenience. Once we receive the completed application, the office will send you a permit number and further information so that you can log in online and file your reports. Our website has minutes of all the past meetings of the Commission, current reports, and other pertinent information. We are committed to insuring that the room tax funds collected increase tourism in member municipalities as measured by increased stays in lodging establishments.

If your property is already permitted in other name, please let us know. Due to the advertising of the property for rental we either need the permit number it is already registered to or for you to send in the permitting paperwork to make your property compliant.

Sincerely,

COPY

Kim Roberts  
Administrative Assistant  
Door County Tourism Zone Commission

cc: Town of Washington, Valerie Carpenter, Clerk

Josh Van Lieshout, Chair—Village of Egg Harbor  
Richard Skare, Vice-Chair—Town of Gibraltar  
Bryan Nelson, Treasurer—Town of Baileys Harbor  
Elizabeth LeClair, Secretary—Town of Jacksonport

Mike Johnson—Town of Clay Banks  
Jeff Larson—Town of Egg Harbor  
Fred Anderson—Village of Egg Harbor  
Diane Jacobson—Village of Ephraim  
Brad Massey—Village of Ephraim  
Nancy Robillard—Town of Gardner  
William Weddig—Town of Gibraltar  
Frank Forkert—Town of Liberty Grove  
Tom Olsen—Town of Nasewaupée  
Nancy Culver—Town of Sevastopol  
Nora Zacek—Village of Sister Bay

Bob Starr—City of Sturgeon Bay  
Dennis Statz—City of Sturgeon Bay  
Richard Briggs—Town of Sturgeon Bay  
Deb Jeanquart—Town of Union  
Carol Stayton—Town of Washington  
Mary Boston—At Large  
Dave Holtz—At Large  
Commissioner deferred—Town of Brussels  
Commissioner deferred—Village of Forestville  
Commissioner deferred—Town of Forestville

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# Experience Washington Island

[ISLAND INFORMATION](http://Washingtonisland-Wi.Com/Island-Information/)

[GETTING HERE](http://Washingtonisland-Wi.Com/Getting-Here/)

[FERRY SCHEDULES](http://Washingtonisland-Wi.Com/Ferry-Schedules/)

[ISLAND MAP](http://Washingtonisland-Wi.Com/Island-Map/)

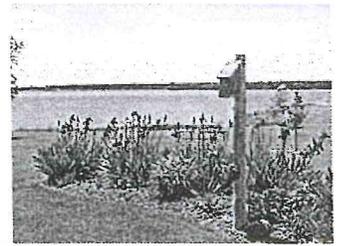
[WHAT TO DO](http://Washingtonisland-Wi.Com/What-To-Do/)

[ACCOMMODATIONS](http://Washingtonisland-Wi.Com/Category/Business-Directory/Accommodations/)

## Shellswick's Cottage

Silver Birch Lane – Enjoy Detroit Harbor's sparkling water and amazing sunsets at our charming 2 bedroom, fully furnished cottage. Open May-Oct. Weekly rentals July & Aug. Nightly or weekends May, June, Sept., Oct. Dock space by reservation. No pets.

581 Silver Birch Lane  
Washington Island, WI 54246  
Phone: 920-847-2368



[←PREVIOUS](http://washingtonisland-wi.com/rocky-ridge-farm/)

[NEXT→](http://washingtonisland-wi.com/summer-place/)

### SITE LINKS

[Door County Links](http://washingtonisland-wi.com/door-county-links/)

[History of the Island](http://washingtonisland-wi.com/?cat=9)

[Island Artists](http://washingtonisland-wi.com/category/artists/)

[Island Bookshelf](http://washingtonisland-wi.com/?cat=11)

[Island Features](http://washingtonisland-wi.com/category/island-features/)

[Island Musicians](http://washingtonisland-wi.com/island-musicians/)

[Island News](http://washingtonisland-wi.com/category/news/)

[People of the Island](http://washingtonisland-wi.com/?cat=10)

[Photo Tours of the Island](http://washingtonisland-wi.com/?cat=8)

[Privacy Policy](http://washingtonisland-wi.com/privacy-policy/)

[Visit Rock Island](http://washingtonisland-wi.com)

### REQUEST A BROCHURE

[Request a brochure](http://washingtonisland-wi.com/?p=443)

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### WEATHER

#### WASHINGTON ISLAND 5-DAY FORECAST

Today	Friday	Saturday	Sunday
Partly Cloudy	Partly Cloudy	Snow	Mostly Cloudy
High of 43 Low of 25	High of 39 Low of 32	High of 41 Low of 34	High of 41 Low of 34

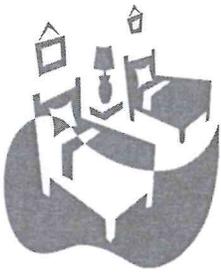
### CREDITS

Design by



<http://www.doorguidepublishing.com>

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Chance of Rain  
High of 41  
Low of 30



## DOOR COUNTY TOURISM ZONE COMMISSION

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Website: [www.doorcountytourismzone.com](http://www.doorcountytourismzone.com)

April 4, 2013

Ms. Kelly Jorgenson  
W 18N 1480 Main Rd  
Washington Island, WI 54246

Re: Vacation Rental Advertisement in the Peninsula Pulse

Dear Kelly,

We see from a classified ad in the Peninsula Pulse that you have a rental on Washington Island that that you are offering for transient rental. Please see the enclosed listing. Door County established a room tax in 2007, which requires all transient rental properties to be permitted and collect room tax on rentals. Even if you have yet to rent the property, the act of advertising for transient rental requires the property to be permitted.

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Please contact the Commission should you have any questions. The Commission follows WI State statutes and even if the property is rented for a short time (even to friends and relatives), the state of Wisconsin considers that the owner is in the lodging business.

Please complete the enclosed permit application and return it to our office at your earliest convenience. Once we receive the completed application, the office will send you a permit number and further information so that you can log in online and file your reports. Our website has minutes of all the past meetings of the Commission, current reports, and other pertinent information. We are committed to insuring that the room tax funds collected increase tourism in member municipalities as measured by increased stays in lodging establishments.

If your property is already permitted in other name, please let us know. Due to the advertising of the property for rental we either need the permit number it is already registered to or for you to send in the permitting paperwork to make your property compliant.

Sincerely,

COPY

Kim Roberts  
Administrative Assistant  
Door County Tourism Zone Commission

cc: Town of Washington, Valerie Carpenter, Clerk

Josh Van Lieshout, Chair—Village of Egg Harbor  
Richard Skare, Vice-Chair—Town of Gibraltar  
Bryan Nelson, Treasurer—Town of Baileys Harbor  
Elizabeth LeClair, Secretary—Town of Jacksonport

Mike Johnson—Town of Clay Banks  
Jeff Larson—Town of Egg Harbor  
Fred Anderson—Village of Egg Harbor  
Diane Jacobson—Village of Ephraim  
Brad Massey—Village of Ephraim  
Nancy Robillard—Town of Gardner  
William Weddig—Town of Gibraltar  
Frank Forkert—Town of Liberty Grove  
Tom Olsen—Town of Nasewaupsee  
Nancy Culver—Town of Sevastopol  
Nora Zacek—Village of Sister Bay

Bob Starr—City of Sturgeon Bay  
Dennis Statz—City of Sturgeon Bay  
Richard Briggs—Town of Sturgeon Bay  
Deb Jeanquart—Town of Union  
Carol Stayton—Town of Washington  
Mary Boston—At Large  
Dave Holtz—At Large  
Commissioner deferred—Town of Brussels  
Commissioner deferred—Village of Forestville  
Commissioner deferred—Town of Forestville



3/21/13

Find a E

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## Kelly Jorgenson

(920) 847-3122

W18N1480 Main Rd  
Washington Island, WI 54246-0000

SHARE   

Get Directions

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BITUMINOUS CASUALTY CORPORATION  
PO BOX 1210  
BROOKFIELD WI 53008-1210

## NOTICE OF NONRENEWAL OF INSURANCE

Named Insured & Mailing Address:

Producer: 0005160

TOWN OF WASHINGTON  
PO BOX 220  
WASHINGTON ISLAND WI 54246

THE HORTON GROUP, INC.  
N19W24101 N RIVERWOOD DR, STE 100  
WAUKESHA WI 53188-0000

Policy No.: WC 3 572 126  
Type of Policy: WORKERS' COMPENSATION  
Date of Expiration: 06/16/2013; 12:01 A.M. Local Time at the mailing address of the Named Insured.

We will not renew this policy when it expires. Your insurance will cease on the Expiration Date shown above.

The reason for nonrenewal is LOSS EXPERIENCE

This policy provides Workers' Compensation coverage. You should contact your agent concerning coverage through another insurer or your eligibility for coverage through the Wisconsin Workers' Compensation Insurance Pool, 20700 Swenson Drive, Suite 100, Waukesha WI 53186 or P.O. Box 3080, Milwaukee, WI 53201; Telephone (262) 796-4540.

Named Insured

TOWN OF WASHINGTON  
PO BOX 220  
WASHINGTON ISLAND WI 54246

Date Mailed:  
20th day of March, 2013



AUTHORIZED REPRESENTATIVE

MARCH PERMITS ISSUED - 2013

<u>DATE ISSUED NAME AND ADDRESS</u>	<u>TAX NO.</u>	<u>SITE AND BUILDER</u>	<u>CONSTRUCTION</u>	<u>DESCRIPTION</u>
3/21/2013 TIMOTHY G SMITH 3703 GLIDDEN DR STURGEON BAY WI 54235	024-02-03272612	BLDR: MILLER MASONRY AND CONCRETE INC STURGEON BAY 3627 LILY BAY ROAD	A 48' X 60' STORAGE BUILDING.	03 27N 26E
3/26/2013 JOHN BIGELOW & SCOTT SONIC 1070 W CENTURY DR #101 LOUISVILLE CO 80027	028-01-12332923H	WASHINGTON 1879 DETROIT HARBOR ROAD	A 5' X 18' MOBILE RETAIL CART PER PLANS DATED 3/25/13.	12 33N 29E



April 8, 2013

IP-NE-2013-15-00926

Town of Washington  
Joel Gunnlaugsson  
910 Main Rd.  
Washington Island, WI 54246

Dear Mr. Gunnlaugsson:

This acknowledges receipt of your application to remove materials from the bed of Lake Michigan, Town of Washington in Door County.

Our field staff are currently evaluating your proposal. Depending on the amount of information you provided and the complexity of your project, you may be asked to provide additional information so that a complete evaluation can be made. We will notify you of the final disposition of your application as soon as we complete our review.

If you have not already done so, please contact the Door County zoning office to determine if a local permit is also required for your project. I have forwarded a copy of your application to the U.S. Army Corps of Engineers. They will advise you directly as to whether their regulations apply to your project.

If you have any questions, please contact your local Water Management Specialist, Carrie Webb at (920) 662-5453.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Deborah Lee'.

Deborah Lee  
Waterway and Wetland Permit Intake Specialist

cc: Carrie Webb – Water Management Specialist  
Joey Shoemaker – Project Manager, U.S. Army Corps of Engineers  
Troy Gawronski – Foth Infrastructure & Environment  
Door County Zoning