

TOWN OF WASHINGTON

Town Board Meeting

Minutes

Tuesday, December 18th, 2012

7:00 p.m. Rutledge Room

DRAFT
SUBJECT TO BOARD APPROVAL

1. **Call Meeting to Order:** Chairman Gunnlaugsson called the Town Board Meeting to order at 7:00 p.m.
2. **Pledge of Allegiance to the Flag:** Gunnlaugsson led the meeting with the Pledge of Allegiance.
3. **Roll Call by Town Clerk:** Present by roll call were Chairman Joel Gunnlaugsson, Supervisors Liz Holmes, Randy Sorensen, Kirby Foss and Tom Jordan. All present.
4. **Town Chairman Remarks:**
 - Chairman Gunnlaugsson recognized the efforts made by members of the Fire and Police Department bringing the narrow band radio service up to date.
5. **Approval of Minutes:** There were no minutes to be approved.
6. **Public Comments:** There were no public comments submitted at this time.
7. **Supervisors Response:**
 - Supervisor Sorensen wished to acknowledge Dan Nerenhausen for the Christmas trees for the light poles down town.
 - Supervisor Jordan stated the new utility trailer and lawn mower were picked up.
8. **Approval of Bills and/or Journal Entries:** Motion by Sorensen, second by Foss to approve all submitted bills including Committees. Motion carried unanimously.
9. **Department Activity Reports:** Motion by Holmes, second by Jordan to approve all submitted Department reports. Motion carried unanimously.
 - A. Public Works
 - B. Police
 - C. Rescue Squad
 - D. Fire Department
 - E. Airport
 - F. Landfill
 - G. Financial Report
 - H. Utility District Financial Statements
 - I. Oral Reports from Supervisors

10. Communications: Motion by Holmes, second by Sorensen to accept all submitted communications. Motion carried unanimously.

- A. DC Planning Department: November Permit's issued
- B. Confirmation of meeting w/various County of Door management team
- C. Letter regarding personal property damage at airport.
- D. Letter from Garey Bies
- E. EAA article referencing the Island
- F. Data/Info from DC Real Property Listings.
- G. Letter from Bonnie Burnam. 2013 Kayak Event.

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11. Old Business:

- A. Airport committee formation update.
Work continues to be done on the Committee By-laws.
- B. Jesse Hansen - Cancer Benefit run. Request for airport property use? Discussion/Motion
 - Gunnlaugsson stated he has recently been contacted by Hansen. Hansen is looking at sites other than the airport. No action needed.
- C. Discussion on DC EMT (Island Staff) to continue to get LOSA from the Town. Chairman will revisit options to execute if board concurrence. (LOSA refers to Length of Service Award. A retirement program option for Volunteer Emergency workers)

Motion by Holmes, second by Sorensen to discuss this at a future meeting in closed session.
Motion carried unanimously.

13. New Business

- A. Special Guest: Marne Kaeske (Ridges Sanctuary): Ground Water quality updates and outreach projects. Presentation by Marne Kaeske regarding best management practices for land use issues affecting groundwater quality.
- B. Health Insurance Update. Presentation from M3, Cindy VanAsteen. Plan structures, possibilities, programs, and options. Motion by Holmes, second by Jordan to approve a choice by employees for one of two plans (HSA and W52 Choice Plus Plan) Health Insurance. The town board to provide \$4,000 to each employee choosing the HSA. Motion carried unanimously.
- C. Approval of Emily Small to CCC. Motion by Foss, second by Sorensen to approve Emily Small to the Community Center Committee. Motion carried unanimously.
- D. Authorization of Town Clerk and Town Chairman to provide data to DC Tourism Zone Commission. Motion by Holmes, second by Sorensen to discuss the Authorization request from Door County Tourism Zone Commission. After discussion no action was taken citing the Chamber and the DCTZC's responsibility toward policing compliance issues.
- E. Town of Washington Cemetery Deed: Addition of Language as requested from Archives. Motion by Foss, second by Holmes to add the language 'No one is to be buried in the Town of Washington Cemetery without first completing a burial request form'. Motion carried unanimously.

- F. Rutledge Room upgrades. Request from CCC. Town to put out an RFP for work? Motion by Holmes, second by Jordan to find an architect to plan the renovation of the Rutledge Room. Motion carried unanimously.
 - G. Training request for Police Department: Motion by Foss, second by Jordan to approve the 2013 Mid-Winter Wisconsin Police Leadership Foundation Training Conference for the Police Department. Motion carried unanimously.
 - H. Equipment purchase request for WIPD. Motion by Sorensen, second by Foss to approve the purchase of a speed board trailer. Motion failed to pass with the Ayes being 1 (Kirby Foss) and the Nays being 4.
 - I. Open bids for Engineering of Dredging Project. Review/Discuss vendor proposals. Award project as set forth by WisDOT agreement. Motion by Holmes, second by Jordan to open and award the Engineering Proposal for the Dredging Project. One bid was submitted by Foth, Inc. in which the Town will contact them with the bid award. To comply with DOT regulations, Foth will return a cost analysis not to exceed the grant for the Town to review and approve. Motion to approve Foth, Inc. was approved unanimously.
12. Public Comments, Items not on Agenda: No public comments submitted at this time.
13. Upcoming Meetings
- 1. RTBM - January 15th, 2013 - 7:00 p.m.
 - 2. STBM - January 18th, 2013 - 10:30 a.m. (The County will visit)
14. Adjournment: Motion by Holmes, second by Sorensen to adjourn the meeting. Motion carried unanimously at 9:02 p.m.

Valerie Carpenter, Clerk/Treasurer

Joel Gunnlaugsson, Chairman

Elizabeth Holmes, Supervisor

Randal Sorensen, Supervisor

Tom Jordan, Supervisor

Kirby Foss, Supervisor