

DRAFT
SUBJECT TO BOARD APPROVAL

TOWN OF WASHINGTON
Utility District Board Meeting
Minutes

Tuesday, October 23rd, 2012, 6:15p.m.
Rutledge Room in the Community Center

- A. **CALL TO ORDER:** Chairman Joel Gunnlaugsson called the Utility District Meeting to order at 6:15 p.m.
- B. **ROLL CALL:** In addition to Gunnlaugsson, Supervisors Liz Holmes, Randy Sorensen, Tom Jordan and Kirby Foss were present.
- C. **PUBLIC COMMENTS:** No public comments were submitted.
- D. **COMMUNICATIONS:**
- 1) Financial Report:

E. NEW BUSINESS

- 1) Review of Wastewater Disposal Preliminary Engineering Report submitted by Peter Hurth, Baudhuin Incorporated. Motion by Holmes, second by Sorensen to bring the Preliminary Report forward.

The Board engaged in a conference call with Pete Hurth, Baudhuin, Inc, and Paul Matthiae, WisCap.

Hurth stated he would:

- Recommend the Gunnlaugsson North site as the preferred site based upon central location, isolation, existing driveway and electricity.
- Finalize the Engineering Plan
- Finalize the Environmental Review
- Submit environmental review/reports to USDA.

Hurth will Draft a brief letter accepting pre report and design elements.

WISCAP will:

- Contact USDA, Jennifer Schenk, to bring them up to date and start the process to get this project on the USDA list for loan services.

Goal will be for a construction period in the Spring/Summer of 2013.

Motion by Holmes, second by Sorensen to postpone action until the final report/figures are presented.

The Town will draft a brief letter accepting the pre-report and design elements with intention to proceed with the plan.

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F. **NEXT MEETING:** To be announced

G. **ADJOURNMENT:** Motion by Holmes, second by Foss to adjourn the Utility District meeting.
Motion carried unanimously at 6:58 p.m.

Valerie Carpenter, Clerk/Treasurer

Joel Gunnlaugsson, Chairman

Elizabeth Holmes, Supervisor

Randal Sorensen, Supervisor

Tom Jordan, Supervisor

Kirby Foss, Supervisor