

TOWN OF WASHINGTON
REGULAR TOWN BOARD MEETING

Minutes

Tuesday, October 23rd, 2012

7:00 p.m.

Rutledge Room in the Community Center

DRAFT
SUBJECT TO HOLMES' APPROVAL

Call to Order: Chairman Joel Gunnlaugsson called the Regular Town Board Meeting to Order at 7:00 p.m.

Pledge of Allegiance: Chairman Gunnlaugsson led the meeting in the pledge.

Roll Call by Town Clerk: In addition to Gunnlaugsson, Supervisors Liz Holmes, Randy Sorensen, Tom Jordan and Kirby Foss were present.

Town Chairman's Remarks: None submitted at this time.

Approval of Minutes: Motion by Sorensen, second by Foss to approve the minutes of previous meetings as submitted. Motion carried unanimously.

- A. RTBM: September 18th, 2012
- B. STBM: September 12th, 2012

Public Comments: None submitted at this time.

Supervisors Response: None submitted at this time.

Approval of Bills and/or Journal entries including Town Committees: Motion by Holmes, second by Sorensen to approve all submitted bills. Motion carried unanimously.

Department Activity Reports: Motion by Holmes, second by Sorensen to approve all Department Activity Reports as submitted. Motion carried unanimously.

Holmes reminded the Police Department to report their mileage on their activity report.

- A. Public Works
- B. Police
- C. EMS
- D. Fire Department
- E. Airport
- F. Landfill
- G. Financial Reports - including all committees
- H. Utility District (see Utility District meeting October 23rd, 2012)
- I. Oral Reports from Supervisors from their various appointed departments/monthly updates/informational.

Communications: Motion by Holmes, second by Foss to approve the communications as submitted. Motion carried unanimously.

- A. DC Planning Department: September Permit's issued
- B. Certificate of Appreciation, WI Police Department

New Business:

A. Renewal / Extension of Lease between WI Chamber and Town. Motion by Sorensen, second by Holmes to renew the lease for the W.I. Chamber of Commerce's of the Welcome Center for a 60 month term at a rate of \$1.00 per year or a total of \$5.00 for the 5 year term. Motion carried unanimously.

B. W.I. Archives, Town Code recommendation. Motion by Foss, second by Holmes to discuss the Archives Town Code recommendation. After discussion, motion by Holmes, second by Foss to postpone the recommendation until more input and organization is gained for protocol and policies for the cemetery. Motions carried unanimously.

C. Ordinance 2012-03. Split shifts for poll workers. Motion by Sorensen, second by Holmes to approve Ordinance 2012-03. Motion carried unanimously.

~Beginning of Ordinance 2012-03~

Ordinance 2012-03

The Town Board of the Town of Washington, Door County, Wisconsin has the specific authority under 7.30 (1) Wis. Stats, to adopt this ordinance.

This ordinance adopted by the majority of the Town Board on a roll call vote with a quorum present and proper notice having been given, provides for the selection of 2 sets of officials to work at different times on each Election Day as follows:

A. There shall be 2 shifts for election workers on election days. The first shift shall commence at 6:30 a.m. and end at 2:00 p.m. The second shift shall commence at 1:30 p.m. and end with the completion of all required Election Day duties that follow the closure of the polls.

This ordinance shall be effective upon posting by the Town Clerk as required, pursuant to S.S. 60.80, Wis. Stat.

Adopted this 23rd day of October 2012.

By the Town Board of the Town of Washington, Door County, Wisconsin:

Roll Call Vote:

	Aye	Nay
Joel Gunnlaugsson, Chairman	<u> X </u>	<u> </u>
Liz Holmes, Supervisor	<u> X </u>	<u> </u>
Randy Sorensen, Supervisor	<u> X </u>	<u> </u>
Tom Jordan, Supervisor	<u> X </u>	<u> </u>
Kirby Foss, Supervisor	<u> X </u>	<u> </u>

~End of Ordinance 2012-03~

D. Resolution 2012-14. Budget Resolution. Motion by Holmes, second by Sorensen to approve Resolution 2012-14. Motion carried unanimously.

~Beginning of Resolution #2012-14~

Budget Resolution #2012-14

Town of Washington, Door County, Wisconsin

A resolution changing the 2012 Utility District budget of the Town of Washington, Door County, Wisconsin, adopted by a two-thirds majority vote of the entire membership of the Town Board.

continued

BE IT RESOLVED by the Town Board of the Town of Washington as follows:

That the sum of Fifteen thousand dollars (\$15,000.00) is hereby transferred from the Utility District Fund Balance to the Utility District Engineering Study for the 2012 Wastewater Disposal Preliminary Engineering Report by Baudhuin, Inc.

The ending balance for the 2012 Utility District Engineering Study line item is Twenty-one thousand dollars (\$21,000.00).

Adopted: 10/23/2012
Approved: 10/23/2012

Roll Call Vote:

	Aye	Nay
Joel Gunnlaugsson, Chairman	<u> X </u>	<u> </u>
Liz Holmes, Supervisor	<u> X </u>	<u> </u>
Randy Sorensen, Supervisor	<u> X </u>	<u> </u>
Tom Jordan, Supervisor	<u> X </u>	<u> </u>
Kirby Foss, Supervisor	<u> X </u>	<u> </u>

~End of Resolution #2012-14~

E. Continued discussion on the formation of an Airport Committee. Discussion Only.

- Gunnlaugsson stated he spoke with some pilots and they were favorable to an Airport Committee.
- Sorensen stated the Board would appreciate the input from aviation people.
- The committee would be in addition to the Airport Manager.
- The committee could be comprised of Pilots/Owners, the Manager, Public and a Board member w/possibly a committee of five.

12. Public Comments, items not on the agenda: No comments submitted at this time.

13. Upcoming meetings:

- A. Annual Town Budget Hearing - November 20th, 2012, 6:00 p.m.
- B. RTBM - November 20th, 2012, 7:00 p.m.

Gunnlaugsson scheduled one more budget meeting to discuss new information for the budget recommendations. October 29th, 2012, 7:00 p.m.

14. Adjournment: Motion by Holmes, second by Sorensen to adjourn the meeting. Motion carried unanimously at 7:24 p.m.

Valerie Carpenter, Clerk/Treasurer

Joel Gunnlaugsson, Chairman

Elizabeth Holmes, Supervisor

Randal Sorensen, Supervisor

Tom Jordan, Supervisor

Kirby Foss, Supervisor