

OCTOBER PERMITS ISSUED 2012

<u>DATE ISSUED</u>	<u>NAME AND ADDRESS</u>	<u>TAX NO.</u>	<u>SITE AND BUILDER</u>	<u>CONSTRUCTION</u>	<u>DESCRIPTION</u>
10/19/12	BRIAN & KRISTINE MATYSIAK 1981 S LAKE MICHIGAN DR STURGEON BAY WI 54235 PHONE: 920-743-6528	024-12-00001A	1981 S LAKE MICHIGAN DR	CONVERT EXISTING BEDROOM TO OFFICE AND HALL; NEW MASTER BEDROOM ABOVE GARAGE.	34 27N 26E
10/09/12	CHRISTINE B BECHTEL 723 OAKWOOD BEACH RD LUXEMBURG WI 54217 PHONE: 920-825-7822	026-00-21262334M	UNION 717 OAKWOOD BEACH BLDR: OWNER	THE RELOCATION OF AN ACCESSOR 21 26N 23E STRUCTURE FROM PARCEL 34L TO 34M AS PER PLANS DATED 10/1/12.	
10/16/12	JOSEPH G DALSING 225 BAY CHAPEL LN LUXEMBURG WI 54217 PHONE: 920-746-4772	026-00-32262342M6	225 BAY CHAPEL LANE	THE REPAIR AND/OR RECONSTRUCTION OF AN EXISTING 12' X 16' SHED IN THE EXISTING LOCATION.	32 26N 23E
10/11/12	SIG STRAUTMANIS W148 N12340 PLEASANT VW GERMANTOWN WI 53022 PHONE: 414-807-6415	028-02-25342931K	WASHINGTON 1755 WASHINGTON HARBOR DRIVE BLDR: ISLAND BUILDERS LLC	A 24' X 38' SINGLE FAMILY RESIDENCE WITH A 12' 6" X 17' SCREEN PORCH AND L-SHAPED DECK PER PLANS DATED 10/9/12.	25 34N 29E
10/11/12	DOUGLAS A & JOSEPHINE Z KIBBEE 607 W OREGON ST URBANA IL 61801	028-04-33343012A3	397 TIMBER TRAIL	AN IRREGULAR SHAPED 20' X 21' ADDITION TO THE SINGLE FAMILY RESIDENCE PER PLANS DATED 10/2/12.	33 34N 30E
10/12/12	LAND TRUST INC DOOR COUNTY PO BOX 345 EPHRAIM WI 54211	028-01-14332923Q	300 GREEN BAY ROAD	A 42" X 48" ON-PREMISE ADVERTISING SIGN.	14 33N 29E
10/12/12	NOEL S RYDER 245 INNSBRUCK CT GREEN BAY WI 54302	028-02-25342933E	1790 MAIN ROAD	A 22' X 28' IRREGULAR SHAPED ADDITION WITH DECK AND A 12' X 16' 4" ADDITION WITH L-SHAPED DECK.	25 34N 29E

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10/17/12 MARGARETA L BARBER 1462 RANGE LINE RD WASHINGTON ISLAND WI 54246 PHONE: 920-847-2362	028-04-31343032A	1462 RANGELINE ROAD BLDR: LEE BJARNSEN	A WHEELCHAIR RAMP AND A 5' X 5' BATHROOM ADDITION.	31 34N 30E

Public Education/Discussion Meeting on Planning and Zoning Issues

for local board and plan commission members

Sponsored by the Door County Planning Department

5:30 p.m., Thursday, November 29th, 2012
Door County Government Center – Peninsula Room
421 Nebraska Street, Sturgeon Bay

AGENDA

- 1.0 Open meeting/introductions.
- 2.0 Discussion topic: Proposed county zoning ordinance text amendments.
(<http://map.co.door.wi.us/planning>, "RPC-Sponsored Text Amendments Fall 2012")
- 3.0 Discussion topic: Town review of matters going to public hearing - review of process, town-designated recipients, input form finalization, etc.
- 4.0 Discussion topic: Update on FEMA's development of new floodplain maps for Door County.
- 5.0 Discussion topic: County addressing program.
- 5.0 Open Q&A regarding county zoning regulations and procedures.
- 6.0 Select next meeting date(s) and topic(s).
- 7.0 Adjourn.

WISCONSIN'S OPEN MEETINGS LAW NOTICE (WIS. STAT. §19.84)

Thursday, November 29th, 2012, 5:30 p.m.
Door County Government Center – Peninsula Room
421 Nebraska Street, Sturgeon Bay

Members of the Door County Resource Planning Committee may be in attendance at the above meeting to be held on Thursday, November 29th, 2012, at 5:30 p.m. in the Door County Government Center Peninsula Room.

Notice is hereby given that the meeting may therefore constitute a meeting of the Door County Resource Planning Committee. This meeting is solely for educational, instructional, or informational purposes and the Committee members will not take any formal action at this meeting.

Lu Beekman

From: Pete Hurth [phurth@baudhuin.com]
Sent: Thursday, November 01, 2012 3:22 PM
To: 'Lu Beekman'
Cc: 'Paul Matthiae'; 'Brown, Bill'
Subject: November 29 meeting

Hi Lu,

Jennifer Schenk from USDA called me and is contemplating a site visit on November 29. Jennifer is the one who actually administers the financing package on behalf of the USDA. She and Angela Hanz would like to meet with representatives from the Town and explain the finance package. She said it does not need to be an official meeting, but as many board members as possible should be present. She would also like to visit the proposed septic site. She would like me to be there as well. Please let me know if that will work. We would get on the morning ferry.

She said the finance package that is typical for something like this would be a 40 year amortization with approx 2.75% interest rate (no early payment penalty).

Pete Hurth, P.E., LEED AP
phurth@baudhuin.com
Baudhuin Incorporated (920)743-8211
(920)495-9101 cell
www.baudhuin.com

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1509 DIVISION ROAD
STURGEON BAY, WI 54235

920.746.7434
920.743.9492

www.little-hoppers.com

Dear Valerie,

My name is Bill Eisch I am the new General Manager for Little Hoppers/Door County Waste & Recycling. I wanted to send this letter just to do an informal introduction and also to let you know that Little Hoppers/DCWR would be very interested in working with your community for any of your refuse and recycling needs.

I would be delighted to attend one of your monthly meetings so I could do a formal introduction and to answer any questions you may have as far as any services our company offers or to answer any question regarding refuse or recycling in general. I have enclosed a business card with all of my contact information on it.

Please feel free to contact me if you would like me to attend one of your meetings or you can hold onto to my card in case you need to contact me in the future if we can be of service to your community.

Thank you.

Bill Eisch



WICHP

frankmaxwell@frontier.com <frankmaxwell@frontier.com>
Reply-To: "frankmaxwell@frontier.com" <frankmaxwell@frontier.com>
To: "chairman@washingtonisland-wi.gov" <chairman@washingtonisland-wi.gov>

Tue, Nov 13, 2012 at 7:45 AM

Good morning Joel . . .

A brief update regarding WICHP.

Christine told me that she already spoke with you briefly about this . . . but at the last WICHP meeting on October 10, the WICHP Board voted to reverse our decision to move toward becoming a committee of the the Town of Washington.

Given Pastor Green's "presentation" before the Town Board, I'm sure that such a collaboration between WICHP and the Town of Washington would be a more difficult "sell" on your end.

To be clear, and I was very adamant in reminding the WICHP Board of this fact, WICHP is not a faith-based organization. We are a non-profit, health advocacy organization whose sole purpose is to assist the residents of Washington Island with a myriad of issues/services related to health and well-being. Our office simply happens to be located in a church.

I also told the WICHP Board that we still need to work closely with the Town and not sever all ties and they were in agreement. For instance, I know that some of our board members are still willing to assist with the scheduling of the Island van . . . so we can talk about that.

It will probably make the most sense to make the transition as of 12/31/2012.

The good news is that WICHP has recently been awarded two more years of funding from the Helen Bader Foundation in Milwaukee . . . to the tune of \$15,000 per year! However, before "dis-connecting" from the Town, we need to make sure that these monies will go directly to WICHP and not be funneled through the Town as with the previous monies from Bader. Christine and I are checking on this.

I, personally, cannot thank you and Valerie enough for your continued support of WICHP and we look forward to a strong relationship with the Town.

I'll keep in touch over these next weeks regarding all of this.

Thanks again!

Frank

Joel Gunnlaugsson <chairman@washingtonisland-wi.gov>
To: Valerie Carpenter <townoffice@washingtonisland-wi.gov>

Tue, Nov 13, 2012 at 11:42 AM

[Quoted text hidden]



Account: marne@ridgessanctuary.org

present at WI townboard

11/6/12 12:24 PM

Marne Kaeske <marne@ridgessanctuary.org>
To: chairman@washingtonisland-wi.gov

Tue, Nov 6, 2012 at 12:24 PM

Hi Joel,

Marne Kaeske here with The Ridges Sanctuary. I am currently working on a project developing best management practices regarding land use issues that affect groundwater quality. This is on behalf of the endangered Hine's emerald dragonfly. Part of the project includes outreach with special interest groups and each town board/planning commission on how municipalities and local government can play a role in groundwater protection.

I am wondering if I can be put on the agenda for the Dec board meeting on the Island. Would the meeting be Dec 18th?

It should only take 10-15 minutes.

Thanks,

Let me know,

Marne Kaeske

Marne Kaeske

Stewardship Coordinator

The Ridges Sanctuary

PO Box 152

Baileys Harbor, WI 54202

920-839-2802

OPERATOR'S LICENSE

No. 2012-19

\$ 20.00

WHEREAS the local governing body of the Town of Washington, County of Door, Wisconsin has, upon application duly made, granted and authorized the issuance of an "Operator's" License to:
Brenda L Russell

AND WHEREAS the said applicant has paid to the treasurer the sum of \$20.00 as required by local ordinances and has complied with all the requirements necessary for obtaining such license;

Now Therefore, an "Operator's" License, pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin Statutes, and Local ordinances, is hereby issued to said applicant.

For the period from July 1, 2012 to June 30, 2014

Given under my hand and the corporate seal of the Town of Washington, County of Door, State of Wisconsin, this
6th day of November, 2012



Valerie Carpenter
Valerie Carpenter-Clerk

PAID
NOV 5 2012

BY: *Cash Ty*

.u Beekman

From: Jesse Hansen [jesseghansen@gmail.com]

Sent: Tuesday, October 23, 2012 5:31 PM

To: lubeekman@washingtonisland-wi.gov

Hello Washington Island Town Board.

I want to start off by saying; I would like to use the Washington Island Airport on May 18th, 2013 from 0:30 a.m. until around 1:30 p.m. for a run/walk to benefit cancer.

My vision of space usage:

My use of the airport will in no way inhibit the day-to-day function of the airport. I plan on using the space to the east of the runway for parking as well as a tent.

The reasons the airport is the ideal location:

- There are many course options available if the airport serves as the starting point for this event.
- The location allows for longer distances to be added to the benefit in future years.
- The location makes the event visible to the public eye, which sparks public interest.
- The location allows for a course which is unique in that it hasn't been used before.

The goals for my event:

- Raise money to support the fight against cancer.
- Get the community involved in helping to support cancer victims.

Thank you for your consideration.

Sincerely,

Jesse Hansen

DRAFT

To: Maureen Murphy – County Administrator
Dan Austad – County Board Chairman
Ken Fisher – Resource Planning Committee
Mariah Goode - Planning & Zoning Department

From: Town of Washington – Town Board

Re: Concerns and suggestions to promote economic activity on Washington Island

The Town of Washington would like to communicate its concerns, and offer some suggestions, on what it feels to be a critical process in encouraging and promoting economic activity and development on Washington Island – and that is the zoning and permitting process administered by the Door County Planning & Zoning Department. The recent event that has triggered this concern is the private business incubator project proposed by Scott Sonic – which according to Mr. Sonic, has been withdrawn mainly due to the inability to come to an agreeable definition on zoning and permitting for such a facility.

While the intent of this letter is not to re-hash the failed incubator project, we feel it is relevant to site it as an example and use it to generate ideas for improving the process going forward. Our main objective is to encourage economic development and activity on Washington Island. Some concerns and suggestions we have are:

1. We do not want potential projects to “die” with Door County Planning & Zoning Department – how can we work together to make sure every option is considered to move a project forward.
2. What can be done to change current practice and perception?
 - a. Make the permitting process less daunting and more collaborative.
 - b. Educate builders, architects, realtors and others on the process and requirements – set property owner expectations on the process prior to starting the project.
 - c. Improve customer relations on the part of Door County Planning & Zoning Department – use more common sense and less strict interpretation. Be less “officious” and bureaucratic, and more customer focused.
3. Define arbitration / mediation process. If there is a dispute – what is the legal recourse?
4. Make it less about fees and more about results. Door County Planning & Zoning Department should be more willing to help determine if project is feasible and define what will be required before collecting fees – if the project moves forward – fees will be collected.
5. Consistent enforcement of the rules and the process.

We would like to propose a public meeting with the four of you to explore these concerns and suggestions further, get clarification on what current practices are, and determine what changes would be required to implement some of our suggestions. Please let us know your thoughts on this and we can arrange next steps.

Sincerely,



FW: discussion of bidding on Washington Island HAP grant

Potrykus, Ken <Ken.Potrykus@foth.com>
To: "chairman@washingtonisland-wi.gov" <chairman@washingtonisland-wi.gov>
Cc: "Hinrichs, Brian L" <Brian.Hinrichs@foth.com>

Tue, Nov 13, 2012 at 9:39 AM

Well this sucks.

How about you, Brian Hinrichs and I get on a conference call. We can discuss what the next steps are and what can Foth do to help you get this task completed. When are you available to have this discussion?

Ken Potrykus

Foth I & E, LLC

920-883-7103 (cell); 920-496-6765 (office)

From: Walz, Sheri A - DOT [mailto:SheriA.Walz@dot.wi.gov]
Sent: Tuesday, November 13, 2012 8:26 AM
To: Potrykus, Ken; 'Joel Gunnlaugsson'
Cc: Adams, Ron - DOT; Boardman, Adam - DOT
Subject: FW: discussion of bidding on Washington Island HAP grant

Dear Joel,

After careful consideration, we believe that, in order to hire a consultant, a Qualifications-Based Selection (QBS) process is required for the Harbor Assistance Program design project awarded to the Town of Washington. We have provided some guidance to make this as easy as possible, including the basic selection process, documentation retention requirements and a model advertisement. If you have questions, or could use a hand, please do not hesitate to contact us.

The selection process should include the following steps:

1. Development of the short list of qualified consultants (three or more is recommended) to potentially be awarded a contract is based upon:
 - Consultant responses to solicitations of interest (public posting is preferred; i.e., newspaper, Internet, etc).

- Other relevant information as appropriate. This may include interviews, RFPs, survey questionnaire, direct inquiries regarding staff availability and experience, interest, policies, and qualifications. Contacts with former clients may also be made.
- Rating and ranking tools must be developed before soliciting interest.

2. Selection of a recommended consultant

- Each of the consultants on the short list will be evaluated and ranked based on the information noted above.
- Contract price should be negotiated following the QBS process.

Documentation Retention

1. Prior to negotiation of a contract an initial cost estimate shall be developed by the applicant and saved in the project file.
2. Selection criteria and rating results shall be kept with the project file.
3. Documentation of the negotiation shall be kept with the project file; this would include e-mails, phone records, and/or meeting minutes. It is not necessary to keep documentation of every specific discussion point but a general documentation of the negotiations needs to be documented and retained with the project file.

Model Newspaper Ad

NOTE: Information in **Underlined Bold type** is intended to be instructions for preparing the ad.

Notice to Design Firms

(Name of governmental unit requesting qualification statements) is currently considering the **(very brief statement of project)**. The **(abbreviated name of governmental unit)** is interested in procuring design services for this project. In general terms the work is expected to include **(provide a brief preliminary "scope of services" that will be required – summarize from HAP application)**.

Firms interested in being considered to perform this design work should submit **(number of copies desired)** copies of a letter of interest, each with a "Statement of Qualifications". This "Statement of Qualifications" should include: 1) a brief description of the business entity or a company brochure; 2) their firm's qualifications to undertake this project; 3) the firm's experience with budget and cost control including the results of the firm's activities; 4) a listing of projects that demonstrate the firm's capabilities; 5) a listing of recently completed work on similar type projects including the name, address, and telephone number of the client or project contact for each project; 6) profiles of key personnel who will be involved in the design work, 7) a statement of current workload; 8) a listing of business references other than those listed above, including the name of contact and telephone number; and 9) additional information, not to exceed one page, that you believe would be useful in evaluating the firm's qualifications. If a firm intends to undertake the project jointly with another firm or by the use of consultants, the listing of qualification must include information on the other firms to be used. Letters of interest with attached qualification statements should be sent to **(list name and address where responses should be sent)** so as to be received not later than **(fill in the date and time)**.

Responding firms will be screened and the firms judged by **(indicate name of unit that will evaluate proposals)** to be most appropriately qualified, will be interviewed. The interviews will be based on qualifications only. Fees will not be discussed during the interview process. Fees and the detailed scope of services will be negotiated with the firm determined by **(name of governmental unit that will contract for services)** to be the best choice for the intended work.

Please contact me with any questions.

Regards,

Sheri

--
Sheri Walz, Harbors and Waterways Program Manager

WisDOT, 4802 Sheboygan Ave., P.O. Box 7914, Madison, WI 53707-7914

(608)267-9319

sheria.walz@dot.wi.gov

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