

DRAFT
SUBJECT TO BOARD APPROVAL

TOWN OF WASHINGTON
REGULAR TOWN BOARD MEETING

Minutes

Tuesday, August 21st, 2012

7:00 p.m.

Rutledge Room in the Community Center

1. **Call to Order:** Chairman Joel Gunnlaugsson called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance to the Flag:** Chairman Gunnlaugsson led the meeting with the pledge.
3. **Roll Call by Town Clerk:** In addition to Gunnlaugsson, Supervisors Liz Holmes, Randy Sorensen, Kirby Foss and Tom Jordan were present by roll call. All present.
4. **Town Chairman's Remarks:**
 - The prepping for the slurry sealing is being done, with the sealing to be done Monday, August 27th. They will notify residents along the routes when they need to stay off the road.
 - Gersek hopes to be here by September 1st for the gravel crushing.
 - The gym will be closed for maintenance the week of the 27th.
 - Town Crew, Chamber and REA has been working hard to prepare for the upcoming DDBBQ.
 - Much work has been done by Town Office during the recent elections.
 - Much work has been done by Tom Jordan with the Town Crew in the absence of Greg Jensen.

Tom Jordan stated he met with Carrie Webb, DNR to walk Gisliasson Beach. She would like to come up with a Park Plan for future maintenance of the parks. Mary Marik, head of the Parks Committee questioned why she was not contacted to participate in that meeting. Having no explanation, Gunnlaugsson felt the meeting should move forward.
5. **Approval of Minutes:** Motion by Holmes, second by Foss to approve the below listed/submitted minutes. Motion carried unanimously.
 - A. July 17th, 2012
 - B. BOR - July 18th, 2012
6. **Public Comments** – No public comments submitted at this time.
7. **Supervisors Response** –
 - Holmes requested they start earlier this year on the budgeting process.

8. Approval of Bills and/or Journal entries – including all Town Committee bills.
Motion by Holmes, second by Randy to approve all submitted bills (including Town Committees). Motion carried unanimously.

- Holmes questioned a bill for \$300.00 for Jonathan Mann for backhoe services. Gunnlaugsson stated the Towns' backhoe was too small for the project. Possibility of looking into a different backhoe for the Town.
- Holmes also questioned a bill for handcuffs for the Police.

9. Department Activity Reports: Motion by Holmes, second by Sorensen to approve all submitted Department activity reports. Motion carried unanimously.

- Foss questioned the bad water testing samples coming back for Jackson Harbor. Jordan stated the samples do not arrive in Madison in a timely manner and the tests fail. They are thinking of contacting a nearer testing site in Ephraim.
- Gunnlaugsson gave an explanation of upcoming expenditures involving the Coastal Management Grant.

- A. Public Works
- B. Police
- C. EMS
- D. Fire Department
- E. Airport
- F. Landfill
- G. Financial Reports – including all committees
- H. Utility District
- I. Oral Reports from Supervisors from their various appointed departments.
Monthly updates – FYI's

10. Communications:

- A. Letter from Rec. Center – The aging pool pack is being replaced at the Rec Center.
- B. WI Towns Association Annual Convention – 2012. Attendance options.

11. New Business

- A. Approval of Operator's Licenses: Motion by Sorensen, second by Holmes to approve the below listed Operator's Licenses. Motion carried unanimously.
 - 1. Hilary Young
 - 2. John Rader
 - 3. Samantha Ervin

continued

- B. Approval of Driveway Permit: Motion by Sorensen, second by Holmes to approve the below listed driveway permit. Motion carried unanimously.

1. Jim Catlin

- C. Tick Eradication project: FYI, update on findings, ideas, thoughts. Ability to pursue options. Collaboration with DC Public Health and DC Soil and Water. After discussion, it was agreed to continue investigating funding and technique options.
- D. Security issues at the Airport. Letter from Airport Manager. Motion by Holmes, second by Jordan to discuss security solutions at the airport. Motion to research security solution carried unanimously.
- E. Job Description, Public Works Department. Motion by Holmes, second by Sorensen to approve Job Description for the Town Crew. Motion carried unanimously.
 - o This description will apply to all Town Crew employees including the Department Head.
- F. Health Insurance options – next steps again – Revisit and get quotes on policies. Hanneman / Gosser. Motion by Holmes, second by Jordan to continue seeking options for Health Insurance option. Motion carried unanimously.
- G. Agreement for services between the Town of Washington and the Washington Island School District. Motion by Sorensen, second by Foss to approve the agreement between the Town and the School. Motion carried unanimously.
 - o Gunnlaugsson stated that there was more of a burden to the Town
 - o This is a one year contract to be revisited and make adjustments.

Questions were raised regarding:

- o Providing staff/funds to shop/cook/serve and clean-up after the meal is provided for students and teachers on Clean-up day.
- o Ham Rutledge's position currently managing the Town web site.
- o Extending computer support to all computers within the Town including the PD and airport.
- o Will the Town need to retain Adam Kemps as technician for issues other than a total system failure.

continued

- o The Towns' responsibility for well testing on the shared well. The schools testing requirement is of a higher standard and cost which the Town currently pays.
 - Foss stated the school should bear the testing and costs since the heavier requirements are required by the school.
- H. Closed Session, as authorized under section 19.85 (1)© for the purpose of employment, compensation and performance of public employees. Requested by Fire Chief.
Roll Call to enter Closed Session at 8:00 p.m.: All present
Joel Gunnlaugsson
Liz Holmes

Kirby Foss
Randy Sorensen
Tom Jordan

I. Return to open session at 8:24 p.m.

Roll Call:
Joel Gunnlaugsson
Liz Holmes
Kirby Foss
Randy Sorensen
Tom Jordan

Action on closed session items if any. Motion by Holmes, second by Sorensen to reinstate Arni Foss to the Fire Department. Vote: Ayes being Gunnlaugsson and Jordan, nays being Holmes and Sorensen. Abstain: Kirby Foss. Votes resulted in a tie vote thus the motion was not approved.

12. Public Comments, items not on the agenda:

- Supervisor Jordan issued a public apology to Mary Marik for not considering her position when the DNR representative came to the Island.
- Mary Marik stated the Parks Committee will be working with the County on a planning document for bicycle/pedestrian paths. By participating on the County level, the Town will be included in available grant monies awarded to the County.
- Tyler McGrane will make and post flyers for parking lot notifications when the seal coating begins.

13. Upcoming meetings:

- A. RTBM – September 18th, 2012
- B. Possible STBM prior to September 18th.

14. Adjournment – Motion by Holmes, second by Sorensen to adjourn the meeting. Motion carried unanimously at 8:30 p.m.

Valerie Carpenter, Clerk/Treasurer

Joel Gunnlaugsson, Chairman

Elizabeth Holmes, Supervisor

Randal Sorensen, Supervisor

Tom Jordan, Supervisor

Kirby Foss, Supervisor