

**Town of Washington
Utility District Meeting
Thursday, June 28th, 2012
7:00 PM, Rutledge Room**

- 1. Call to order**
- 2. Roll Call**
- 3. Public Comments**
- 4. Communications:**
 - A. Financial Report**
- 5. New Business:**
 - A. Approval of proposal to provide preliminary Engineering Report for Fast System Study for Baudhuin Incorporated. Cost of \$19,500.00. Discussion / Motion**
- 6. Adjourn**

**TOWN OF WASHINGTON
SPECIAL TOWN BOARD MEETING**

Agenda

Thursday, June 28th, 2012

7:15 p.m.

Rutledge Room in the Community Center

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Roll Call by Town Clerk**
- 4. Old Business:**
 - A. Approval of Renewal of Alcohol Beverage License. Washington Hotel. Motion / Discussion**
- 5. New Business:**
 - A. Approval of Temp. Class B Retailers License – American Legion Post 402, date of July 7th or (rain date July 8th) and September 1st or (rain date September 2nd). Motion / Discussion**
 - B. Approval of Temp. Class B Retailers License – Trueblood Performing Arts Center, date of July 19th, 2012. Motion / Discussion.**

- C. Approval of Clerk Training / Travel. Motion / Discussion
- D. Appointment of BOR Alternate's: Jerry Mann, Marilyn Pinzur, Marion Boniface. Motion / Discussion
- E. WIEDC marketing project for Island. Non-budgeted funding Request. Motion / Discussion

5. ADJOURNMENT – MOTION.

* Deviation from above order may occur *

* Board members may talk to public at anytime during meeting to gather input on any item *

*Authorized for posting 06-25-2012
Joel Gunnlaugsson, Chairman, Washington Island Township*



Baudhuin
Incorporated

Site Engineering • Surveying • Soil science

June 4, 2012

Paul Matthiae
WISCAP
720 Staehling Road
Three Lakes, WI 54562

Re: Washington Island Preliminary Engineering Report

Mr. Matthiae,

Baudhuin Incorporated appreciates the opportunity to provide you with this proposal to provide a preliminary engineering report for the wastewater disposal system on Washington Island. It is Baudhuin Incorporated's understanding that the current system at the ball field location is being overloaded during the summer months. It is also understood that certain septic tank waste is currently approved for land spreading on leased lands. There is potential that the available land spreading areas could be limited in the future. The goal will be to provide adequate subsurface disposal capacity to accommodate 20 year projections for population and flow increases.

Based on our recent meeting I propose the following scope of services:

1. Research Baudhuin files to establish which alternative disposal areas have previously been analyzed and compile previously completed soil tests.
2. Interview Town to establish up to 4 options for system location.
3. Review USDA soil surveys to determine potential limiting factors on potential Town selected sites.
4. Review current system design and current peak flows being received by the system located at the ball park.
5. Review previously completed McMahan preliminary engineering report. It is understood that the aerobic and anaerobic systems recommended by the existing report were not feasible due to the low flows during the off-season and the cost.
6. Schedule underground utility locates in proposed soil testing areas.
7. Conduct additional soil testing (one boring per available location to establish feasibility of supporting a system) in previously untested areas that may be options for on-site wastewater disposal.
8. Field survey additional borings and obtain additional site topography in those areas.
9. Develop a new preliminary engineering report ranking the potential improvements from a cost and feasibility standpoint. The report shall consider a 20 year projection regarding population served and flow capacity. Pretreatment systems will be evaluated including options for use of the FAST aerobic treatment units similar to the unit being utilized at the ball park site. The report shall follow the procedures and provide the information outlined in Bulletin 1780-3 including:

55 S. Third Ave., P.O. Box 105
Sturgeon Bay, WI 54235-0105
(p)920.743.8211 (f)920.743.8217
www.baudhuin.com

- a. Project planning areas with maps
 - b. Existing facilities map and performance status
 - c. Need for project
 - d. Alternatives considered/costs
 - e. Selection of an alternative
 - f. Proposed project specifics
 - g. Conclusion and recommendations
10. Present the draft engineering report to the Town and WISCAP for comments.
 11. Provide the finalized preliminary engineering report (20 year) to the Town and WISCAP.

The efforts outlined above would be completed during the summer/fall of 2012. The proposed cost to complete this effort will be \$19,250.00. This proposed cost assumes the Town will provide a backhoe and operator at no cost to us for one day to perform the necessary soil testing.

Please review this proposal and contact me if the proposed scope is incorrect or you have questions regarding our experience.

Thank you for considering Baudhuin Incorporated.

Respectfully submitted,



Peter J. Hurth, P.E., LEED AP
Baudhuin Incorporated

CC: Bill Brown, WISCAP

COPY

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning July 1 20 12 ; ending JUNE 30 20 13

Applicant's Wisconsin Seller's Permit Number: 456 1027822760-02
Federal Employer Identification Number (FEIN): 45-5284036
LICENSE REQUESTED
TYPE FEE
Class A beer \$
Class B beer \$
Class C wine \$
Class A liquor \$
Class B liquor \$
Reserve Class B liquor \$
Publication fee \$
TOTAL FEE \$

TO THE GOVERNING BODY of the: Town of Village of City of } Washington Island
County of DOOR Aldermanic Dist. No. N/A (if required by ordinance)

- 1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

- 2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): WASHINGTON HOTEL AT WASHINGTON ISLAND LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

President/Member Title Cathy G. Burmeister Home Address 5144 Mickelson Rd Black Earth 53515
Vice President/Member
Secretary/Member
Treasurer/Member
Agent Cathy G. Burmeister
Directors/Managers

- 3. Trade Name The Washington Hotel Business Phone Number 608 469 9188
4. Address of Premises 354 Rangeline Rd Post Office & Zip Code Washington Island 54246

- 5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on-behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state WIS and date 5/16/12 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

- 9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
10. Legal description (omit if street address is given above):
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued?
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776]. Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME
this 25 day of May, 20 12
Valerie Carpenter
(Clerk/Notary Public)
My commission expires 9-6-15

Cathy G. Burmeister
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK
Date received and filed with municipal clerk 5-25-12
Date reported to council/board 6-19-12
Date provisional license issued
Date license granted
Date license issued
License number issued
Signature of Clerk / Deputy Clerk Valerie M Carpenter

- (a) Have attained the legal drinking age, except that an applicant for an operator's license shall have attained the age of 18;³
 - (b) Be a Wisconsin resident continuously for at least one year for Class "A" beer and "Class A" liquor licenses and 90 days for Class "B" beer and "Class B" liquor licenses immediately prior to the date of filing application; and
 - (c) Does not have an arrest or conviction record subject to §§ 111.321, 111.322 and 111.335, Wis. Stats.
- (2) All officers and directors of foreign corporations must meet the qualifications of Subsection C(1)(a) and (c) stated above.
 - (3) All corporations must designate an agent pursuant to § 125.04(6), Wis. Stats. The agent must meet the qualifications of Subsection C(1)(a) and (c) stated above and must, with respect to character, record, and reputation, be satisfactory to the Wisconsin Department of Revenue. Each corporate agent must have full written authority and control of the premises.
- D. Qualifications for renewal of licenses. All applicants for renewal of Retail Class "A," "Class A," Class "B" or "Class B" licenses shall, before such application is approved by the Town Board, furnish to the Town Board proof of operation of a business by the applicant requiring such a license. The minimum period of operation of such business during a license year shall be 140 days of four hours per day.⁴
- (1) In the situation where the applicant has held the license for a period of time less than the license year, the applicant shall be entitled to all eight-hour days of operation during the licensing year, whether such days of operation were by the applicant or predecessor in title to the applicant license.
 - (2) This subsection shall be effective for all renewal licenses to be issued on July 1, 1986.
- E. Inspection of application and premises. The Town Board may inspect or cause to be inspected each application and premises to determine whether the applicant and the premises sought to be licensed comply with the regulations, ordinances, and law applicable thereto and the applicant's fitness for the trust to be improved.
 - F. Health and sanitation requirements. No license shall be issued for any premises which does not conform to the sanitary, safety, and health requirements of the Wisconsin Department of Commerce pertaining to buildings and plumbing, to the rules and regulations of the Wisconsin Department of Health and Family Services applicable to restaurants and to all such ordinances and regulations adopted by the Town of Washington.
 - G. Delinquent taxes, assessments and claims. No license shall be granted for any premises for which taxes (real or personal), assessments, or other claims of the Town are

3. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).
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*FYI
THIS IS EQUAL
TO 1/2
70, 8 HR MAX
PER SEASON!*



APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 06/03/2012

Town Village City of Washington County of Door

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 07/07/2012 and ending 07/08/2012 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Gisalson-Richter American Legion Post 402

(b) Address 1254 Main Road, Washington Island, WI (Street) Town Village City

(c) Date organized

(d) If corporation, give date of incorporation

(e) Names and addresses of all officers:

President William Nauta - Commander

Vice President Tyler McGrane - Adjutant

Secretary

Treasurer

(f) Name and address of manager or person in charge of affair: Cmdr. William Nauta, 1254 Main Road Washington Island, WI

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 1254 Main Road, Washington Island

(b) Lot Block

(c) Do premises occupy all or part of building? Yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Inside Legion Hall and outside property

3. NAME OF EVENT

(a) List name of the event Fourth of July Fish Boil

(b) Dates of event 7/7/2012 or rain date of 7/8/2012

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Gisalson-Richter Post 402 (Name of Organization)

Officer [Signature] 6/7/2012 (Signature/date)

Officer (Signature/date)

Officer [Signature] 6/7/2012 (Signature/date)

Officer (Signature/date)

Date Filed with Clerk 6-18-12

Date Reported to Council or Board

Date Granted by Council

License No.

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 06/03/2012

Town Village City of Washington County of Door

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 09/01/2012 and ending 09/02/2012 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Gisalson-Richter American Legion Post 402

(b) Address 1254 Main Road, Washington Island, WI (Street) Town Village City

(c) Date organized
(d) If corporation, give date of incorporation

(e) Names and addresses of all officers:
President William Nauta - Commander
Vice President Tyler McGrane - Adjutant
Secretary
Treasurer

(f) Name and address of manager or person in charge of affair: Cmdr. William Nauta, 1254 Main Road Washington Island, WI

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 1254 Main Road, Washington Island

(b) Lot Block

(c) Do premises occupy all or part of building? Yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Inside Legion Hall and outside property

3. NAME OF EVENT

(a) List name of the event Labor Day Fish Boil

(b) Dates of event 9/1/2012 or rain date of 9/2/2012

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Gisalson-Richter Post 402 (Name of Organization)

Officer [Signature] 6/7/2012 (Signature/date)

Officer (Signature/date)

Officer [Signature] 6/7/2012 (Signature/date)

Officer (Signature/date)

Date Filed with Clerk 6-18-12

Date Reported to Council or Board

Date Granted by Council

License No.

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 6-18-2012

Town Village City of WASHINGTON County of DOOR

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7-19-2012 and ending 7-19-2012 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Non Profit Bona fide Club Church Lodge/Society Veteran's Organization Fair Association
- (a) Name TRUEBLOOD PERFORMING ARTS CENTER
- (b) Address 870 MAIN RD.
(Street) Town Village City
- (c) Date organized 2004
- (d) If corporation, give date of incorporation _____
- (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:
- (f) Names and addresses of all officers:
President DOUGLAS STRAUS
Vice President JAY WAARD (1ST VP) JIM MORRIS (2ND VP)
Secretary LINDA ELMORE
Treasurer JACQUELYN RAOER
- (g) Name and address of manager or person in charge of affair: BETSY WALLMAN

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

- (a) Street number 870 MAIN RD.
- (b) Lot _____ Block _____
- (c) Do premises occupy all or part of building? OUTSIDE ON THE PATIO
- (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

- (a) List name of the event TASTE OF THE TPAC
- (b) Dates of event JULY 19, 2012

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 6-18-2012
(Signature/date)

Officer [Signature]
(Signature/date)

Date Filed with Clerk _____

Date Granted by Council _____

TRUEBLOOD PERFORMING ARTS CENTER
(Name of Organization)

Officer [Signature]
(Signature/date)

Officer _____
(Signature/date)

Date Reported to Council or Board _____

License No. _____

Memo

To: Members of the Washington Island Town Board
From: Valerie Carpenter
Date: 6/21/2012
Re: Upcoming Training.

Training Request July 23-26, 2012

I would like to attend the Academy for Civic and Public Affairs, sponsored by the University of Wisconsin Green Bay. Some topics to be presented include: Long Term Capital Improvement planning and Financing; Public Finance and Economic Development Update; and Performance Management for Programming and Funding Decisions in Local Government.

The registration deadline is July 6, 2012.

The Academy will be held within the Hyatt Hotel in Green Bay. A room is \$90/night; however this covers most meals as well. Conference Registration Fee is approximately \$339.

Please advise.

Ordinance to Appoint Alternate Members for Board of Review

Ordinance # 2006 - 06

Whereas the 1997 Wis. Act 237 has amended the procedures for the Board of review commencing in the year 2000; and

Whereas one of the changes to Sec. 70.47 of Wis. Statutes authorizes the removal of Board of Review members for individual cases under specific circumstances; and

Whereas Sec. 70.47 (6m)(c) authorizes the appointment of alternate members to serve on the Board of Review when standing members are removed from individual cases;

Now therefore, the Town Board of the Town of Washington, County of Door, does ordain as follows:

1. Adoption

Pursuant to Sec. 70.47 (6m)(c) and Sec. 70.46 (1) of Wis. Statutes the Town Board hereby provides for the appointment of alternates to serve on the Town's Board of Review in the event a standing member is removed or is unable to serve for any reason.

2. Appointments

The following electors of the Town of Washington are hereby named as alternates in the order indicated to serve as alternate members of the Board of review.

- ✓ Alternate 1. Marilyn Pinzur
- ✓ Alternate 2. Marion Boniface
- ✓ Alternate 3. Jerry Mann

3. Effective Date

The appointments made in this Ordinance are for the Year 2006 Board of Review proceedings and are effective upon posting as provided by law.

Adopted this 8 day of May 2006

Douglas Hornsby
Town Chairman

Valerie Carpenter
Attest: Town Clerk

COPY

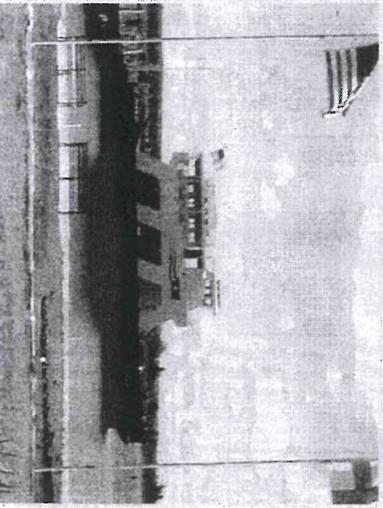
July 18th

Why Not—what are you waiting for?

Island life may not be for everyone, but if you are a little adventurous and want to raise your children in a safe and caring community with excellent educational opportunities—you really should consider Washington Island.

If you have a job where you can work from home, travel for work, or just want to simplify your life, Washington Island makes a wonderful home.

Please contact us for more information or to arrange a tour of our community, we would love for you to see what we believe is the best place in the world to live!



Let's talk

Primary Business Address

Your Address Line 2

Your Address Line 3

Your Address Line 4

Phone: 555-555-5555

Fax: 555-555-5555

E-mail: someone@example.com

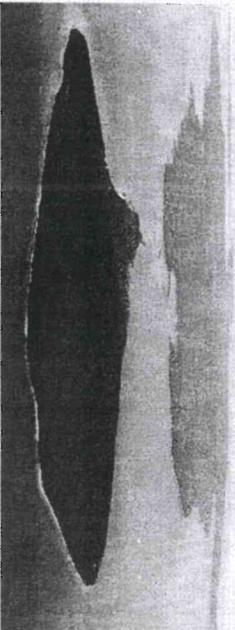
W Carhills

1) *Lee Hovis*

2) *Town Board Chairs + At-Les*

3) *Chamber of Commerce*

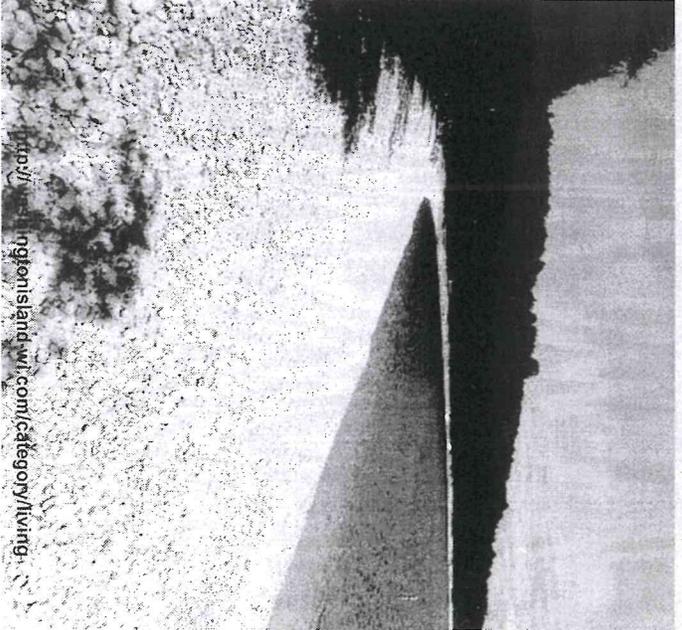
4) *School Administrator*



Ever think about living on an Island?

Washington Island, WI

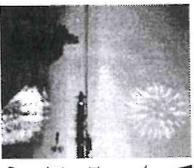
A great place to live, work and raise a family!



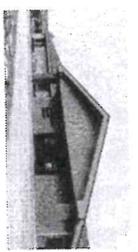
What If?



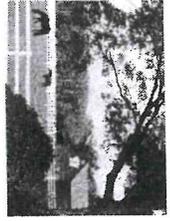
What if:
You could be surrounded by natural scenic beauty all year round? *Expand...*



What if:
You could live in a community where everyone knows and cares about each other? *Expand...*



What if:
Your children could attend the smallest and one of the best school districts in the state? *Expand...*



What if:
You could buy a house or land for a lot less than you would expect, and enjoy comparably low property taxes? *Expand...*



What if:
You could live in a community where people feel safe? *Expand...*



What if:
You could be 5 minutes from some of the best fishing, hunting, boating and birding in Wisconsin—anytime you feel like it? *Expand...*

• Low Taxes

• Secure Realty

• Lowest Start to finish action

• High speed internet

Testimonial

• Family Oriented Activities

• New Non Exist Crime

• Outstanding Care Organization,

• Strong Cultural Preserve

• year round outdoor sports

Let's Talk

Primary Business Address
Your Address Line 2
Your Address Line 3
Your Address Line 4
Phone: 555-555-5555
Fax: 555-555-5555
E-mail: someone@example.com