

**TOWN OF WASHINGTON  
TOWN BOARD MEETING**

**Minutes**

**Wednesday, February 9, 2011**

**7:00 p.m.**

**Rutledge Room in the Community Center**

**DRAFT  
SUBJECT TO BOARD APPROVAL**

- A. ROLL CALL:** All present by roll call were Chairman Tim Jessen and Supervisors Carol Stayton, Randy Sorensen and Liz Holmes. Supervisor Ron Overdahl was excused.
- B. PLEDGE OF ALLEGIANCE:** Chairman Jessen led the assembly in the Pledge.
- C. PUBLIC COMMENTS:** No public comments were submitted at this time.
- D. APPROVAL OF MINUTES:** Motion made by Holmes, second by Sorensen to approve the minutes of the submitted Town Board Meeting. Motion carried unanimously.
1. Town Board Meeting – January 10, 2011
- E. APPROVAL OF BILLS** (Including all Town Committee bills): Motion made by Holmes, seconded by Stayton to approve all submitted bills. Motion carried unanimously.
- F. DEPARTMENT ACTIVITY REPORTS:** Motion made by Holmes, second by Sorensen to approve the submitted Department Activity Reports. Motion carried unanimously.
1. Public Works
  2. Police
  3. Rescue Squad
  4. Fire Department
  5. Landfill
  6. Airport
  7. Financial Report
- G. COMMUNICATIONS:** Motion made by Stayton, second by Sorensen to approve the submitted communications. Motion carried unanimously.
1. Building Permits
  2. Mileage Reimbursement Rates for 2011
  3. Resolution 1-2011 from Door County Tourism Zone Commission

**H. OLD BUSINESS**

1. Approval of Economic Development Committee Ordinance – Motion made by Sorensen, second by Holmes to approved the EDC Ordinance. Discussion followed:
  - a. Sorensen stated he would like to change the wording Section 12.58 Membership Paragraph (A) Members to read  
*“At least one member of the Committee shall be a member of the Town Board and the other members of the Committee shall be property owners or registered voters in the Town of Washington appointed from time to time by the Town Board, provided that no more than two (2) members of the Committee **may** (from ‘shall’) be property owners who are not registered voters.”*

*Continued*

- b. Stayton stated the draft in the Board packet was not the final draft of the Ordinance that was reviewed by the Economic Development Committee. She stated Jay Ward or Ron Overdahl had the draft to be considered.
- c. Sorensen stated he would like the above listed change approved.
- d. The Board agreed to change 'shall' to '**may**' and to reevaluate the Ordinance when the Ordinance Copy approved by the Committee is received by the Board.
2. Revamp the Landfill User Fees – eliminating the electronics from the list and adding that oil filters cannot be disposed of in the Landfill – Motion made by Stayton, seconded by Holmes to update the Landfill User Fee Notice (March 1<sup>st</sup>, 2009) as follows.
- To eliminate lines #1 through #7 referring to electronics
  - To add an Item according to the DNR regulation addressing used oil filters or oil absorbent materials containing more than 1 gallon of oil.
- Motion carried unanimously.

### I. NEW BUSINESS:

1. Approval of Nelvie Cauldwell as a Board Member for the Community Center – Motion made by Holmes, seconded by Stayton to approve Nelvie Cauldwell as a Community Center Committee member. Motion carried unanimously.
2. Amy Jorgenson Request of the Town Board to agree not to encroach on the property tax parcel no 028-02-25342932C R – Motion made by Holmes, seconded by Stayton for the Town of Washington to recognize the surveyed lot lines on parcel #028-02-25342932C. Motion carried unanimously.
3. Tyler McGrane Resolution 2011-1 to receive a Monetary Gift for the Police Department: Motion made by Sorensen, seconded by Holmes to approve Resolution 2011-1

~Beginning of Resolution~

**Resolution No. 2011-01  
Town of Washington**

Approval of Gift, Grant and/or Donation to the Washington Island Police Department  
To The Town Board of Supervisors

**WHEREAS**, the Town Board can accept donations, gifts or grants of money for any public governmental purpose within the powers of the Town; and

**WHEREAS**, "Gifts, Grants & Donations to the Town of Washington" requires approval of the Town of Washington Board of Supervisors, for acceptance of all donations, gifts, and grants whether in the form of money, or personal or real property; and

**WHEREAS**, an anonymous donation has been made of \$5,000.00 to the Washington Island Police Department: and

**WHEREAS**, these funds are intended to purchase the Panasonic Arbitrator in-car digital camera system to be installed in the 2011 Chevy Tahoe, owned by the Town of Washington.

**NOW THEREFORE, BE IT RESOLVED**, that the Town of Washington Town Board of Supervisors does hereby approve the acceptance of the gift given to the Washington Island Police Department, cash donation of \$5,000.00, to install one Panasonic Arbitrator in-car digital camera system.

**BE IT FURTHER RESOLVED**, that the aforesaid gift, grant or donation shall be administered by the Washington Island Police Department, subject to oversight by the Town of Washington Board of Supervisors.

*Continued*

New Business continued

ADOPTED: 02/09/2011

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Timothy H. Jessen, Town Chairman

APPROVED: 02/09/2011

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Attest- Valerie Carpenter, Town Clerk

ROLL CALL VOTE	AYE	NAY
Timothy Jessen	X	
Elizabeth Holmes	X	
Ronald Overdahl (excused)		
Randall Sorensen	X	
Carol Stayton	X	

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~End of Resolution~

Motion carried unanimously by roll call vote.

4. To Authorize Town Clerk to take action on CD# 740367 – Motion made by Holmes, seconded by Sorensen to transfer the monies from Archive CD# 740367 to a consolidated fund. Motion carried with Holmes, Sorensen and Jessen – Ayes and Stayton – Nay.
5. Koyen Fisheries past due bill – Motion made by Holmes, seconded by Jessen to bring the past due bill for Koyen Fisheries to the table. After discussion the motion was made by Sorensen, seconded by Holmes to table the issue until the next meeting. Motion carried with Sorensen, Holmes and Stayton – Ayes and Jessen – Nay.
6. Approval of Operators License for Betty M Jorgenson – Motion made by Sorensen, seconded by Holmes to approve the Operators License for Betty Jorgenson. Motion carried unanimously.

**J. BOARD MEMBER COMMENTS:**

- Jessen reminded the Board to look at the letter from Doug Strauss requesting the use of the Community Center gymnasium and bathrooms during the summer of 2011.
- Lou Small is working on the broken baffle in the Community Center Septic system. He is delayed because of winter.
- The Town received a letter from the State of Wisconsin re; compliance measures for the wells at Jackson Harbor. Kathleen Morris stated Harvey Jorns would be drilling a new well and capping the old wells. She wanted to send a letter of intention to DNR/Laurel Braatz.

**K. PUBLIC COMMENTS, ITEMS NOT ON AGENDA:**

- Mary Lee Benson stated the Ordinance for WIZAP posted on the Website is not a current version. Ham Rutledge is aware and will be scanning in the updates.
- Valerie Carpenter, Town Clerk/Treasurer stated the Auditors are coming on February 21<sup>st</sup> and 22<sup>nd</sup>. Last year some board members did not vote to approve the financial audit whereby the Clerk would be interested in comments and concerns prior to the approval of the audit rather than after.

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**L. UPCOMING MEETINGS**

- 1. Regular Town Board Meeting - March 9, 2011
- 2. Utility District Meeting – March 9, 2011.

**M. ADJOURNMENT** – Motion made by Holmes, seconded by Stayton to adjourn the meeting. Motion carried unanimously at 7:50pm.

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Valerie Carpenter, Clerk/Treasurer

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Timothy H. Jessen, Chairman

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Elizabeth Holmes

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Randal Sorensen,

\_\_\_\_\_  
Carol Stayton

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Excused  
Ron Overdahl