

Chairman Gunnlaugsson convened the scheduled Board of Review. Randy motioned, second by Overdahl to adjourn the meeting until July 19th, 2011, 5:00pm in the Rutledge Room with Open Book on June 29th, 2011 in the Rutledge Room due to the Tax Rolls not being ready. Motion carried unanimously.

TOWN OF WASHINGTON

TOWN BOARD MEETING

Minutes

Wednesday, May 25, 2011

7:00 p.m.

Rutledge Room in the Community Center

- 1) **Call Meeting to Order:** Chairman Joel Gunnlaugsson called the meeting to order at 7:00pm.

- 2) **Pledge of Allegiance:** Chairman Gunnlaugsson led the meeting with the pledge of allegiance and a moment of silence for all those affected by the tornadoes in the South.

- 3) **Roll Call by Town Clerk:** In addition to Chairman Gunnlaugsson, Supervisors Elizabeth Holmes, Randy Sorensen and Ron Overdahl were present.

- 4) **Town Chairman Remarks:** Chairman Gunnlaugsson stated the following:
 - a) Thanked the Dept. Heads and Committees that responded to his request for ideas and goals for their respected departments
 - b) The DNR was on Island to view the access point at the end of Main Road on Detroit Harbor.
 - c) The fuel tanks have been removed behind the Town Shop/Police Buildings. This will be cleaned up and made into more parking area.

- 5) **Approval of Minutes:** Holmes made motion, seconded by Sorensen to approve the minutes of the Town Board Meeting – April 20th, 2011. Motion carried unanimously.

6) **Public Comments:** No public comments submitted.

7) **Supervisors Response:**

- a) Holmes stated the Board needed to decide on a regular meeting date. It was not discussed at length or moved on by the Board in prior meetings. Joel responded it would be discussed at the next scheduled meeting.
- b) Overdahl stated the Economic Development Committee approved its Mission Statement to be voted on at the next Regular Town Board Meeting.
- c) Overdahl stated at the last Regular Town Board Meeting the Board approved a motion to table a motion to approve the Room Tax until the Board could meet with Hotel owners. He wanted to move the approval of Item C under Old Business to next months agenda. Gunnlaugsson stated they would address that when they reached Item C.

8) **Approval of Bills (Including all Town Committee bills):** Motion made by Sorensen, second by Overdahl to approve all submitted Town bills. Motion carried unanimously.

9) **Department Activity Reports:** Motion made by Holmes, seconded by Overdahl to approve all submitted Department Activity Reports. Motion carried unanimously.

- Overdahl commented there wasn't a report submitted from the Dump also bill breakdowns were not being submitted resulting in late payment of bills.

a) Public Works

b) Police

(continued)

c) Rescue Squad

d) Fire Department

e) Airport

f) Financial Report – all committees and Special Accounts

- g) Utility District Financial Statements

10) Communications: Any Letters or Correspondence received from the Public

- a) Letter from WI Women's Club
- b) DC Humane Society – Thank you letter
- c) Letters from Don Johnson – Community Center Pop Machine
- d) DC Approved building Permits – FYI
- e) Letter from Larry Harvell – Thank You
- f) Letter from DC County Clerk – Redistricting Notice FYI
- g) Letter from FCC concerning Narrow Banding – FYI
- h) Email from Ham Rutledge – Question about Electronics pick up.
 - i) Liberty Grove will receive electronics from us during their pickup day.
 - ii) They will accept everything except refrigerators and there may be a nominal fee for larger appliances and televisions.

11) Old Business:

- a) Appointment of new member to Town Board. Update: Board member inputs of candidates, discussion, generate a list. Interested people were as follows:
 - i) Overdahl was contacted by Bill Nauta Terri Moore, Jerry Rupiper and Mary Marik.
 - ii) Holmes was contacted by Tom Jordan.
 - iii) Gunnlaugsson was contacted by Jeff McDonald.
 - iv) Appointment to be made at a Special Town Board Meeting next week.
 - (1) Date for selection will be June 1st, 2011, 7:00pm.
- b) Resolution 2011-3: Approval of Gifts, Grants or Donation to WIPD. Presentation from officer McGrane. Discussion, Motion made by Sorensen, second by Holmes to approve Resolution 2011-3. Motion carried unanimously.

c) Resolution 2011-5: Approval of Town with DC Tourism Zone Commission after January 1st, 2012. Presentation from WI Chamber. Discussion, Motion made by Overdahl, second by Holmes to discuss Resolution 2011-5.

i) An oral presentation was given by Jack Money Penny, Door County Tourism Zone Commission.

ii) Overdahl stated in consideration of feedback from hotel/motel owners, he would like to have a listening session prior to voting to allow business owners to contribute their opinion.

iii) Overdahl made a motion to table the vote until the June meeting. Motion failed for lack of second.

Question to approve resolution called by Chairman Gunnlaugsson. Resolution passed with the Ayes being Sorensen and Holmes. The nays being Overdahl.

~Beginning of Resolution~

Town of Washington

Door County, Wisconsin

RESOLUTION NO. 2011-05

Affirming Commitment to remain a member of the

Door County Tourism Zone Commission after January 1st, 2012"

WHEREAS, On April 12th, 2007 the Door County Tourism Zone Commission was created to increase the marketing of Door County and to provide for the imposition and collection of room tax in Door County, Wisconsin; and

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(continued)

WHEREAS, On June 13th, 2007 the Town Board of Washington Island approved Ordinance No. 2007-2 authorizing participation in a Tourism Zone Agreement under the Intergovernmental Cooperation provision of Wis. Stats. 66.01 and participation in a Commission and Tourism Entity Agreement for the collection of room tax; and

WHEREAS, since that time all (19) County municipalities have been in membership of the Door County Tourism Zone Commission, making it a County-wide room tax commission in the State of Wisconsin;

NOW, THEREFORE BE IT RESOLVED, that the board of Supervisors on the Town of Washington express its support and satisfaction with the activities of the Door County Tourism Zone Commission and its tourism entity in the Door County Visitor Bureau.

BE IT FURTHER RESOLVED, that it is in the best interest on the Town and the entire County if a uniform room tax remains in effect and all 19 communities participate in its collection.

BE IT FURTHER RESOLVED, that given the long term impact of marketing efforts undertaken by the Door County Visitor Bureau and the uncertainty created by the initial five year commitment in the intergovernmental agreement that continuing the climate of cooperation that exists now will only enhance and improve the current tourism economy.

BE IT FURTHER RESOLVED, that the Board of Supervisors expresses its intention to remain part of the Door County Tourism Zone Commission after January 1st, 2012.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to member municipalities of the Door County Tourism Zone Commission.

Introduced at a regular meeting of the Board of Supervisors of the Town of Washington conducted on this 25th day of May, 2011.

Passed and adopted this 25th day of May, 2011.

Joel Gunnlaugsson, Chairman

Attest: _____
Clerk/Treasurer to approve

Vote: Ayes 3 Nays 1 Valerie Carpenter,

~End of Resolution~

12) New Business

- a) Vehicle removal to Town Property. Motion made by Holmes, second by Sorensen to approve removal of impounded vehicle from Town parking lot to lot behind Town Shop. Dave Hanlin will be authorized to tow the vehicle. Motion carried unanimously.

- b) Re-work of current Key Request Form. Gunnlaugsson recommended in the interest of the security of the building to approve the new request form. Approved unanimously.

- c) Approval of Operators License. Motion made by Holmes, second by Sorensen to approve the listed Operator Licenses. Motion carried unanimously.
 - i) Cornell, Downey, Foss, Jepsen, Jessen, Johnson, Jorgenson, Kirchner, Morris, Moore

d) Approval of Cigarette & Tobacco Products License. Motion by Holmes, second by Sorensen to approve the listed Operator Licenses. Motion carried unanimously.

i) Mann's Store, Brothers Too, Nelsen's Hall

e) Approval of new hire. Rec Center. William Bassler. Motion made by Sorenson, second by Holmes to approve hiring William Bassler to the maintenance position at the Rec Center.

Motion carried unanimously.

f) Approval of Drive Way Permit. James Young. Motion made by Holmes, second by Sorensen to approve Drive Way Permit 11-267. Motion carried unanimously.

g) Authorize disposal of property to Rummage Sale. Since there were two community rummage sales that day, in all fairness, the property will be retained until a different time when there is a rummage sale.

(continued)

h) Approval of Insurance Renewal Policy for Town of Washington, Horton Group. Motion made by Sorensen, second by Overdahl to approve renewal Town of Washington Insurance policy. Motion carried unanimously.

i) Approval of Summer Employees Maritime Museum: Motion made by Sorensen, second by Holmes to approve the listed employees for part-time seasonal employees at the Jacobsen and Maritime Museums. Richard Donnelly, Thomas House, Leo Derrico, Harold Greenfeldt, Kathleen Morris, Jeannette Hutchings, Linda Hansen, Sandy Greene and Tim Greene. Motion carried unanimously.

j) Approval of Agreement: School House Beach Restrooms with Johnson's Sanitation. Motion made by Holmes, second by Sorensen to approve proposed agreement. Motion carried unanimously.

k) Update on WIEDC. Ron Overdahl. -Committee Membership and personal, Duties and Responsibilities. Including Term Limits and Criteria for membership. Directives to the committee from Town Board.

Motion made by Overdahl, second by Holmes to discuss Duties and Responsibilities of the WI Economic Development Committee. After Overdahl reported on this information. No action taken.

- l) WICHP – New Community Van update. New & Old. Motion made by Sorensen, second by Holmes to accept the new Windstar Van, and put the Old Van out on bids. Motion carried unanimously.

- m) Statement of CD Maturity for Town of Washington, Motion made by Holmes, second by Sorensen to transfer the CD monies to the General Fund until a later date. Motion carried unanimously.

- n) Approval of Donation work and Field naming at Town Little League Field by REA and Lions Club. Discussion only:
 - i) Memorial monies from Henry Nelson will be used to defray lighting costs and install new lights w/timers.

 - ii) Renaming the field “The Jack Hagen Memorial Field”.

 - iii) Finalizing the lease with Julian Hagen.

- o) Approval of Town Chair to Draft / Restructure Board member committee assignments and participation and establish new committees to begin oversight on Town Departments and committees. Recommendations to be presented at June meeting. Motion made by Holmes, seconded by Sorensen to recommend board members to work with departments and committees for structuring, staffing. Recommendations will be considered at the next Board meeting. Motion carried.

13) Public Comments Items not on the agenda:

- a) Keith Mann requested an ordinance be passed to allow electric vehicles on the Island roadways.

- b) Keith Mann questioned the change in the town policy of purchasing Town supplies from the Mercantile.

- c) Carol Stayton stated when comparing prices from different companies, similar products should be balanced.

- d) Nancy Thiele questioned if Jackson Harbor Road was going to be resurfaced. Joel stated the County would be finishing the shouldering project this year with possible paving next year.

- e) Tyler McGrane thanked the Fire Department for assistance in a search conducted the past weekend.

14) Upcoming Meetings

- a) Open Book : June 29th, 2011 – 5:00 PM Rutledge Room
- b) Town Board Meeting : June 29th, 2011 – 7:00 PM Rutledge Room
- c) STBM June 1st, 2011, 7:00p.m.

15) Adjournment – Motion made by Sorensen, seconded by Overdahl to adjourn the meeting. Motion carried unanimously at 9:10p.m.

Valerie Carpenter, Clerk/Treasurer

Joel Gunnlaugsson, Chairman

Elizabeth Holmes

Randal Sorensen,

Ron Overdahl