

TOWN OF WASHINGTON

TOWN BOARD MEETING

Minutes

Wednesday, June 29, 2011

7:00 p.m.

Rutledge Room in the Community Center

- 1) **Call Meeting to Order:** Chairman Joel Gunnlaugsson called the meeting to order at 7:00 p.m.

- 2) **Pledge of Allegiance to the Flag:** Chairman Gunnlaugsson led the assembly in the Pledge of Allegiance.

- 3) **Roll Call by Town Clerk:** In addition to Chairman Joel Gunnlaugsson, Supervisors Liz Holmes, Ron Overdahl, Randy Sorensen and Tom Jordan were present. All present by roll call vote.

- 4) **Town Chairman Remarks:**
 - A) Chairman Gunnlaugsson stated the Supervisors committee/department liaison assignments as follows:
 - 1) Town Crew – Tom Jordan
 - 2) Town Office – Joel Gunnlaugsson
 - 3) Fire Dept./EMS – Ron Overdahl
 - 4) Landfill – All Board Members
 - 5) Police – Liz Holmes
 - 6) WIZAP – Joel Gunnlaugsson and Liz Holmes
 - 7) Econ. Dev. Committee – Ron Overdahl and Randy Sorensen
 - 8) Parks – Ron Overdahl & Randy Sorensen
 - 9) Medical Committee – Joel Gunnlaugsson and Liz Holmes

10) Alternates for Board of Review – Jerry Mann, Marilyn Pinzur and Marian Boniface

11) Create the following committees:

(a) Roads & Infrastructure Committee

(b) Finance Committee

(c) Personnel Committee

(d) Landfill Committee

5) **Approval of Minutes:** Motion by Holmes, second by Sorensen to approve the minutes of the Town Board Meeting, May 23rd and 25th, 2011. Motion carried unanimously.

6) **Public Comments:** No public comments were submitted at this time. Chairman Gunnlaugsson called attention to the change of format in 'Public Comments'. There will no longer be a 3 minute limitation for anyone wishing to speak. The public will be able to make statements regardless of length as the Board welcomes all discussion, opinions and ideas.

7) **Supervisors Response:** The following comments were made:

- Supervisor Holmes stated the distribution of mulch should be discussed. Mulch is created at taxpayers expense and should be available for taxpayers use.
- Ron Overdahl stated more discussion is needed on information he has received on E-material.

8) **Approval of Bills** (including all Town Committee bills): Motion by Sorensen, second by Holmes to approve all Town and Town Committee bills. Motion carried unanimously.

continued

9) **Department Activity Reports:** Motion by Holmes, second by Overdahl to approve all submitted reports. Motion carried unanimously.

A) Public Works

B) Police

C) Rescue Squad

D) Fire Department

- E) Airport
- F) Landfill
- G) Financial Report – all committees and Special Accounts
- H) Utility District Financial Statements.

10) Communications: Motion by Holmes, second by Sorensen to accept all listed communications. Motion carried unanimously.

- A) Letter from DCTZC – new properties registered
 - Update of participating Island facilities in room tax collection
- B) DC Planning Dept. – Monthly permit memo of notification
 - New policy of ‘paperless’ notifications
- C) IRS Mileage increase memo – from 51 cents to 55.5 cents
 - New travel reimbursements
- D) Notice of Timber Cutting – FYI from DC Clerk

11) Old Business:

- A) **Approval of Archivist Salary. Recommendation from Committee:** Motion by Holmes, second by Sorensen to approve the Archivist salary. Motion carried unanimously.
- B) **Approval to re-establish E-collection at W.I. Landfill:** Motion by Holmes, second by Overdahl to discuss. After discussion no action was taken.
 - 1) Overdahl distributed and reviewed material he received regarding E-drives and E-collections.
- C) **Community Center Facility update by Supervisor Sorensen,** Discussion Only. Sorensen reported Lamperts is working on ordering doors for the Community Center.

12) New Business:

- A) **Approval of Toby Naquin for Rec Center hire.** Motion by Holmes, second by Overdahl to approve hiring Toby Naquin to Rec Center position. Motion carried unanimously.

B) Resolution 2011-6 /Affirmation of DC re-districting lines.

~ Beginning of Resolution ~

RESOLUTION NO. 2011-06

WHEREAS, the Door County Board of Supervisors held a public hearing concerning the Preliminary County of Door Supervisory District Plan on May 24, 2011; and

WHEREAS, The Preliminary County of Door Supervisory District Plan was approved by the County Board on May 24, 2011; and

WHEREAS, the Preliminary County of Door Supervisory District Plan must be sent to Door County municipalities for division of wards,

NOW THEREFORE, BE IT RESOLVED by the Town Board of the Town of Washington, Door County, Wisconsin that the Preliminary County of Door Supervisory District Plan be and is hereby approved.

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BE IT FURTHER RESOLVED that the County Supervisory District 21, as proposed, shall be known as Ward One (1) in the Town of Washington and shall consist of the entire Town of the Town of Washington.

BE IT FURTHER RESOLVED that the Town Hall, located at 910 Main Road, Town of Washington shall be the official polling place for the Town of Washington, County of Door Supervisory District Plan.

Introduced at a regular meeting of the Board of Supervisors of the Town of Washington conducted on this 29th day of June, 2011.

Passed and adopted this 29th day of June, 2011.

Joel Gunnlaugsson, Chairman

Attest:

Vote: Ayes_____ Noes_____

Valerie Carpenter, Clerk/Treasurer

~ End of Resolution ~

C) Approval of Operators Licenses: Motion by Holmes, second by Sorensen to approve the submitted Operator Application. Motion carried unanimously.

1) Amy Jorgenson

D) Approval of Cigarette & Tobacco Products License: Motion by Holmes, second by Overdahl to approve the submitted License Applications. Motion carried unanimously.

1) Gunnerson's Kaupstadur

E) Approval of Temporary Class "B" retailers license: Motion by Overdahl, second by Sorensen to approve the submitted License Applications: Motion carried with Joel Gunnlaugsson (an officer of the Lion's Club) abstaining for the record.

1) TPAC

2) W.I. Farm Museum

3) American Legion,

4) W.I. Lions Club

F) Approval of Class A retail License/Cigarette: Motion by Holmes, second by Overdahl to approve the submitted License Application. Motion carried unanimously.

1) Brother's Too

continued

G) Approval of Class “B” & “C” Retailers License: Motion by Overdahl, second by Sorensen to approve the submitted License Applications. Motion carried unanimously.

- 1) Findlay’s Holiday Inn
- 2) Deer Run
- 3) Ship’s Wheel
- 4) Fiddlers Green
- 5) Red Cup
- 6) Washington Hotel
- 7) Middle Bar II
- 8) Nelsen’s Hall
- 9) Triple K Enterprises
- 10) Shipyard Island Marina
- 11) KK Fiske/Grainary

continued

H) Approval of Cigarette & Tobacco Retail License: Motion by Sorensen, second by Overdahl to approve the submitted License Applications. Motion carried unanimously

- 1) Karly’s Bar
- 2) Nelsen’s Hall
- 3) Hansen’s BP
- 4) Mann’s Store

I) Approval of Driveway Permits: Motion by Overdahl, second by Sorensen to approve the submitted Driveway permit applications. Motion carried with Supervisor Jordan abstaining.

- 1) Robert Purman

2) Nicholas Petrie

- J) Approval of Jerry Maiers as WIEDC Chairman and Carol Stayton as Secretary:** Motion by Overdahl, second by Sorensen to approve the appointments. Motion carried unanimously.
- K) Approval of Language to be inserted as part of Mission Statement for W.I.EDC:** Motion by Overdahl, second by Holmes to approve the submitted insertion.
- L) Approval of Grant of Variance for Harbor House Marina, Inc.:** Motion by Holmes, second by Sorensen to approve the Variance. Motion carried unanimously.
- M) Approval to fill vacant seat on W.I.ZAP committee:** Motion by Holmes, second by Overdahl to table this item. Motion carried unanimously.
- N) Recommendation from W.I.ZAP to amend text/language in Ordinance:** Motion by Holmes, second by Overdahl to table this item. Motion carried unanimously.
- O) Department/Committee assignments for Board members:** This was reviewed and discussed under Town Chairman Remarks.
- P) Adjourn into closed session under Statute 19.85 (1) to consider compensation of any public employee which the Governing body has jurisdiction:** Motion by Holmes, second by Overdahl to adjourn to closed session. Motion carried at 8:00 p.m.
- Q) Possible Action taken from closed session:** The Board returned to Open Session at 9:30 p.m. Present by Roll Call were: Chairman Joel Gunnlaugsson and Supervisors Liz Holmes, Randy Sorensen, Ron Overdahl and Tom Jordan. Motion by Sorensen, second by Overdahl to terminate Jeffrey Stayton, an 'at will' employee from the position of Dump/Landfill manager with the Town of Washington effective immediately.
- 1) Motion carried 3 – 2 with the ayes being Overdahl, Holmes and Sorensen and the nays being Gunnlaugsson and Jordan.

13) Public Comments, Items not on Agenda: This item was addressed prior to the Board going into Closed Session in consideration of those who did not want to stay.

- Lou Munao requested something be done at the Landfill for dust control
- Lou Munao stated he would like the town to come up with a way to more discreetly advertise property for sale.
- Lou Munao stated the assessments may be inflated. Perhaps a second opinion or a revaluation should be considered.

continued

14) Upcoming Meetings:

- A) Board of Review: July 19th, 2011 – 5:00 p.m. Rutledge Room
- B) Regular Town Board Meeting: July 19th, 2011 – 7:30 p.m. Rutledge Room
- C) Possible Utility District Meeting July 19th, 2011 – 7:00 p.m. Rutledge Room

15) Adjournment: Motion by Sorensen, second by Holmes to adjourn the meeting. Motion carried unanimously at 9:38 p.m.

Valerie Carpenter, Clerk/Treasurer

Joel Gunnlaugsson, Chairman

Elizabeth Holmes

Randal Sorensen

Ron Overdahl

Tom Jordan