

Community Center Committee Meeting Minutes

September 12, 2011

Present: Jake Ellefson, Bill Benson, Pat Shay, Janet Berggren, Nelvie Cauldwell, Dianna Young
(after about 5:15 p.m.)

Absent: Jane Young, Maggie Swanson, Margaret Foss

Guests: Joel Gunnlaugsson, Karin Baxter (after 5:30 p.m.)

Jake called the meeting to order at 5:00 p.m.

Approval of Minutes:

Motion made by Bill and seconded by Janet to approve minutes of August 15, 2011 meeting.
Motion carried.

Treasurer's Report:

Diana presented an income and expense statement through 9/12/2011. Year-to-date income was \$15,900 and expenses were \$8,369.08, with a checking account balance of \$12, 986.29 (\$5,452.37 balance carried forward from 2010.) Dianna reported that Nelvie's food reimbursement for the Island Party has been paid, and all Dance Fest bills are paid. Outstanding to be paid includes the Red Barn director salary.

At this point Jake invited Joel to speak. Joel told the Committee that the Town is considering merging all Town-related banking accounts (including all Committee accounts) into one merged Town account. Accounting-wise, all Committee monies would be tracked separately, but there would only be one merged Town account and one statement. Dianna Young, Jake Ellefson and Bill Benson expressed concern about possible dangers involved in this plan and strongly urged Joel and the Town to reconsider. There was further discussion on this topic.

Motion made by Pat, seconded by Bill, to approve the Treasurer's Report. Motion passed.

Budget:

Jake invited Joel to speak on the topic of the Committee's budgeting for 2012. Joel stated that by State Statute, the Town levy for 2012 may not exceed that of 2011. The Town has therefore asked all budgeting entities to keep that in mind for 2012 budgeting. If we have any requests for Town monies, we must keep in mind that the Town cannot exceed 2011 levels overall. Only capital improvements and equipment expenditures are exempt from the zero-increase rule. If we plan to make any requests of the Town for capital improvements or equipment in 2012, we need to make them as part of the budgeting process so the Town can plan for it.

At this point, Dianna said she had prepared a preliminary CCC budget for review. Jake invited her to present it. Dianna pointed out that the preliminary budget does not include any projected expenses for Community Center improvements. Budget approval will be put on the agenda for the next CCC meeting.

Old Business:

Dance Fest: Janet reported that all thank you notes and Observer "Thank You" article have been written and sent.

2012 Island Party: Postponed discussion for next meeting.

Foss Stage Lighting: Jake reported that Robert at REA will provide Town Clerk with the cost estimate of all REA-donated equipment and labor related to the installation of new stage lighting (as requested by Town Clerk.) A large breaker box still needs to be installed.

Red Barn: Joel asked to speak to this agenda item. He said that he noticed many problems in the children's play area when he visited there with his daughter recently. He had the Town crew fix some problems, but feels there is much left to be done. He said it is the Town's responsibility to maintain the park, but asks our cooperation in alerting the Town to any problems.

Jake reminded us that the Red Barn director is responsible only for recreational programming, not for property maintenance. Jake will ask Red Barn Committee for an update on activities. Janet suggested that a representative of the Red Barn Committee attend CCC meetings when the Red Barn is on the CCC agenda.

Bill asked about the history of CCC paying Red Barn director's salary. Jake explained early connection due to location of first Community Center in the old Gislason Store building located near the Red Barn. Island Party started as a way seasonal residents could support recreational activities at the Red Barn and Community Center in the summer when they were visiting with their families (swimming lessons and Scandinavian Dance Fest were held there.)

New Business:

Community Center: Jake reported that he called Anschutz and that he expects the CCC will receive at least a partial refund on Anschutz's "estimate" cost for CCC kitchen improvement plan (a project which was subsequently put on hold.)

Discussion of recent problems with storing tables and stage parts followed. There is no one responsible for making sure CCC items are handled and stored properly. Jake said that we will need to live with metal chairs until we have more storage room, as plastic chairs take up more space to store. Metal chairs, however, require constant monitoring to make sure rubber "feet" are in place to protect the gym floor. Several people noted that it would be helpful if someone was responsible for the Community Center building and property – a "go to" person for the many maintenance, security and improvement issues that come up regularly. Pat Shay asked the Committee to revisit the subject of a Community Center manager. Joel asked to address us on this subject. Joel stated that if we wanted to recommend a CC manager, it would be helpful to have it in the form of a motion to bring before the Town Board.

Dianna moved and Pat seconded the following motion: "The Community Center Committee recommends that the Town Board hire or appoint a manager for the Community Center building and property." The motion carried. Joel requested that a typed copy of the motion be forwarded to the Town Office. Janet agreed to do that (and it was done 9/13/2011.)

Joel then departed (6:50 p.m.)

Karin Baxter, CC custodian, asked to make a comment on this item. She said she is keeping a list of notes and ideas for CC improvements and offered to take suggestions at any time.

Next Meeting:

Monday, October 17, 2011, at 5:00 p.m.in the Rutledge Room.

Adjournment:

Dianna moved and Pat seconded adjournment. Motion carried. Meeting adjourned at 7:00 p.m.

Respectfully submitted by Janet Berggren

October 15, 2011