

# **Town of Washington**

Special Town Board Meetings

Budget work Sessions for 2011

October 24<sup>th</sup>, 2011

Starting at 6:00p.m.Rutledge Room

## **Minutes**

1. Call meeting to order. Chairman Joel Gunnlaugsson called the meeting to order at 6:00 p.m.
2. Roll Call – Also present at roll call were Supervisors Jordan, Overdahl, Sorensen and Holmes.
3. Resolution 2011-11. Motion by Holmes seconded by Overdahl to approve Resolution 2011-11 adopting a Comprehensive Outdoor Recreation Plan. Motion carried unanimously.

**~Beginning of Resolution~**

TOWN OF WASHINGTON

RESOLUTION NO. 2011-11

A Resolution to Adopt a Comprehensive Outdoor Recreation Plan Pursuant to

Chapter NR 50, Wisconsin administrative code.

**WHEREAS**, Wisconsin administrative code Chapter NR 50 requires the Town to adopt a Comprehensive Outdoor Recreation Plan approved by the Wisconsin Department of Natural Resources in order to participate in outdoor recreation grant programs; and,

**WHEREAS**, on April 20, 2011, the Town Board for the Town of Washington approved a contract with JJR, LLC, of Madison, Wisconsin, to prepare a Comprehensive Outdoor Recreation Plan for the Town of Washington under the *Guidelines for the Development of Local Comprehensive Outdoor Recreation Plans* published by the Wisconsin Department of Natural Resources; and,

**WHEREAS**, on October 5, 2011, the Town of Washington Parks Committee recommended to the Town Board in a public meeting adoption of the Comprehensive Outdoor Recreation Plan by resolution which passed by a unanimous vote of the entire membership of the Committee, which vote is recorded in the official minutes; and,

**WHEREAS**, the Town Board of the Town of Washington has carefully reviewed the recommendation of the Town Parks Committee, has determined that all procedural requirements and notice have been satisfied, has given the matter due consideration, including consideration of the Plan components relating to existing park and recreation facilities, outdoor recreation facility needs assessment, and recommended facilities and improvements, and has determined that the Comprehensive Outdoor Recreation Plan will serve the general purposes of guiding acquisition and development of public outdoor park and recreation facilities within the Town of Washington for the period 2011 to 2015.

continued

**NOW, THEREFORE**, the Town Board of the Town of Washington, Door County, Wisconsin, **DOES ORDAIN AS FOLLOWS:**

Section 1: The Comprehensive Outdoor Recreation Plan recommended by the Town of Washington Parks Committee to the Town of Washington Town Board, attached hereto as Exhibit A, is hereby adopted.

Section 2: The Town Clerk is directed to file a copy of the attached Comprehensive Outdoor Recreation Plan for the Town of Washington with the following entities:

1. Wisconsin Department of Natural Resources.

Section 3: EFFECTIVE DATE. This resolution will take place immediately upon passage and publication as provided by law.

Adopted this 24th day of October, 2011 by a majority vote of the members of the Town Board of the Town of Washington.

~End of Resolution~

Roll Call Vote:

Joel Gunnlaugsson, Chairman	<u>aye</u>
Liz Holmes, Supervisor	<u>aye</u>
Ron Overdahl, Supervisor	<u>aye</u>
Randy Sorenson, Supervisor	<u>aye</u>
Tom Jordan, Supervisor	<u>aye</u>

4. Budget Work session: Continue and tentatively complete 2012 Town Budget.
  - Town crew cleaning bathrooms at Art and Nature Center. Part of regular job duties.
  
  - Town Shop will soon have a computer. The computer can be used to submit monthly reports to Town Board, research parts, and track work done on County roads.
  
  - Wages overall increase 2.5% and fringes 10% for health insurance.

- Town Crew vehicle discussion: fix “old truck” (approximately \$4,000 in repairs per Jordan with a trade in value of \$6,000 - \$7,000) or purchase replacement brand new with a plow package \$23,000 per Jordan).

- Jordan will take the old vehicle off to both dealers in the county and research the best trade-in value from each dealer (looking at two dealers for same vehicle) More efficient to use pickup truck with a plow, rather than using pay loader for plowing.

- Discussion of narrow band radio purchase for all town vehicles during 2011 including the Grader owned by County.

- Town Crew Supervisor, Greg Jensen was asked to attend the meeting at 6:30pm to discuss town crew needs. Discussion as follows:

- Town Crew Supervisor explained to the town Board Supervisors, why it takes two individuals to obtain a water sample.

- Two Town Crew members are not grader operators – Jordan requested all four town crew members learn to operate all machinery.

- Crushing and paving expected to happen in 2012.

- No seal coating planned for 2012.

- Gunnlaugsson completed the PSER report.

- Going over individual expense line items, Unemployment Compensation was increased by \$10,000.
  
- Town to obtain contract for 2012 for Assessor.
  
  
  
  
  
- Law Enforcement telephone was increased from \$1,500 to \$2,500
  
  
  
- Law Enforcement Equipment increased to \$1,500 this was specifically for the 1033 program. Cost to town to belong is \$500 per year and payment for shipping of any item ordered. Town would need to pay to get item here.
  
  
  
- Town Board discussed communications to include not only fire, rescue and EMR's but also the police department and road crew. The budget line item would be communications rather than emergency communication.
  
  
  
- Lights for the ball park are budgeted under Parks – Ballfield – Supplies and Maintenance. This line item increased by \$1,200.
  
  
  
- General Government Unemployment Compensation Insurance line item increased by \$10,000.
  
  
  
- Expenditure line item for Community Van was budgeted for \$10,000.
  
  
  
- Salt building for town shop.
  - Two individuals submitted quotes for work on building.

- Jordan and Gunnlaugsson will review quotes.
- Jordan and Gunnlaugsson discussed the \$25,000 project threshold.
- Jordan offered to dig the foundation for free

5. Motion by Holmes seconded by Sorensen to adjourn at 9:30pm Motion carried unanimously. (total time 3.5hrs)

Respectfully Submitted,

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Valerie Carpenter/Clerk Treasurer

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Joel Gunnlaugsson, Chairman

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Elizabeth Holmes

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Randy Sorensen

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Ronald Overdahl

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Tom Jordan